

**City of Ada**  
**Minutes of the Regular City Council Meeting**  
**September 8, 2015 – 6:00 p.m.**  
**City Hall**

**Members present:** Mayor Jim Ellefson, Members John Hintz, Candy Robertson, John Rosenberger, Neil Miller, Rich Pinsonneault.

**Members absent:** Jim Hansen.

**Others present:** Mike Triplett, Solveig Kitchell, James Leiman, Tyson – Moore Engineering and others.

**IV. Citizen Forum.** None.

**V. Consent Agenda.** Listed on the consent agenda was: August 5, 17 & 31, 2015 Council Meeting Minutes, City pre – paid checks, City Accounts Payable in the amount of \$91,913.33.

**Motion by Member Robertson, second by Member Hintz to approve the consent agenda as presented. Members voting for: Hintz, Robertson, Rosenberger, Miller, Pinsonneault. Against: None. Motion passed.**

**VI. Approve Agenda.** Added to the agenda was: Parking Ordinance, the Mayor’s report was moved to the beginning of the meeting.

**Motion by Member Miller, second by Member Rosenberger to approve the agenda with changes. Members voting for: Hintz, Robertson, Rosenberger, Miller, Pinsonneault. Against: None. Motion passed.**

**VIII. A. 1. Mayor’s Report. Appointment for vacant council seat.** Mike Triplett and Jim Austinson expressed interest in the open seat on the council. Member Pinsonneault nominated Mike Triplett.

**Motion by Member Robertson, second by Member Rosenberger to close nominations. Members voting for: Hintz, Robertson, Rosenberger, Miller, Pinsonneault. Against: None. Motion passed.**

**Motion by Member Robertson, second by Member Hintz to approve a unanimous ballot in favor of Mike Triplett. Members voting for: Hintz, Robertson, Rosenberger, Miller, Pinsonneault. Against: None. Motion passed.**

**The Oath of Office was administered to Michael Triplett as Council Member for Ward Two.**

**VII. A. 1. Presentations. Moore Engineering. Bids for South Levee.** Tyson stated that Reiner Contracting was the low bid for the project. They are hoping to approve the bids at the October meeting or sooner if possible.

**2. Petition for improvement.** This is for a water / sewer project in the Southwest Development Park.

**X. I. Approve Resolution 2015-09-07 – Feasibility for Special Assessment.**

**Motion by Member Pinsonneault, second by Member Robertson to approve Resolution 2015-09-07. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**3. Update on Letter of Map Revision.** Tyson gave an update on the LOMR status.

**4. Partial payment for Well Project.** The payment request is in the amount of \$22,347.20.

**Motion by Member Rosenberger, second by Member Triplett to approve the payment request in the amount of \$22,347.20. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**B. Historical Society funding request.** Solveig Kitchell gave a presentation supporting the Norman County Historical Society and promoting the work and efforts given by the members and volunteers. She requested their annual donation from the City be increased from \$500 to \$2,000 per year and also requested disbursement of 2014's donation of \$500.00.

**Motion by Member Robertson, second by Member Hintz to approve the request of \$2,000 annually to the Norman County Historical Society and authorized disbursement of the \$500 from 2014. Members voting for: Hintz, Robertson, Rosenberger, Triplett, Pinsonneault. Against: None. Abstain: Miller. Motion passed.**

**VIII. B. Administrator / Clerk / Treasurer report.** James gave an update on the happenings in each department and highlighted the positive efforts within each.

**IX. A. Old Business. Tower Addition Land Sale Discussion.** The council discussed the sale of the property west of the water tower to Jerilyn Swenson for the purpose of building a home.

There are a couple issues to work out with the property in regards to it being detached from the City.

**Motion by Member Pinsonneault, second by Member Robertson to hold the property for one year with \$500.00 earnest money and to evenly share the cost of re – platting the property if it is possible. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**X. A. New Business. Kaleidoscope guests. Mayor Ellefson volunteered.**

**B. First Reading – Ordinance 463 – establishing a Water Bond Fee on utility bills.**

**Motion by Member Miller, second by Member Robertson to approve the first reading of Ordinance 463. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**C. Approve Resolution 2015-09-01 – Abatement Hearing.** This would cover the four properties starting at the Dollar General and going North.

**Motion by Member Miller, second by Member Robertson to approve Resolution 2015-09-01. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**D. Approve Resolution 2015-09-02 – Proposed 2015 Tax Levy collectible in 2016.** Mayor Ellefson questioned why there is money budgeted for Library expenses as he believed the City's obligation was providing space and utilities. James stated that the City manages their donations and they have expenses that they bill against those dollars.

**Motion by Member Rosenberger, second by Member Triplett to approve Resolution 2015-09-02. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**E. Approve Resolution 2015-09-03 – Proposed 2016 Budget.**

**Motion by Member Robertson, second by Member Miller to approve Resolution 2015-09-03. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**F. Approve Resolution 2015-09-04 – Dekko Maintenance.** James explained that the Dekko Foundation has concerns about the City's commitment to maintain their investment so they

would like the City to pass a resolution affirming their commitment to adopting preventative maintenance for the facility.

**Motion by Member Rosenberger, second by Member Miller to approve Resolution 2015-09-04. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**G. Approve Resolution 2015-09-05 – Sale of Property – Trevor & Mindy Nitschke.**

**Motion by Member Pinsonneault, second by Member Robertson to approve Resolution 2015-09-05. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**H. Approve Resolution 2015-09-06 - Sale of Property – Andrew & Jessica Ness.**

**Motion by Member Pinsonneault, second by Member Hintz to approve Resolution 2015-09-06. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**J. Approve Resolution 2015-09-08 – Authorizing Economic Development Activities.**

**Motion by Member Pinsonneault, second by Member Hintz to approve Resolution 2015-09-08. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**K. Viking Gas Agreement.**

**Motion by Member Pinsonneault, second by Member Miller to approve the agreement with Viking Gas. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**L. Public Works Backfill Discussion.** With the resignation of James Hanson and the upcoming anticipation of a retirement in December, the committee recommended advertising for both positions.

**Motion by Member Miller, second by Member Pinsonneault to authorize to advertise for a Public Works Maintenance position with the ability to offer an agreement for a second position contingent on the anticipated retirement within the department. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

**M. Nuisance / Parking Ordinance.** James will review the ordinance and revise it based on the concerns of excessive number of vehicles on residential property. He will send it to the Beautification Committee to process.

**XI. Motion by Member Robertson, second by Member Triplett to adjourn the meeting at 8:21 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Pinsonneault. Against: None. Motion passed.**

Respectfully submitted,

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James Leiman  
City Administrator / Clerk / Treasurer

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Jim Ellefson  
Mayor