

**City of Ada**  
**Regular Meeting of the City Council**  
**Tuesday, May 5, 2015 – 6:00 P.M. – Council Chambers**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
  
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
  
- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - A.** April 7, 2015 Council Meeting minutes
  - B.** City Pre – paid checks
  - C.** City Accounts payables
  - D.** Approve hiring Andrew Stene as a Compost attendant / mosquito sprayer and Ismal Ishalam as Public Works Summer Labor.
  
- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*
  
- VII. External Presentations with possible discussion and decision.**
  - A.** Monte Eastvold – Northland Securities – Resolution 2015-05-01 – Issuance of Refunding Bonds.
  
- VIII. Reports of Department Heads and Committees**
  - A. Mayors Report**
    - 1) Interviews for vacant council seat.
  
  - B. Administrator / Clerk / Treasurer Report.**
    - 1) Community Appreciation Day
    - 2) Department Updates.

**IX. Old Business**

- A. Garbage rates for Home Businesses.
- B. City Hall Sale Criteria
- C. 2016 Ballot Referendum for continuation of On – sale operation at Ada Municipal Liquor Store
- D. Protocol for Hiring and Termination of Part – time and Seasonal Employees and Enforcement of Full – time Employee Personnel Policy.

**X. New Business**

- A. Kaleidoscope guests
- B. Pool pak bid opening.
- C. Sale of lots in Cougar Addition.
- D. Resolution 2015-05-02 – Summerfield Refunding Bonds

**XI. Adjournment**

**City of Ada**  
**Minutes of the Regular City Council Meeting**  
**April 7, 2015 – 6:00 P.M.**  
**City Hall**

**Members present:** Mayor Jim Ellefson, Members Candy Robertson, John Rosenberger, Neil Miller, Jim Hansen, Rich Pinsonneault.

**Members absent:** Member Craig Edwards.

**Others present:** Marissa Kappes, Roxanne Visser, Shelley Kappes, Virginia Olson, Connie Rucinski, Karen Wagner, Pat Pfund, Tyson Hajicek – Moore Engineering, Josh Heggem – Attorney via Skype, James Leiman, LeeAnn Hall, Larry Millender, Mark Askelson – KRJB Radio, and others.

**IV. Public Forum – Ada Liquor Store.** Mayor Ellefson welcomed everyone and stated the purpose of the forum was to hear public comment on the City owning an on / off sale liquor store. Member Miller stated that due to his conflict of interest (owns a competing business) he will not be participating in the discussion as he didn't want to have any influence on the council. Member Miller removed himself from the meeting. Member Pinsonneault gave the following statement:

“Before I make my prepared statement, I feel a need to make a couple of points. There is no one around this table, to my knowledge at least, that would ever countenance closing the on and off-sale, especially because the problems that are there are fixable. Nor do I believe there is anyone around this table that would consider making such a huge decision about changing the combination liquor store into an off-sale, at least without residents voting for it on a ballot. Yes, we all have personal opinions, personal opinions that we've all voice here, but those don't come into play when making this kind of decision, it's too big of a decision for us to make at this table. That's my opinion.

As for my statement: Six years ago, our city had approximately 1.2 million in savings, money not spoken for. Today it's at \$800,000, one-third less. Though we call it the Bridges fund, and do our best to protect it, dramatic decreases in state government aid over the years, and emergencies we've faced as a community, have all forced us to spend a considerable portion of it.

With upcoming sewer and street issues, to maybe even an upcoming second new well, in addition to other emergencies that always seem to crop up, I think it is logical to assume that the Bridges account will not last long beyond 10-15 years, that is, if one of the main money makers in our city, the liquor store, continues to operate near, or at, break-even. My concern is the city's future, when that savings account does begin to get close to zero. What will future Councils be forced to do? At some point, just as in our own lives, luxuries take the hit. It's my view that if we can make changes today in that operation, that we for once start operating it like a business,

we can maintain all our enterprise operations well into the future. Whatever people at this table or what voters decide if we even go that route.

As for the Dekko, current changes are already being implementing that will have a very positive effect on its cash-flow. So I'll leave that one alone in this discussion. But as for the liquor operation, I would like to suggest two possible structural changes that will have a long-term positive impact on the city's financial balance sheet. In my opinion, one of these should be handed over to voters to decide as a ballot measure for November 2016, while my other suggestion is one that could and should be implemented immediately.

First, as to what I suggest should be handed over, I'd like to talk about our combination on and off-sale store. Six and three years ago, I did my own independent analysis of the operation. Our City Administrator did one recently, as well. Nothing that he found in his analysis surprised me, since I found almost identical conclusions in my own.

The on-sale is a major drain on our operation's overall profitability. In our most recent analysis, it was found that the on-sale lost \$94 for the year, while the off-sale did well. Keep in mind that this all is within the context of an operation averaging not much more than \$9,000 a year in net profit over 16 years.

The reason for the on-sale's drain on profitability is simple. Not only do on-sales have dram shop expenses, they are traditionally high in labor expenses, since the operation generally requires more than one individual to operate it at one time, where off-sales, on the other hand, can easily be operated with no more than one individual at one time. Coupled with the fact that we are a government entity, we exacerbate labor expenses by having to provide government wages and benefits to employees, which causes an inordinate and substantial drain on the profit. This is not just my opinion. The state's own website states, "Operating expenses are generally much higher for on-sale operations due to factors such as the added costs of bartenders, wait staff, and entertainment."

Moreover, when one studies the state's website listing profit and losses for municipal operations for 2013, since 2014 isn't yet available, one can quickly find similar proof to what we in Ada are experiencing. I found five small towns with on and off sales similar in size to us. The cities of Audubon, Browersville, and Fairfax lost \$24,000, \$12,000, and \$44,000, respectively. The cities of Frazee and Kenyon made money with \$11,000 and \$19,000, respectively. That's a cumulative loss of \$30,000, if you include Ada in the mix.

When you look at similar sized towns that have just an off-sale only, I found the opposite. Lakefield, Madelia, Madison, and Warroad, all with similar populations, made a combined \$300,000. Since Warroad can be argued to be an outlier, even if I cut their gross sales down to

equal ours, the combination of cities would have made \$200,000. But any way you look at it in their report, you'll find example after example of off-sales generally doing better in small communities.

Most importantly, almost all averaged 10% plus returns on gross sales, where combination stores like ours struggle to get to 10. To add even more information, as far as the top net profit producing entities in the state are concerned, 15 of the top 20 cities had off-sale operations only.

I would like to share a fact: If we had had averaged 10.4% in gross profit margins, as these combined small town off-sale only stores averaged, our city would have made \$870,000 instead of \$149,000. That would have wiped out all of the monies that have taken out of our Bridges account. But in the end, in my opinion, this decision is too big for me or anyone at this table to decide. It needs to go to the voters.

As for the rest, what we should do immediately, we need to start running it like a business, whether a vote occurs today or in the future a ballot idea, and whatever the voters would decide if people at this table ever agreed to even putting it on the ballot:

We must stop allowing management at the bar level to decide whether we make a profit, and how much profit is reasonable. This philosophy is exactly why we end up with \$9000 averages over 16 years. With zero incentive to run our store much above cost, it should come as no surprise that even though labor expenses at the bar have been going up every year, we've not had a price increase in six years on the bar side. It seems to take one of these types of meetings before management even consider raising prices. That's got to stop. And in the end, that's not managements fault, it's ours at this table because we put up with it.

Again, we are running a business, and need to act that way. If it ends up remaining a combination store, expenses will have to be reduced, if it is to contribute anything of value to our long-term savings. One of the most glaring issues is what we pay management. With our paying a bar manager near \$70,000, which includes salary, retirement, and other benefits, it will be difficult for that entity to ever make the \$40,000-\$50,000 a year it should be making on \$500,000 in gross sales. Though its not fun to discuss, it's a fact, one that needs to be addressed, however uncomfortable. We need to ask ourselves, can or should we operate it with a part-time manager instead, which could free up enough income to finally make the contributions into the general fund that this type of operation should contribute?

Whatever we do, operating any part of this business at or near cost is unacceptable. To be frank, it's no wonder to me that local private bars and jobs have been forced out of the market, particularly since we have basically forced them to compete with an operation that doesn't have price increases, and basically operates at -\$94 a year. That has to stop.

The fix as far as I am concerned is to assign our Administrator the task of making a reasonable profit in both sides of the operation, enough so for a significant positive transfer into the City's savings accounts each year. Significant would be defined as 8-10% gross profit return on the combination's overall gross sales. How he does it is up to him. Whether he chooses to do it with price increases, existing management or changed management and labor structure, is entirely up to him. All that matters is that appropriate changes take place to pry gross profit off the basement floor on the on-sale, and to protect and enhance what may already be in place in the off-sale.

This will involve putting new accounting practices in place, changes that would split the two operations. And in the end, all that matter is this. That enterprise needs to do what it was put in place to do, which is to make significant contributions towards city coffers.”

Roxanne Visser questioned if Rich compared to anyone closer, perhaps Twin Valley? Rich stated that he was looking at population.

Jennifer Atwood stated that she doesn't think the City should be competing with local business as we have a hard enough time keeping them. She felt this is especially true with the on-sale. She stated that is why there shouldn't be another grocery store or gas station, as we shouldn't be competing with the businesses that we want in town.

Roxanne Visser rebutted that if what Jennifer is saying is true than if Anytime Fitness comes to town then are they going to close the Dekko Center because that is saying the same thing. She stated that this is her opinion and asked the public if anybody agreed. For the record she stated that several others were nodding their heads in agreement.

Carl Swenson stated that he was in Tubby's on February 20<sup>th</sup> and there were two council members that came in with the City Administrator. When he asked what they were doing, the council member stated 'you know what we are doing, we are shutting the liquor store down' and then stated that he was just joking. Two weeks later it was on Kaleidoscope that they council was trying to shut it down. One of those members has now resigned. He questioned if that was a violation of the Open Meeting Law?

Connie Rucinski felt they have been meeting illegally since she has lived here and it needs to end. She felt we need honesty in this town, not the 'good ole boys club'.

Marissa Carlsrud stated that some of the towns Member Pinsonneault referred to in his speech were tourists towns and may not be comparable. Rich stated that he adjusted their sales down to match Ada's in his analysis. Marissa also went on to speak on behalf of the Borup Community Club and the contributions it makes to the community through gambling funds from the Liquor Store pull tabs and gaming. She stated that over the last 5 years the Borup Community Club has

given the City over \$22,000.00. She also went on to point out the effect of the loss of jobs on the community and the school. Marissa stated that in the council minutes the city has these big plans to keep the city going and she didn't want to see another business close whether it is city run or not. She felt competition is good and forces business owners to be innovative and push themselves rather than stating that they aren't making any money cause the city's taking all my business. She stated that people need to have options, when there aren't options, you have to go elsewhere. She explained that closing it would affect the school, housing, the Dekko, and other things. She stated that if they close the liquor store they would be losing the gambling funds which would in turn hurt other organizations. (Applause was heard in the room in response to Marissa's comments.)

Roxanne Visser asked for a show of hands in the room of those in support of the liquor store staying open 'as is'. (Several in the room raised their hands.) She also reiterated Member Pinsonneault's comment that they need to start running the liquor store as a business and asked him to offer further detail on his comment. He referred to the \$94 loss on the on – sale side. He went on to say that jobs have been lost with 3 bars closing over the last 15 years and although the City isn't solely responsible he has a hard time believing that it didn't play a part by running at such a low profit. He felt both side of the operation need to be making a reasonable profit.

Connie Rucinski stated that she felt the problem with the VFW was a lack of membership and management.

Virginia Olson had asked City Hall about splitting out the on and off sale and they didn't have a breakdown. She asked how the council was able to break it down. Member Pinsonneault stated that for the last 6 years they have asked 50 times for management to split the two operations. They were told 3 years ago that if they spent \$8,000 on a fancy till that those numbers would then be provided. He stated that they have heard nothing but crickets since even though they have asked for those numbers numerous times. He has been told by people that work there that you can access those numbers but they are not being provided. He stated that he called other cities with similar operations and asked how they split out the variable costs like labor and took their average numbers because management was refusing to provide it. Virginia stated that they utilities are going to be the same, 90% of the time they are single staffed so that is going to be the same. She stated that there was talk about buying the building next door and she felt that the people still need to come through the door and they don't need to expand.

Roxanne Visser asked if the \$9,000.00 profit that they are speaking of was before or after the transfers to the general fund. Administrator Leiman stated that it is before transfers and would be unfair to the calculus to consider it.

Chuck Kroshus questioned what the different percentages were for the on and off sale and asked if the transfer of product is being counted as a sale. Member Pinsonneault stated that it is not happening. Connie Rucinski interjected by stating that she knew for a fact that those transfers are being made. Back to Chuck's question, James Leiman stated that for every dollar that is spent at the bar, four dollars is being spent in the off sale.

Member Hansen stated that they are not looking to make a decision tonight, however they are going to ask the Administrator to come up with a new business plan for the liquor store so that it is profitable.

Gerrie stated that all inventory is tracked and transferred through the computer system right down to the ounce.

Marissa Carlsrud referred to the State of the City Address that was given by the Mayor at the January meeting. In the address it was stated that the City Council shouldn't be spending time putting out fires and she felt that this is what they are doing and asked if they don't have bigger things to worry about. Mayor Ellefson gave detail on the council's responsibility for maintaining the budget and how the Liquor Store operation affects the budget.

Virginia Olson asked if the liquor store had a fund set aside for repairs, maintenance and such expenses. Mayor Ellefson stated that there was money used from a capital fund to pay for the coolers along with an energy grant. He stated that they liquor store needs to stand on its' own without help from the general fund. Virginia asked if it has stood on its' own over the past years and questioned the money that is set aside. James Leiman that the profits are set aside for the aggregate business operation.

Gerrie stated that if she goes back to when she started as manager, the average profit per year has been \$26,366.73 and the total of the transfers has totaled \$90,000.00. She also stated that there is \$263,000.00 in the liquor fund. Gerrie went on to state that she felt that she just had a public evaluation. She stated she has asked the council on several occasions what information they want to see and she feels she hasn't been told. Gerrie commented that the council comments that she hasn't raised prices which she stated that it is hard to increase prices when other establishments are holding steady.

Roxanne Visser gave comments to the trickledown effect of jobs lost and the dollars that get spent locally in reflection to those jobs. She also went on to say that if people support their town by buying local, some of these issues will resolve themselves.

**V. Citizens Forum.** Member Miller re-joined the meeting. David Earles – 607 East 1<sup>st</sup> Ave, stated that he would like to see something done about the speed of the traffic that goes by his



house. Perhaps with yield or stop signs. James Leiman will work with Public Safety and Public Works.

David Earles also addressed a different issue regarding having a fence in the front yard. He asked if there is something that can be done to allow a fence in the front yard.

Karen Wagner questioned why the City hasn't done anything to take care of its only historic building – City Hall. She stated how disappointing it is to see this building deteriorating as it represents Ada's history. Karen stated that \$22,000 was spent on automatic showers at the Dekko and \$4,600 on the kiddie pool that still isn't fix and questioned if that money could have been better spent elsewhere. Rich stated that they last price the council was given was around \$600,000 to restore the building. Karen questioned if the Public Works Building needed a new roof, would they put a new roof on? Rich stated that they would.

**VI. Consent Agenda.** Listed on the consent agenda was: March 3, 2015 Council meeting minutes, City pre – paid checks - \$154,005.31, City accounts payable - \$125,156.52, approve hiring Chantelle Kappes and Connie Renshaw as Desk Clerks at the Dekko at Salary Grade 1, Step 4, approve hiring Anita Torkelson as Cleaning Staff at the Dekko at Salary Grade 3, Step 6 and Alyse Brockway at Salary Grade 3, Step 3, approve hiring Dawn Kappes for Ice Skating Lessons for \$90.00, approve donation to the Ada – Borup Post prom - \$500.00, approve list of licenses.

Member Rosenberger suggested moving the new hires to New Business.

**Motion by Member Robertson, second by Member Miller to approve the consent agenda with changes. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**VII. Approve Agenda.** Tyson from Moore Engineering was placed on the Administrator's Report, City Hall criteria.

