

City of Ada
Minutes of the Regular City Council Meeting
October 2, 2012 – 6:00 p.m.

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault.

Others present: Shelley Kappes, Anne Rasmusson, Tim Halle, Eric Robb, Woody Roux, Brian Rasmusson, KRJB representative, John Kappes, Steve Hager, Gerrie Aasland, and others.

III. Citizens forum. None.

IV. Consent agenda. Listed on the consent agenda was the September 4, 13, 17, 25 & October 1, 2012 City Council Meeting minutes, City accounts payable in the amount of \$54,220.90, City pre – paid checks.

Motion by Member Robertson, second by Member Peterson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Agenda. Added to the agenda was: City Administrator committee, November meeting date, demo of forfeited property, and Watershed invoice.

Motion by Member Erickson, second by Member Edwards to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayors report. Attorney updates. Anne stated that John Volkerding had requested reimbursement for attorney fees that were incurred from finding errors in the Purchase Agreement they received from the City.

Motion by Member Hansen, second by Member Erickson to reimburse up to \$600.00 each to John Volkerding, Norman County Implement, and Joe Kroshus for attorney fees. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. City Administrator Committee. Mayor Ellefson named Rich Pinsonneault, Rod Erickson, Todd Sawrey, and Pat Pfund to the committee.

Motion by Member Edwards, second by Member Peterson to accept the appointment of the City Administrator Committee. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen. Against: None. Abstain: Pinsonneault. Motion passed.

3. Condemnation hearing for Dave Volkerding property. Anne stated that the hearing will be on October 17th at 11:00 a.m.

B. 1. Public Works. New service at Assisted Living Facility. John explained that there needs to be a new service for the Assisted Living Facility. He stated that the cost would be about \$15,540.00. Shelley will see if the City could use excess TIF funds for this project.

Motion by Member Edwards, second by Member Hansen to approve the new service for the Assisted Living Facility. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Recommendation to hire maintenance personnel. Member Edwards explained that it was felt there needs to be an additional laborer at Public Works in order to cover the workload. Member Pinsonneault suggested waiting until negotiations are complete to see where the budget is at for next year.

Motion by Member Pinsonneault, second by Member Erickson to table this item. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

3. Contract snow removal. This item will also wait until negotiations are complete.

4. Automatic meter reading. This item will go back to the committee for discussion.

5. a. Moore Engineering. Highway 9 updates. Tyson stated that the City would have additional costs in the amount of \$38,877.00. Shelley will do some checking and see where this money could come from.

b. Watershed bill. Tyson stated that this was for the Ditch 51 project in the amount of \$15,654.77.

Motion by Member Edwards, second by Member Peterson to approve the invoice from the Watershed in the amount of \$15,654.77. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

c. Destination signage. Tyson stated that it might be best to assign a committee to the signage as it will take a lot of time and detail to go through the different signage options.

C. 3. Dekko Center. Lease agreement with Ada – Borup Schools.

Motion by Member Hansen, second by Member Pinsonneault to approve the lease agreement with the Ada – Borup Schools. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

1. Cleaning. Eric received two quotes.

Motion by Member Hansen, second by Member Austinson to approve the cleaning quote from Sunshine Cleaning for a one time cleaning which will be funded by the maintenance fund. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Showers. Eric received one quote from Holm Plumbing for automatic / battery operated showers in the amount of \$21,000.00.

Motion by Member Edwards, second by Member Erickson to approve the quote from Holm Plumbing in the amount of \$21,000.00 for the automatic showers. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

4. Simplex Grinnell notice. Eric stated that the heat sensors on the alarm system are outdated. The cost to replace those is \$546.50.

Motion by Member Pinsonneault, second by Member Robertson to approve the purchase of the heat sensors in the amount of \$546.50. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. 1. Public Safety Report. Noise ordinance. Officer Hager explained some of the differences in the State laws and what is in the ordinance that was presented.

Motion by Member Erickson, second by Member Edwards to approve the First Reading of Ordinance 451. Members voting for: Austinson, Peterson, Erickson, Edwards, Hansen. Against: Robertson, Pinsonneault. Motion passed.

2. Parking ordinance. Anne gave some examples to Jody for review. The committee will review it at their next meeting.

E. 1. Finance / Labor committee. Clerk / Treasurer report. Shelley stated she will be getting together with department heads to go over the budget. She is also working on the web site / email issues.

2. Liquor Store Manager report. Gerrie gave an update on the new system she is working on.

F. Planning & Zoning commission. They granted a variance to Aaron Kappes to replace his garage.

G. Economic Development Authority. Nothing for action.

VIII. A. New business. Choose Kaleidoscope reps. Member Hansen volunteered.

B. City Attorney position. Anne modified the RFP and provided it for the council.

Motion by Member Pinsonneault, second by Member Erickson to approve advertising for a City Attorney. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Hospital vehicles. Member Pinsonneault brought to the council's attention the additional liability that the City is assuming under the current lease as it pertains to vehicles. In the next lease he would like it to be researched to make sure the City isn't subject to a high liability.

D. November meeting date. Due to the elections, Shelley would like to move the meeting to November 7th at 6:00 p.m.

E. Demo of tax forfeited property.

Motion by Member Edwards, second by Member Hansen to have Visser's demo the property at 303 West 3rd Avenue South. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

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IX. Motion by Member Peterson, second by Member Edwards to adjourn the meeting at 8:08 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor