

City of Ada

Regular Meeting of the Ada City Council Tuesday, October 7, 2014 – 6:00 P.M. – Council Chambers

Members Present: Mayor Dennis Roux, Members Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen

Members Absent: Rich Pinsonneault

Others Present: Mike Ganje, Ross Pfund, Brian Rasmussen, Mark Askelson-KRJB, Jim Ellefson, Vernon Habeck, Jody Bueng-Chief of Police, Gerrie Aasland-Manager Ada Liquors, Steve Petry-Fire Chief, John Rosenberger and others.

III. Citizen Forum: None

IV. Consent Agenda: Listed on the Consent Agenda was September 2, 9, 23 & 30, 2014 Council Meeting Minutes, city pre-paid checks in the amount of \$234,712.13 and city accounts payable in the amount of \$64,928.71. Also listed was to approve the move of the Regular November Council Meeting to November 5, 2014 at 6:00 P.M. and approve the advertising for part-time cleaning staff at Dekko Community Center. The September 23, 2014 Council Meeting Minutes were pulled and placed under the Administrative Report.

Motion made by Member Edwards, second by Member Erickson to approve the Consent Agenda. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion passed.

V. Approve Agenda: Added to the Agenda: Mayors Report-Discussion on Brimeyer/Fursman advertising process and also a discussion on legalities of the city purchasing meals for possible city administrator applicants. Public Works-discussion on flood control. Dekko Community Center and Library-discussion on water aerobics and lifeguards, and removal of the discussion to create position/hire Certified Pool Operator.

Motion made by Member Rod Erickson, second by Member Jim Hansen to approve the agenda with changes. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

VI. External Presentations: None

VII. Reports of Department Heads and Committees

A. Clerk/Treasurer Report – Kristi Henderson

1) Review of August 2014 Financials
-Kristi presented reports to council.

-Mayor Roux touched on the Dekko Budget stating that if things stayed on track with the 2013 numbers, the 2014 budget would experience a slight increase in deficit in the amount of \$4,500-\$5,000.

-Kristi noted that within the Mayor and Council the advertising and misc. budgets were over due to the increase in spending for the hire of an administrator.

-She also looked into the Legal Fees as this was subject at many council meetings. She reported that the bill for August Legal Fees was at about \$1,100.00 and was on track as to where it should be.

-Chief of Police Jody Bueng reported on the overage in the Police Department Budget involving Training. He stressed two reasons for the depletion of the fund. One reason is due to the State Government no longer offering Free Training Sessions as they had in the past. Also, the two Part-time Employees still have to take the training that a Full-time Employee has to have. He also noted that he does look for the lesser expensive, quality training programs for employees to attend. He requested a total of \$645.00 to cover the registration of classes already committed to and possibly a bit more to cover mileage and meals.

Motion made by Member Hansen, second by Member Edwards to authorize the spending on the Training Classes. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

-Fire Chief-Steve Petry also reported an overage in the Fire Department Budget involving mileage, meals and hotels. The budget was used up in the purchase of the new pumper truck as the truck was found in Duluth which added higher expenses to the purchase.

-Kristi noted that the Fire Department is well within the constraints of their overall budget and had no concerns with the authorization of their expenses on this issue.

Motion made by Member Edwards, second by Member Erickson to authorize the Fire Department expenses for mileage, hotels and meals. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

2) City Accounts Payable in the amount of \$234,712.13 and City Accounts Pre-Paid in the amount of \$65,098.73.

Motion made by Member Erickson, second by Member Hansen to approve the City Accounts Payable of \$234,712.13 and Pre-Paid of \$65,098.73. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

3) September 23, 2014 Minutes

-Member Robertson requested that the tape of the September 23 City Council Meeting be reviewed and requested that more detail be added to a discussion pertaining to the Dekko Center. She also noted that a nay vote by Member Hansen was also not reported.

-Kristi Henderson will correct and add more detail to the report as requested.

-Kristi then reported on the City of Ada's Bond Rating – The city has gone from an A- to a straight A. She reviewed the information pertaining to the report's findings with the council.

-Kristi also brought forth to council information pertaining to the City of Ada's Web-Site. The software that the program runs on is outdated and not communicative any longer. So any of the problems the system is experiencing will not be able to be fixed under the current operating system.

B. Mayors Report

1) Phase Two – Cougar Addition

-Mayor Roux would like to see Council focus upon this as it is a concern of Community Members.

-Tyson of Moore Engineering reported that the area is platted. How the city moves forward depends upon how the city finances it. The initial step is to prepare a feasibility report.

Motion made by Member Erickson, second by Member Hansen to move forward with the feasibility study that Moore Engineering would bring forth in January of 2015. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

2) Existing Home Incentive Package

-Council weighed in on the subject and it was decided that council would turn it over to the EDA for their recommendations.

3) Vacancy on Dekko Committee – Diane Kaste

Motion made by Member Edwards, second by Member Robertson to approve appointment of Diane Kaste to the Dekko Committee. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

4) Vacancy on Negotiating Committee – Candy Robertson

Motion made by Member Edwards, second by Member Erickson to approve appointment of Candy Robertson to the Negotiations Committee. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

5) Brimeyer/Fursman Advertisement

-Mayor Roux expressed great concern over the published advertisement for the City of Ada Administrator Position. He noted several errors in the advertisement and questioned the quality of work the firm was giving in accordance to the money being spent with the firm.

-Kristi noted that all correct information was indeed given to Todd Sawrey as he is the "go-to" person for the committee. She was not clear as to whether or not Brimeyer/Fursman received the information from Todd.