**Motion by Member Rosenberger, second by Member Robertson to approve the agenda with changes. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**IX. A. 1. Mayor's Report. Approve Resolution 2015-04-02 – declaring vacancy of Member At Large Seat.** The council will post the vacancy and have a time set aside at the next meeting for the candidates to share their views.

**Motion by Member Pinsonneault, second by Member Hansen to approve Resolution 2015-04-02. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**2. Arbor Day Declaration.** Mayor Ellefson declared April 24<sup>th</sup> as Arbor Day and encouraged everyone to observe it.

**B. 5. Administrator / Clerk / Treasurer report. Moore Engineering.** Approval is needed for a DNR Reimbursement request in the amount of \$269,209.41.

**Motion by Member Pinsonneault, second by Member Robertson to approve the DNR Reimbursement Request in the amount of \$269,209.41. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**Braun Intertec Proposal for an environmental assessment for Phase 2.**

**Motion by Member Pinsonneault, second by Member Miller to approve the proposal from Braun Intertec not to exceed \$18,652.40. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**FEMA Flood Plain Maps.** The City received the letter stating that the Flood Plain Maps will become effective on September 30, 2015. Tyson went over the process that will need to happen by that date in respect to changing ordinances, holding public hearings, etc. The DNR will also come and facilitate an open meeting to answer questions about the changes. The City won't be able to have the flood plain maps changed until after the flood project is completed. The City will be submitting a petition to exclude the part of Ada that lies north of Hwy 200 from the flood plain once the levy is certified. The remaining area of the City won't be able to be certified until after the south levy is completed. The benefit to residents in having a flood levy is not only to offer protection against flooding but also would save money for those who are required to purchase flood insurance.

**New Well.** Tyson gave an update on the progress of the well project. He also had two pay request for the contractor. Pay request #2 in the amount of \$14,630.11 and pay request #3 in the amount of \$45,454.66 to be paid to Municipal Builders Inc.

**Motion by Member Pinsonneault, second by Member Hansen to approve pay requests 2 & 3 for Municipal Builders Inc. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**4. Department Updates.** James gave an update on the software used by the City and how the City might better utilize it to maximize efficiencies. He also gave an update on the progress of the upgrades for the Dekko. James was looking for permission to go forward with purchases for the new carpet, air fresheners, cameras, weights and the pool obstacle course.

**Motion by Member Robertson, second by Member Rosenberger to make the purchases as requested. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

James informed the council of the trees that available to citizens at no charge for boulevard beautification. Fifty five trees will be available on a first come first serve basis.

**1. Email address and record retention conversion.** James stated that everyone is on the same email system and is able to retain records in accordance with State guidelines.

**2. Update on Community and Economic Development.** James included in the agenda packet the plan moving forward for the community groups working toward development of the area.

**X. A. Old Business. Garbage Rates for Home Businesses.** Member Robertson wanted to bring back the garbage rate resolution for discussion. Items she would like to discuss would include the senior rate and the home business rate and what criteria are used to determine the rate for home businesses. James will research the criteria and bring it back in May. Member Robertson requested that people not be charged the new rates yet.

**D. Update on live council meeting production.** James stated that for about \$2,000 the City could air the council meetings live. This could happen as soon as May.

**XI. New Business. Kaleidoscope guests.** Member Rosenberger volunteered.

**B. Approve Resolution 2015-04-01 – Sale of Property to Weave Got Maille.**

**Motion by Member Pinsonneault, second by Member Robertson to approve Resolution 2015-04-01. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**C. Approve Resolution 2015-04-03 – Transfer of Land to Pinnacle Agriculture Distribution, Inc.**

**Motion by Member Pinsonneault, second by Member Miller to approve Resolution 2015-04-03. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**D. Tree City USA Designation and requirements and Arbor Day Proclamation.** This designation would open up the city to opportunities to grants and other funding available.

**E. City Hall Sale criteria.** James stated that there is a lot of interest in purchasing the building. The council discussed what criteria they would like to see for that building. Attorney Heggem suggested entering into a development agreement. James, Todd Sawrey and Karen Wagner will work together to develop criteria for the development agreement and bring it back to the May council meeting.

**F. Approve hiring Chantelle Kappes and Connie Renshaw as Desk Clerks at the Dekko at Salary Grade 1, Step 4, approve hiring Anita Torkelson as Cleaning Staff at the Dekko at Salary Grade 3, Step 6 and Alyse Brockway at Salary Grade 3, Step 3, approve hiring Dawn Kappes for Ice Skating Lessons for \$90.00.** Member Rosenberger questioned why these people are already working when they haven't been hired. He wouldn't be opposed to having a special meeting to get people hired before they actually start work. James agreed that better planning would have prevented this from happening and that he is working with the management team to make the process flow better. Member Rosenberger stated that they city does not have a ice skating instructor position so this person would need to be classified as an independent contractor so he questioned if they have the proper liability insurance. James stated that they don't have the proper coverage and he is working with Dekko management to insure this doesn't happen again. Member Rosenberger suggested to perhaps letting these individuals offer their services privately so that the City isn't liable for accidents that could occur. Member Miller also suggested having the Administrator responsible for hiring so there isn't a delay but also that the department heads should know well in advance if they are going to need to hire somebody. Mayor Ellefson suggested having the Administrator work with the Attorney to develop a hiring strategy.

