

City of Ada
Minutes of the Regular City Council Meeting
October 6, 2015 – 6:00 p.m. – City Hall

Members present: Mayor Jim Ellefson, Members John Hintz, Candy Robertson, John Rosenberger, Neil Miller, Mike Triplett, Jim Hansen, Rich Pinsonneault.

Others present: James Leiman, LeeAnn Hall, Tyson – Moore Engineering, and others.

IV. Citizens Forum. None.

V. Consent Agenda. Listed on the Consent Agenda was: September 8, 2015 council meeting minutes, EDA meeting minutes, City pre – paid checks, City Accounts Payables in the amount of \$52,339.20, Approve Baseball Field Agreement with Ada – Borup School District, Approve Dekko Lease Agreement with Ada – Borup School District, Approve salary adjustment of \$.50 / hour for Officer Hager for Defensive Tactics credential.

Motion by Member Triplett, second by Member Robertson to approve the consent agenda moving the salary adjustment request to new business. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

VI. Approve Agenda. Added to the agenda was: GPS, Demolition request, Thank You to Flood Committee, Committees.

Motion by Member Miller, second by Member Hintz to approve the agenda with changes. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

VII. Presentations with possible discussion and decision. Recognize council members Peterson, Austinson, and Erickson for their service. Plaques were presented in appreciation of their service.

B. Approve Resolution 2015-10-02 - Sale of Property to Kent Carlson.

Motion by Member Pinsonneault, second by Member Robertson to approve Resolution 2015-10-02. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

C. Discuss Ultieg Engineering with Alex Ranz. Mr. Ranz introduced himself as a representative of Ultieg Engineering, offering their services if the City is ever in need of an engineer.

D. Dekko Tuck Pointing. The top layer of exterior wall is beginning to slant due to the roof pulling the wall; as a result, a professional roofer must tuck point the building.

F. Discuss Blight Letter requirements with Sorenson. The property owner requested extra consideration in addressing his blight letter. He has a cargo container on his property that violates municipal code.

Motion by Member Hintz, second by Member Robertson to extend the deadline to comply to May 31, 2016. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen. Against: None. Abstain: Pinsonneault. Motion passed.

E. Moore Engineering. Special Assessment and Petition for Improvement.

Motion by Member Pinsonneault, second by Member Miller to approve the project at \$108,000 and the Condition of Agreement of Assessment and Waiver with the Ada Area Promotions Committee at a rate of 3.5% for 7-10 years, granting permission to file a loan request with MN Rural Water. Also awarding the construction contract to Vissser Trenching contingent upon the Promotions Committee signing the agreement. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

2. Approve Resolution 2015-10-03 – Plat Resolution.

Motion by Member Miller, second by Member Pinsonneault to approve Resolution 2015-10-03. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. 1. Mayor's Report. Appoint Board of Adjustment / Committee Appointments. Mayor Ellefson would like to appoint Jim Austinson, Doug Slininger and John Hintz to the Board of Adjustment. He would also add Mike Triplett to Planning and Zoning and Public Safety, Rich Pinsonneault to Negotiating and Neil Miller to Public Works.

Motion by Member Pinsonneault, second by Member Triplett to approve the Board of Adjustment members. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Pinsonneault, second by Member Robertson to approve Mike Triplett on the Planning and Zoning and Public Safety Committees. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Robertson, second by Member Triplett to approve Rich Pinsonneault to the Negotiating Committee and Neil Miller to the Public Works Board. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

B. 1. Administrator / Clerk / Treasurer Report. James updates the council on the happenings going on in each department. He requested \$7,000 to spend on cameras to place in each department, outside of the Dekko.

Motion by Member Pinsonneault, second by Member Miller to authorize up to \$7,000 to be spent on cameras within City Departments. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Old Business. Second Reading – Ordinance 463 – establishing a Water Bond Fee on utility bills.

Motion by Member Miller, second by Member Rosenberger to approve the second reading of Ordinance 463. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

B. Consignment of Ride Tek inventory to McCollum Hardware.

Motion by Member Robertson, second by Member Triplett to consign the inventory with McCollum Hardware. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

C. Approve salary adjustment of \$.50 for Officer Hager for Defensive Tactics credential. The council questioned where this request came from and if it is needed. More information will be gathered.

Motion by Member Miller, second by Member Rosenberger to table this item until more information is gathered. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

D. GPS tracking in squad cars. This was discussed for the purpose of making sure the officers are staying within the parameters set by the council and to locate the officer in case they are injured and can't respond for help.

Motion by Member Pinsonneault, second by Member Robertson to authorize the Administrator to do a feasibility study for GPS tracking in the squad cars. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

E. Demolition funding request. Mark Potucek is requesting up to \$1,500 in assistance to tear down a house.

Motion by Member Hintz, second by Member Miller to grant the request up to \$1,500.00. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

F. Thank you to Flood Committee. Member Hansen wanted to acknowledge Rich Pinsonneault and the committee for all their hard work. Mayor Ellefson was also acknowledged.

X. A. New Business. Kaleidoscope guests. Member Robertson volunteered.

B. Approve Tree Assessment Agreement at 1% interest with Anita Fontaine.

Motion by Member Miller, second by Member Rosenberger to approve the Tree Assessment Agreement with Anita Fontaine. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

C. Approve Resolution 2015-10-01 Certify loan and grant award recommendation from EDA.

Motion by Member Rosenberger, second by Member Triplett to approve Resolution 2015-10-01. Members voting for: Hintz, Robertson, Rosenberger, Triplett, Hansen, Pinsonneault. Against: None. Abstain: Miller. Motion passed.

D. Approve insurance claim reimbursement for boiler purchase at hospital - \$118,797.00.

Motion by Member Pinsonneault, second by Member Miller to approve payment of the claim reimbursement. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

E. Closed session – Evaluate the Performance of an Individual subject to Council Authority – Administrator Quarterly Review.

Motion by Member Triplett, second by Member Robertson to close the meeting at 7:51 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Robertson, second by Member Triplett to re – open the meeting at 8:02 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

XI. Motion by Member Robertson, second by Member Triplett to adjourn the meeting at 8:03 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

James Leiman
Administrator / Clerk / Treasurer

Jim Ellefson
Mayor