

City of Ada
Minutes of the Regular City Council Meeting
May 8, 2012 – 6:00 p.m.

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault.

Others present: Shelley Kappes, David Drown, Katie Redig, Tyson – Moore Engineering, Todd Sawrey, Tim Halle, Eric Robb, Steve Hager, Brian Rasmusson, Steve Petry, John Kappes, Mitch Thompson, Jason Eggen, KRJB representative, Anne Rasmusson, Gerrie Aasland, and others.

III. Citizens forum. None.

IV. Consent agenda. Listed on the consent agenda was: April 3 & 10, 2012 council meeting minutes, City pre – paid checks, City accounts payable in the amount of \$74,119.47, approve hiring Joseph Hyde as a part – time desk clerk at the Dekko Center, approve hiring Tyler Narum, Bryant Fetting, and Jordon Thompson for summer help at Public Works and Larry Christianson as the compost attendant / mosquito sprayer. The public works hires were moved under Public Works on the agenda.

Motion by Member Erickson, second by Member Hansen to approve the consent agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Moore Engineering, pump house generator, and evaluations.

Motion by Member Robertson, second by Member Peterson to approve the agenda with additions. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayor's Report. Attorney updates. Anne stated that she is continuing to work on the lease with Bridges.

2. David Drown – TIF Assisted Living Project. David Drown went over the TIF plan with the council. He also stated that he could get a development agreement to the city attorney for review.

Motion by Member Edwards, second by Member Erickson to authorize David Drown to send a boiler plate TIF development agreement to the city attorney for review. Members voting for: Austinson, Robertson, Erickson, Edwards. Against: Peterson, Hansen, Pinsonneault. Motion passed.

VI. B. 1. Public Works. Hwy 9 electrical bids. John went over the bids for the project and Ada Electric was the lowest on the items they bid.

Motion by Member Edwards, second by Member Hansen to accept the bid for \$211,641.00 from Ada Electric for the Hwy 9 Electrical project. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. LED lighting. John explained the bids that he received. Border States had the low bid of \$15,431.85 which includes tax.

Motion by Member Erickson, second by Member Edwards to accept the bid for \$15,431.85 from Border States for the LED lighting. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

3. Pump house generator - #4 well house. Brian stated that the motor blew up and they are looking at either repairing it or using the existing one from the lift station that was replaced. It would cost \$10,378 to repair the one that blew up or about \$3,500 to install the one from the lift station.

Motion by Member Pinsonneault, second by Member Robertson to spend up to \$3,500 to install the old motor from the lift station in #4 well house. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

4. Seasonal hires. Discussion pursued around how many are needed and the possibility of utilizing a camera system at the compost site. Member Austinson pointed out that it would be beneficial to have a compost attendant to help people who could not unload things by themselves.

Motion by Member Erickson, second by Member Edwards to hire Tyler Narum, Bryant Fetting and Larry Christianson as part – time Public Works employees. Members voting for: Peterson, Erickson, Edwards. Against: Austinson, Robertson, Hansen, Pinsonneault. Motion failed.

Motion by Member Austinson, second by Member Robertson to approve hiring Tyler Narum, Bryant Fetting, Jordon Thompson for summer help and Larry Christianson as the compost attendant / mosquito sprayer and also to look into a camera system at the compost site. Members voting for: Austinson, Robertson, Hansen, Pinsonneault. Against: Peterson, Erickson, Edwards. Motion passed.

5. Moore Engineering. Tyson went over the bid opening for the Hwy 9 project. He stated that the numbers came in close to what the City had planned. Tyson also went over where things were at with the flood project.

C. Dekko Community Center. Approve lease agreement with NCW Schools. The agreement would need to be changed to have the Mayor sign it instead of Eric.

Motion by Member Hansen, second by Member Peterson to approve the Dekko Center Lease Agreement with NCW Schools. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Pricing structures. Eric stated that he is still working on this and will bring information to the committee at the next meeting.

D. Public Safety Committee. Police chief position. The council would like to have a special meeting to determine how they would like to move forward with this position.

E. 1. Finance / Labor committee. Clerk / Treasurer report. Shelley stated that she sent out the fire contracts but has not heard back on any of them. It was suggested to call them in hopes it is on their meeting agenda's. She stated that she is also working on the blight letters.

2. a. Liquor Store report. 2 a.m. closing license. Gerrie went over the expenses and revenues for the extra hour of being open.

Motion by Member Erickson, second by Member Austinson to not renew the 2 a.m. closing license. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen. Against: Pinsonneault. Motion passed.

b. System for on – sale. Gerrie brought information regarding a system for the on – sale that would help track sales. She would like to know if she should set up a time for the representative to come and give more information to the council or committee. It was suggested to have a presentation given to the committee.

F. Planning and Zoning. Nothing for action.

G. 1. Economic Development Authority. Ride Tek lease. They are interested in leasing the old City Hall building with the option to buy after one year. They would like to have access to the building by May 15th. Anne stated that there should be a lease in place before they occupy the building.

Motion by Member Edwards, second by Member Robertson to accept Ride – Tek’s proposal to lease / option on the old city hall for rental space. With the understanding that the final lease / option will be written with the assistance of the mayor and the city attorney with the agreement to include escrowed fund be established with the first years’ rent to be available for repairs to the building. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: Erickson. Motion passed.

2. Website. EDA member Todd Sawrey explained some issues with the website. It was also suggested to get additional training for staff to help better maintain the website. Shelley will look into this.

VIII. A. New business. Choose Kaleidoscope reps. Member Hansen volunteered.

B. Evaluations. Discuss was had on whether the evaluations should be done every six months or annually.

Motion by Member Hansen, second by Member Pinsonneault to have evaluations in June for the department heads. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: Erickson, Edwards. Motion passed.

C. Closed session (sale of property).

Motion by Member Edwards, second by Member Erickson to close the meeting at 8:17 p.m. to discuss the sale of the old creamery lot and the old hardware store lot. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Edwards, second by Member Hansen to open the meeting at 8:38 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Austinson, second by Member Edwards to seek proposals for the old creamery lot and the old hardware store lot with the City reserving the right to refuse any /

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all proposals. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Robertson, second by Member Edwards to adjourn the meeting at 8:40 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes – City Clerk / Treasurer

Jim Ellefson - Mayor