**Motion by Member Pinsonneault, second by Member Robertson to approve the new hires as stated. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault. Against: None. Motion passed.**

**G. Closed session to evaluate the performance of an individual subject to council authority.**

**Motion by Member Pinsonneault, second by Member Miller to close the meeting at 8:30 p.m. to evaluate the performance of an individual subject to council authority – James**

**Leiman. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault.  
Against: None. Motion passed.**

**Motion by Member Miller, second by Member Robertson to re – open the meeting at 9:04  
p.m. Members voting for: Robertson, Rosenberger, Miller, Hansen, Pinsonneault.  
Against: None. Motion passed.**

**XII. Motion by Member Robertson, second by Member Pinsonneault to adjourn the  
meeting at 9:05 p.m. Members voting for: Robertson, Rosenberger, Miller, Hansen,  
Pinsonneault. Against: None. Motion passed.**

Respectfully submitted,

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James Leiman  
Administrator / Clerk / Treasurer

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Jim Ellefson  
Mayor

ACCOUNTS PAYABLE - APRIL 2015  
REGULAR COUNCIL MEETING  
Tuesday, May 05, 2015

ADA ELECTRIC		
ALS DISPOSAL	APRIL DUMPSTERS	
AMERIPRIDE	LQR-MOP, MATS	
AMERIPRIDE	PW- MATS, MOPS	\$62.44
ARCTIC GLACIER	LQR ICE	\$120.20
AUTO VALUE	PW SUPLS	\$42.05
AUTO VALUE	FIRE DEPT SUPLS	
BORDER STATES	PW- ELECTRIC PARTS	\$3,475.43
BUSINESS FORMS	UTILITY BILL FORMS	\$223.69
BRUE, JAMES	APRIL- CRIMINAL LEGAL FEES	\$833.33
COCA-COLA	LQR POP	\$196.68
COMMERCIAL RECREATION SPECIALISTS	DEKKO- EQUIPMENT	\$6,068.95
COUNTRY LOOKS AND LOGO	LQR- SHIRTS	\$20.00
D-S BEVERAGES	BEER	
ECO LAB	POLICE- ANT/RODENT	\$105.08
EIR TESTING & MAINTENANCE CO	PW- SUBSTATION UPGRADES	
FERGUSON WATERWORKS	WATER METER PARTS	
FRANCOTYP-POSTALIA	POSTAGE MACHINE FEES	
GODFATHERS EXTERMINATING	LQR- INSECT LT TRAPS APRIL-OCT, ODOR UNIT	\$56.65
GREAT NORTH PIZZA	LQR - PIZZA	\$176.00
GREAT PLAINS FIRE	FIRE- GEAR BAGS, 3500 GAL DROP TANK	
H.A. THOMPSON & SONS	DEKKO- REPAIR/MNT	\$2,167.93
HACH COMPANY	PW-D.O. TESTER FOR WASTEWATER SAMPLES	\$1,599.26
HAWKINS	PW- WATER CHEMICALS	\$594.70
HAWKINS	DEKKO -CHEMICALS/MNT SUPLS	\$725.55
HENRYS FOODS	LQR FOOD	\$1,058.30
HYDE, JOE	DEKKO-COMPUTER CLEANUP	\$40.00
INCIDENTAL ACCOUNT	CRISIS, EBILL REBATES, DEPOSIT REFUNDS, SKATING LESSONS, DEKKO INS. REFUND	\$1,956.07
INDEPTH INSPECTION	BUILDING INSPECTIONS- APRIL	
INSANE FITNESS	DEKKO TRAINER- APRIL 2015	
JET-WAY MULTIPLE SERVICES	PW- JET & VACUUM SEWER LINES	\$2,230.25
JIM'S LOCKSMITH SERVICE	DEKKO- LOCK, DOOR PULL	\$517.00

K R J B RADIO	DEKKO - ADV.	
K R J B RADIO	LQR - ADV	
K R J B RADIO	COUNCIL - ANNUAL,	
LEE BROS SALES	POLICE-VEHICLE OIL CHANGES	\$100.28
MCCOLLUM HARDWARE	POLICE - BAGS, TISSUE	\$25.58
MCCOLLUM HARDWARE	LQR - CLEANING SUPLS	\$3.73
MCCOLLUM HARDWARE	DEKKO - CLEANING SUPLS	\$197.47
MIDSTATES WIRELESS	SIREN REPAIR/MNT	\$300.00
MIDWAY MOTOR REPAIR	PW - SAW MNT	\$314.67
NEWMAN TRAFFIC SIGNS	PW - SIGNS	\$433.50
NORMAN COUNTY DAC	PW CLEANING- APRIL	
NORMAN COUNTY IMPLEMENT	PW - PARTS	
NORMAN COUNTY INDEX	LQR - ADV	\$233.75
NORMAN COUNTY INDEX	DEKKO - ADV	
NORMAN COUNTY INDEX	CLERK-ADV	
NORMAN COUNTY INDEX	POLICE - ADV	
NORTHWEST BEVERAGE	CH-WATER	
NORTHWEST BEVERAGE	POLICE - WATER	
NORTHWEST BEVERAGE	PW - WATER	
OFFICE SUPPLY PLUS	CH - ENVS,PAPER-NEWSLETTER,TONER, TAPE	\$158.41
OFFICE SUPPLY PLUS	LIQUOR -PAPER, TONER, LINER	\$256.43
OFFICE SUPPLY PLUS	DEKKO - INKCARTS,CORRECTION TAPE	\$115.33
OFFICE SUPPLY PLUS	PW - COMPUTER - BRIAN SHIPPING	\$589.99
PEMBERTON,SORLIE,RUFER&KERSHNER	MARCH FLOOD LEGAL FEES	\$993.00
PEMBERTON,SORLIE,RUFER&KERSHNER	FEBRUARY GENERAL LEGAL FEES	\$2,034.00
PIZZA CORNER	LQR PIZZA	\$125.75
POWER HOUSE PIZZA	LQR PIZZA	
RALPHS	LQR - FOOD	\$99.37
SIMPLEX GRINNELL	DEKKO - FIRE ALARM TEST	\$515.00
SWANSTON EQUIPMENT	PW - SREET SWEEPER MNT	\$981.90
VALLEY VISION CLINIC	BRIAN R - EXAM LENS	\$620.16
VANCO PAYMENT SOLUTIONS	DEKKO - MONTHLY SERVICE FEE	
VISSER TRENCHING	RAISE MANHOLE LID	\$431.10
WATER & LIGHT - CITY OF ADA	CITY UTILITIES	
WEST CENTRAL AG SERVICES	POLICE - FUEL	\$5,766.06

