

City of Ada

Regular Meeting of the City Council Tuesday, September 2, 2014 – 6:00 P.M. – Council Chambers

Members Present: Mayor Dennis Roux, Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault

Members Absent: Member Craig Edwards

Others Present: Deb Alexander, Elizabeth Brainerd, Julie Bruggeman, Mike Ganje, Dena Bishop, Jody Bueng-Chief of Police, Steve Petry-Fire Chief, Gerrie Aasland-Liquor Store Manager, Pat Pfund, John Kappes, Todd Sawrey, Cindy Julin, John Rosenberger, Vernon Habeck and others.

III. Citizen Forum: None

IV. Consent Agenda: Listed on the Consent Agenda was August 7, 19 & 26, 2014 Council Meeting Minutes, city pre-paid checks in the amount of \$93,838.60, and city accounts payable in the amount of \$54,368.93.

Motion made by Member Erickson, second by Member Robertson to approve the Consent Agenda. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

V. Approve Agenda: Added to the Agenda: Public Safty-Update on House Fire, 1991 Pumper Repair, New Business-Union Negotiations, Truth & Taxation Hearing, Public Works-Gas Leak, Old Business-Committee Voting, External Presentations-City Administrator Committee Presentation, Closed Session for Police Contract Labor Negotiations to be held following the Approval of the Agenda.

Motion made by Member Robertson, second by Cindy Peterson to approve the agenda with changes. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Motion made by Member Erickson, second by Member Austinson to go into Closed Session for Police Contract Labor Negotiations at 6:00 P.M. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Motion made by Member Robertson, second by Member Erickson to go into Open Session at 6:22 P.M. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Motion made by Member Robertson, second by Member Erickson to approve the Police Contract with Teamsters. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Motion made by Member Erickson, second by Member Austinson to approve the two M.O. U.'s with Teamsters. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

VI. External Presentations

A. City Administrator Committee Presentation

-Todd Sawrey, Administration Committee Member presented information to the council on two choices for the City Administrator Search Company. The City Administrator Committee recommended one company over the other stating that the one they preferred offered more detailed information in their bid for the job. The cost would start at \$11,800 and not exceed \$14,500.

Motion made by Member Hansen, second by Member Peterson to approve the hiring of Brimeyer Fursman, LLC Company for the City Administrator Search. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Jim Hansen, Rich Pinsonneault. Members Against: Rod Erickson. Motion Passed.

Motion made by Member Pinsonneault, second by Member Robertson to approve Todd Sawrey as the point person within the committee for Brimeyer to contact with information pertaining to the search. Members voting for: Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

VII. Reports of Department Heads and Committees

A. Clerk/Treasurer Report – Kristi Henderson

- 1) Total Cash and Investments through the end of July is \$2,828,679.63
- 2) Investment List – Kristi will move approximately \$250,000 from Money Market account into CDs to gain interest on that money.
- 3) Expense & Revenue Guidelines - Presented to Council and will be discussed under the 2015 Budget on the Agenda.

B. Mayors Report – None.

C. Attorney Report – None.

D. Public Works

- 1) Flood Project – None.

2) Energy Audit – John Kappes reported that a Business in town has questions pertaining to the city metering and billing. The business owner is disputing the accuracy of the meter.

Motion made by Member Hansen, second by Member Robertson for John to move forward on his research for cost of Energy Audit and return to council with information. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

3) Gas Leak – Rich Pinsonneault reported that protocol for such an event is that automated calls go out to the elderly. A community member has concerns for that protocol. The community member wishes there to have something more happen for the elderly for such emergencies. John will speak with the Law Enforcement Agency and Fire Department to see if there is another solution to this.

C. Dekko Community Center & Library – Larry Millendar Dekko Manager

1) Cleaning Staff Job Description

Motion made by Member Pinsonneault, second by Member Erickson to approve the Job Description set forth by Larry Millendar-Dekko Manager. Members voting for: Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

2) Baseball Field Lease Agreement with City of Ada

Motion made by Member Austinson, second by Member Peterson to approve the Lease Agreement between the City of Ada and Ada-Borup School District. Members voting for: Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

3) Pool Activities Coordinator Advertisement

-A brief discussion was held pertaining to the hours and responsibilities of this Part-Time Hire. Larry stated that he thought the average hours per week would be around 20 and would fluctuate some during contracted swimming lessons. It was asked if this part-time person would do the scheduling of employees and Larry said no. He stated he would be doing the scheduling of the lifeguards.

Motion made by Member Austinson, second by Member Robertson to approve the advertisement for a Part-Time Pool Coordinator. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Rich Pinsonneault. Against: Jim Hansen. Motion Passed.

D. Public Safety

1) Blight Update - Jody Bueng, Chief of Police

-Jody reported that things are moving along with all the people sighted for blight. Some are appearing in court, some have taken care of the issues themselves and only two are still in question as to how the problems will be solved.

2) House Fire – Jody Bueng, Chief of Police

- Fire Marshall reported that the property has been released. It is in question as to who is responsible for the upkeep and the demolition of the property now. Jodi will do more research on this issue and will contact the Fire Marshall.

3) 1991 Pumper Repairs – Steve Petry, Fire Chief

- Total bill for fixing the truck would be approximately \$9,000.00. Steve's recommendation would be to fix the truck as replacing it would not be cost effective.

Motion made by Member Pinsonneault, second by Member Erickson to approve the repair of the 1991 Pumper Truck. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

E. Economic Development Authority – Todd Sawrey

1) Cougar Addition – EDA asking to move forward on Stage One of the process of getting more lots available to build on. Kristi mentioned the first step would be to do a feasibility study.

2) Beautification – Motion was made by the EDA to bring forward to the council the urgency of this process.

3) Land – A request was made for a map of properties either residential or commercial that are available for sale be pursued.

F. Liquor Store Report: None

G. Old Business

A. Chicken Ordinance Draft – Kristi Henderson, Interim City Clerk/Treasurer

-Points of interest would be how many, what types of foul could be allowed, what kind of structures could be used to contain them. A discussion was held pertaining to perhaps banning the idea all together. It was decided to table the discussion and bring it forth at a future meeting.

B. Committee Discussion

Discussions were held on the following pertaining to the Public Forum:

-Committees should not be reduced

-Beautification of our City should be pursued

C. Can the Mayor vote when sitting on a Committee?

-Rich Pinsonneault recited 'Section 206 of the Charter' and stated that the Mayor should not be allowed to vote as a Committee Member. The Mayor stated that it has always been that the Mayor votes on Committee and the Ordinance does not pertain to sitting on a committee.

Member Pinsonneault suggested that the City Attorney be brought in to weigh in on this issue.

Member Pinsonneault will bring information on this dispute to the next council meeting.

IX. New Business

A. Kaleidoscope Guests

- Wednesday, September 3rd, 9:00 A.M. – Members Jim Hansen and Jim Austinson will represent.

B. Attorney Proposals for 2015 Calendar Year

Motion made by Member Erickson, second by Member Peterson to seek Requests for Proposals for services started in the 2015 Calendar Year. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

C. 2015 Budget

-Mayor Roux requested another Council Meeting on September 9th, 6:00 P.M. for a separate Budget Meeting.

-Kristi presented council with the proposed budget and noted the changes in budget from the prior year and why the changes were made.

-Discussions were held pertaining to how the Council might shave some of the expenditures from the budget.

-Kristi asked Council for a ‘comfortable’ number they would like to see for the Levy so she could work on the budget and pull together a proposed budget for approval.

-Member Pinsonneault proposed taking \$40,000.00 from Long Term Designated Fund and \$40,000.00 from the Bridges Fund. Member Erickson suggested taking \$10,000.00 off of the Attorney Fees. Council advised taking \$90,000.00 off the proposed budget in some way shape or form.

D. AFSCME – received a letter of intent to negotiate

E. Truth In Taxation Hearing – December 2nd at 6:00 P.M.

Motion made by Member Pinsonneault, second by Member Hansen to hold the Truth and Taxation Hearing on December 2nd, 2014 at 6:00 P.M. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Motion made by Member Robertson, second by Member Pinsonneault to adjourn the meeting at 8:33 P.M. Members voting for: Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault. Against: None. Motion Passed.

Regular City Council Meeting
September 2nd, 2014

Respectfully Submitted,

Kristi Henderson
Interim City Clerk/Treasurer

Dennis K. Roux
Mayor