6) Brimeyer/Fursman Purchasing of Meals

- Member Erickson brought forth to the council his concern over offering the purchase of meals for future candidates, spouses and councilmen. Is this legal for the city to do.
- A brief discussion was held and it was decided that council would refer to the EDA on the matter.

C. Attorney Report: None.

D. Public Works

1) Park Street

- Tyson of Moore Engineering reported that the 14 inch with storm sewer would be about a \$110,000.00 project. The 20 inch with storm sewer would be about a \$128,000.00 project.
- A Special Assessment Policy would most likely need to be put in place and that subject will be addressed in the future.

Motion made by Member Erickson, second by Member Hansen to solicit quotes for the Park Street Project. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

2) New Well

- Brian Rasmussen-Waste Water Supervisor reported that only one bid was received for the work on the new well for \$562,464.00.
- Member Edwards representing the Public Works Board made a recommendation to accept the bid and begin the process.

Motion made by Member Edwards, second by Member Erickson to accept the bid of \$562,464.00. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

- A brief discussion was held pertaining to a bond for the financing of such a project. It was decided that more information would be needed as to the rates for bonding and this would be discussed at a future meeting.

3) Storm Sewer Repairs – Corner of West 2nd Street and Avenue

- Brian reported the repairs estimated by Moore Engineering would be \$12,000.00. Public Works Board's recommendation was to ask the City to pay for the repairs.
- Ross Pfund expressed concern for his property if repairs were done.
- Council agreed they would first look into the effects before making a decision but also agreed that they needed to move on this issue as Tufton's had been more than patient waiting for resolve.

4) Flood Control

- Tyson of Moore Engineering reported that the East Side Levy is done aside from some finishing touches. The Northwest inspection trench is soon done and then levy work will begin. That project should be buttoned up by the first of November.
- Member Erickson asked for an explanation of the Levy on the Southside of Public Works.

- Tyson explained that how that was being done had to do with FEMA and their specs on the project. The Public Works will sit in somewhat of a horseshoe shape protection so that proper elevations would be met within the project.
- Mayor Roux asked that Moore Engineering contact the Narum Family to move forward on the project involving their property. Tyson agreed and will be in contact with Narums.
- Tyson also presented pay estimates totaling \$543,741.91.

Motion made by Member Edwards, second by Member Austinson to approve the reimbursement request for \$543,741.91. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

E. Dekko Community Center & Library

1) Salary Grade for Cleaning Staff – Grade 3

- Member Hansen expressed concern for raising a wage that was not needed for the position.
- Member Robertson explained that it was not a raise in wage but simply a Job Description Grade Classification with a wage that had already been approved by council.

Motion made by Member Robertson, second by Member Peterson to approve the Cleaning Staff Job Description and Position at a Grade 3. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson. Against: Rod Erickson, Jim Hansen. Motion Passed.

2) Create Position/Hire Aquatic Instructor – Marsha Johnson

Motion made by Member Erickson, second by Member Hansen to table the discussion until Dekko Director, Larry Millender can be present for discussion. Members voting for: Jim Austinson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: Craig Edwards, Candy Robertson. Motion Passed.

3) Water Aerobics and Life Guards in the Morning Hours of Operation.

- Mayor Roux expressed concern for the safety of patrons and liability of the city as there has been numerous times that the pool has not had a lifeguard on duty during water aerobics.
- He stressed the importance of the Dekko Committee looking into this issue.
- Kristi noted that in accordance with the “waiver” that people sign to excuse the presence of a lifeguard is only valid for those who are in the pool to swim laps while a desk clerk is on duty. That waiver does not cover those in water aerobics and if something should happen, the city would indeed be held liable.

F. Public Safety Committee Report

1) Sale of Fire Truck

- Steve Petry-Fire Chief reported they received one bid for \$950.00.

Motion made by Member Edwards, second by Member Erickson to accept the \$950.00 bid. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

2) New Fire Truck Apparatus

-Steve reported only one quote for the equipment from Great Plains Fire for \$163,802.00.

Motion made by Member Edwards, second by Member Austinson to approve the purchase for \$163,802.00. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

VIII. Old Business

A. Draft Ordinance 457 Authorizing the Keeping of Chickens within the City of Ada

Motion made by Member Hansen, second by Member Robertson to approve Ordinance 456 Authorizing the Keeping of Chickens within the City of Ada. Members voting for by roll call: Jim Austinson, Candy Robertson, Cindy Peterson, Jim Hansen. Against: Rod Erickson, Craig Edwards. Motion Passed.

B. Committee Voting

-The Mayor reported that the City Attorney did find that the Mayor is able to vote at the committee level.

IX. New Business

A. Kaleidoscope guest – Mayor Roux will present for his last time.

B. Approve Resolution 2014-10-01 - Sale of property to Jeremy Jennen

Motion made by Member Erickson, second by Member Peterson to approve Resolution 2014-10-01. Members voting for by roll call: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

C. Approve Resolution 2014-109-02 - Authorize Signature on Accounts

Motion made by Member Erickson, second by Member Peterson to approve Resolution 2014-109-02. Members voting for by roll call: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

*****Kristi thanked Mayor Roux for his service to the community and wished him well on his new adventure. The Council concurred and also extended their best wishes.*****

X. Adjournment

Regular City Council Meeting
October 7, 2014

Motion made by Member Robertson, second by Member Edwards to adjourn the meeting at 8:37 P.M. Members voting for: Jim Austinson, Craig Edwards, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen. Against: None. Motion Passed.

Respectfully Submitted,

Kristi Henderson
Interim City Clerk/Treasurer

Dennis K. Roux
Mayor