\$36,565.04

*Prepays - April 2015*

Paid Chk# 071878	ADA-BORUP SCHOOL	4/10/2015	\$500.00 AFTER PROM PARTY
Paid Chk# 071879	ARVIG	4/10/2015	\$695.57 CH -APRIL RENT
Paid Chk# 071880	JODY BUENG	4/10/2015	\$360.42 POLICE- MEALS,MLG,PRO MOPS, REGISTRATION
Paid Chk# 071881	MVTL LABORATORIES, INC.	4/10/2015	\$68.75 TESTING
Paid Chk# 071882	RED RIVER VALLEY CO-OP POWER	4/10/2015	\$6,325.00 MNT AGREEMENT
Paid Chk# 071883	VERIZON WIRELESS	4/10/2015	\$54.08 POLICE- CELL
Paid Chk# 071884	XCEL/NORTHERN STATES POWER	4/10/2015	\$35,402.05 MARCH ENERGY
Paid Chk# 071889	ARVIG	4/21/2015	\$1,673.72 LIQUOR
Paid Chk# 071890	JODY BUENG	4/21/2015	\$476.98 DEKKO VACCUM, POLICE-FUEL, HOTEL,MEALS
Paid Chk# 071891	DEPT. OF ENERGY W A P A	4/21/2015	\$39,419.60 MARCH ENERGY
Paid Chk# 071892	D-S-BEVERAGES	4/21/2015	\$7,700.14 BEER
Paid Chk# 071893	HAGER, STEVE	4/21/2015	\$331.16 POLICE- TRAINING MEALS
Paid Chk# 071894	JAMES HANSON	4/21/2015	\$94.99 WORK BOOTS
Paid Chk# 071895	INSIGHT TECHNOLOGIES, INC.	4/21/2015	\$1,887.50 EMAIL UPDATES
Paid Chk# 071896	JOHNSON BROS WHLSE LIQUOR CO	4/21/2015	\$978.42 LQR
Paid Chk# 071897	MCKINNON CO., INC.	4/21/2015	\$2,872.85 BEER
Paid Chk# 071898	MVTL LABORATORIES, INC.	4/21/2015	\$36.00 COLIFORM COLLERT
Paid Chk# 071899	NORTHSTAR PUBLISHING	4/21/2015	\$150.00 DEKKO- ADV
Paid Chk# 071900	PAUSTIS & SONS	4/21/2015	\$88.97 WINE
Paid Chk# 071901	PHILLIPS WINE & SPIRITS CO.	4/21/2015	\$1,680.94 LQR
Paid Chk# 071902	PRESTEGORD, KAREN	4/21/2015	\$15.00 POLICE MTG MEALS
Paid Chk# 071903	RED RIVER VALLEY CO-OP POWER	4/21/2015	\$6,577.98 APRIL CONTRACT, MARCH ENERGY
Paid Chk# 071904	U. S. POSTMASTER	4/21/2015	\$84.00 POLICE 12M PO BOX
Paid Chk# 071905	VERIZON WIRELESS	4/21/2015	\$81.70 PW,POLICE CELL
Paid Chk# 071906	VINOCOPIA, INC	4/21/2015	\$104.00 WINE
Paid Chk# 071907	BUREAU OF CRIM. APPREHENSION	4/22/2015	\$180.00 POLICE-ANNUAL CJDN ACCESS
Paid Chk# 071908	HAGER, STEVE	4/22/2015	\$326.31 POLICE HOTEL
Paid Chk# 071909	U. S. POSTMASTER	4/22/2015	\$126.99 CLEANUP MAILER
Paid Chk# 071910	U. S. POSTMASTER	4/29/2015	\$276.00 BILLING POSTAGE
Paid Chk# 071911	ALEXANDER, DEB	4/30/2015	\$21.47 RED CROSS- PAPER, INKCART
Paid Chk# 071912	JODY BUENG	4/30/2015	\$780.13 POLICE- MEALS,HOTEL,MLG,SHIRTS
Paid Chk# 071913	D-S BEVERAGES	4/30/2015	\$2,276.60 BEER
Paid Chk# 071914	JOHNSON BROS WHLSE LIQUOR CO	4/30/2015	\$922.21 LQR
Paid Chk# 071915	MCKINNON CO., INC.	4/30/2015	\$3,652.80 BEER



Paid Chk# 071916	MOORE ENGINEERING, INC.	4/30/2015	\$43,815.85	FLD-SECTION 408 REPORT, PHASE 302, 303, 400
Paid Chk# 071917	MUNICIPAL BUILDERS, INC.	4/30/2015	\$60,084.77	PAY REQUEST #2 & #3
Paid Chk# 071918	PHILLIPS WINE & SPIRITS CO.	4/30/2015	\$2,813.69	LQR
Paid Chk# 071919	R L LARSON EXC. INC.	4/30/2015	\$217,002.12	PAYMENT #9
Paid Chk# 071920	VALLEY VISION CLINIC-ADA	4/30/2015	\$620.16	BRIAN R EXAM/LENS
Paid Chk# 071921	WILD RICE WATERSHED DISTRICT	4/30/2015	\$8,391.44	FLD-#351 ADA PETITION
			\$448,950.36	

**MINUTES OF THE PUBLIC WORKS BOARD MEETING**  
**April 27, 2015**

Members present: Vernon Habeck, Craig Edwards, Kim Lewis, Rod Erickson, Paul Bergman

Members absent- Bob Ramstad

Also present: Brian Rasmusson, John Kappes

Chair Edwards- called meeting to order at 5:35 p.m.

Approve Mins: Motion Erickson, Bergman 2<sup>nd</sup> approve March 30, 2015 regular meeting minutes.

Additions- Xcel situation, old bucket truck, Compost road.

**OLD BUSINESS:**

Water- Information on new well was work is in progress and is on schedule.

Electric- Updated Board as to where Xcel was at with the proposal for City Electric supply, Xcel will contact the City soon as possible once some affairs get taken care of. Also discussed RRV Co-op not being asked to attend as they may be considered a competitor and should not be able to see what is discussed in the proposal part. Sale of the old bucket truck was asked about. John commented that he will get this process moving and have some answers for the next meeting.

Other- Board recommended to hire One summer help, and compost attendant/mosquito sprayer. Motion Erickson, 2<sup>nd</sup> Bergman all in favor. Public Works will also run the ad for couple of more weeks due to the lack of applications.

**NEW BUSINESS:**

Street- Question was asked about condition of compost road. Board was informed that gas company will dress up the road as well as R L Larson will be adding more gravel when they get back in town.

Next meeting will be May ?, 2015

Adjourn

**PUBLIC SAFETY COMMITTEE MEETING**  
**Public Safety Meeting**  
**Monday, April 13<sup>th</sup>, 2015**  
**5:30 P.M.**

**PRESENT:**           **JODY BUENG**  
                          **GREG HOLMVIK**  
                          **STEVE PETRY**  
                          **JOHN ROSENBERGER**  
                          **SUE HALLS**  
                          **SHAWN ROUX**  
                          **BOB JOHNSON**  
                          **TOM BAKER**  
                          **BRUCE COONFIELD**

**ABSENT: HALLS & EDWARDS**

1. Meeting called to order at 5:34 p.m.
2. Roll call.
3. Last Minutes approved. Motion John R, Second by Greg H.
4. Additions to the agenda: None

**EMS BUSINESS:**

1. Thursday EMS will be running a tornado drill along with a mock drill and practical.
2. EMS doing CPR tonight for the firemen.

**FIRE DEPARTMENT:**

1. Steve mentioned that training for the new guys will be done on Thursday night April 16<sup>th</sup>.
2. Block 3 and Hazmat training will be next fall.
3. New pumper is progressing along. No timetable at this point.

**POLICE**

1. Nothing. Discussed some current events.  
**Meeting adjourned at 5:50.**

# NORTHLAND SECURITIES

Honorable City Council  
City of Ada, Minnesota

Dear City Officials:

We understand that you desire to issue \$1,100,000 General Obligation Water and Sewer Revenue Crossover Refunding Bonds, Series 2015B (the "Bonds"). Accordingly, we propose as follows:

We agree to purchase \$1,100,000 General Obligation Water and Sewer Revenue Crossover Refunding Bonds, Series 2015B to be dated June 1, 2015 and to mature December 1, 2017 - 2025. We agree to pay for the Bonds \$1,098,104.05 and accrued interest to the date of settlement.

The Bonds are to be payable at Northland Trust Services, Inc., Minneapolis, Minnesota, as escrow agent, paying agent and registrar. Interest is to be payable on December 1, 2015 and semiannually thereafter. The Bonds will have the following interest rates and will mature on December 1 in the years and amounts as follows:

2017	\$125,000	2.00 %	2022	\$115,000	2.00 %
2018	130,000	2.00	2023	115,000	2.00
2019	130,000	2.00	2024	120,000	2.00
2020	135,000	2.00	2025	120,000	2.10
2021	110,000	2.00			

All Bonds will be Book Entry and in multiples of \$5,000. The average interest rate is 2.0266% and the TIC is 2.0464%.

Optional Redemption: Bonds maturing in the years 2023 through 2025, inclusive, are callable at the option of the Issuer in whole or in part on December 1, 2022 and on any date thereafter, at a price of par plus accrued interest.

This contract is made for prompt acceptance and subject to the approval of Briggs and Morgan, Professional Association (Bond Counsel) of St. Paul, Minnesota, as to the legality and regularity of all proceedings taken in the issuance of the Bonds.

The Issuer agrees to pay the expenses of registering the Bonds and the fee of Bond Counsel, recognized municipal bond attorneys, in furnishing the necessary proceedings required to authorize the issuance of the Bonds. The Issuer shall be responsible for paying agent fees on the refunded bonds when called and for the publication of the call notice.

*No Advisory or Fiduciary Role. The City of Ada ("Issuer") acknowledges and agrees that: (i) the transaction contemplated by this contract is an arm's length, commercial transaction between the Issuer and Northland Securities, Inc. ("NSI") in which NSI is acting solely as a principal and is not acting as a municipal advisor, financial advisor or fiduciary to the Issuer; (ii) NSI has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether NSI has provided other services or is currently providing other services to the Issuer on other matters); (iii) the only obligations NSI has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this contract; and (iv) the Issuer has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate.*

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF ADA, MINNESOTA

HELD: May 5, 2015

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Ada, Norman County, Minnesota, was duly held at the City Hall on May 5, 2015, at 6:00 o'clock P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$1,100,000 General Obligation Water and Sewer Revenue Crossover Refunding Bonds, Series 2015B.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION 2015-05-01 PROVIDING FOR THE ISSUANCE AND SALE OF  
\$1,100,000 GENERAL OBLIGATION WATER AND SEWER  
REVENUE CROSSOVER REFUNDING BONDS, SERIES 2015B,  
PLEDGING FOR THE SECURITY  
THEREOF NET REVENUES FOR THE PAYMENT THEREOF

A. WHEREAS, the City of Ada, Minnesota (the "City"), owns and operates a municipal water system (the "Water System") and a sanitary sewer system (the "Sewer System") as separate revenue producing public utilities (the "System"); and the net revenues of the System are pledged to the payment of the City's outstanding \$1,995,000 original principal amount of General Obligation Water and Sewer Revenue Refunding Bonds, Series 2009A, dated April 1, 2009 (the "Prior Bonds"); and

B. WHEREAS, \$1,045,000 aggregate principal amount of the Prior Bonds which matures or is subject to mandatory redemption on and after December 1, 2017 (the "Refunded Bonds"), is callable on December 1, 2016 (the "Crossover Date"), at a price of par plus accrued interest, as provided in the resolution of the City Council adopted on March 12, 2009 (the "Prior Resolution"), for the purpose, in part, of providing money to finance improvements to the System (the "Project"); and

C. WHEREAS, the refunding of the Refunded Bonds is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

D. WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue \$1,100,000 General Obligation Water and Sewer Revenue Crossover Refunding Bonds, Series 2015B (the "Bonds"), pursuant to Minnesota Statutes, Chapter 475.67, subdivision 13, to provide funds for a crossover advance refunding of the Refunded Bonds on the Crossover Date; and

E. WHEREAS, there are currently outstanding, in addition to the Prior Bonds, (i) \$535,000 original principal amount General Obligation Utility Revenue Bonds, Series 2012A, dated August 1, 2012, which constitutes a prior lien upon the net revenues of the System (the "Outstanding Bonds"); (ii) \$2,380,000 original principal amount General Obligation Water Revenue Bond of 2004, dated June 25, 2004; (iii) \$264,245 original principal amount General Obligation Water Revenue Bond of 2005, dated December 28, 2005; and (iv) \$750,000 original principal amount General Obligation Water Revenue Bonds, Series 2015A, dated January 1, 2015 (collectively, the "Outstanding Water Bonds") of the City, the interest and principal of which constitute a prior lien upon the net revenues of the Water System; and

F. WHEREAS, as permitted by Minnesota Statutes, Section 475.60, Subdivision 2(5), the public sale requirements do not apply to the Bonds; and

G. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ada, Minnesota, as follows:

1. Acceptance of Offer. The offer of Northland Securities, Inc. (the "Purchaser"), to purchase the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$ \_\_\_\_\_, plus any interest accrued to settlement, is hereby accepted.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated June 1, 2015, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on December 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(i) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(i) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(i) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder and the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(i) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof, references to the Nominee hereunder shall refer to such new Nominee.

(i) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(i) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(i) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(i) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.



(i) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10 hereof, the Bonds will be delivered to the Beneficial Owners.

(i) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose; Refunding Findings. The Bonds shall provide funds for a crossover refunding of the Refunded Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, Subdivision 13, and as of the Crossover Date, shall result in a reduction of the present value of the dollar amount of the debt service to the City from a total dollar amount of \$ \_\_\_\_\_ for the Prior Bonds to a total dollar amount of \$ \_\_\_\_\_ for the Bonds computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12, and accordingly the dollar amount of such present value of the debt service for the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior Bonds, as required in Minnesota Statutes, Section 475.67, Subdivision 12.

4. Interest. The Bonds shall bear interest payable semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2015, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Year</u>	<u>Amount</u>
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	

5. Redemption. All Bonds maturing on December 1, 2023 and thereafter, shall be subject to redemption and prepayment at the option of the City on December 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12 of this resolution.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
NORMAN COUNTY

CITY OF ADA

R-\_\_\_

\$ \_\_\_\_\_

GENERAL OBLIGATION WATER AND SEWER REVENUE  
CROSSOVER REFUNDING BOND, SERIES 2015B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
___%	December 1, __	June 1, 2015	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

THE CITY OF ADA, NORMAN COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, without option of prior redemption, and to pay interest thereon semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2015, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on December 1, 2023, and thereafter, are subject to redemption and prepayment at the option of the Issuer on

December 1, 2022, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty days prior to the date fixed for redemption.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$1,100,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, redemption provision and denomination, issued pursuant to and in full conformity with the Charter of the Issuer, the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on May 5, 2015 (the "Resolution"), for the purpose of providing money for a crossover refunding on December 1, 2016, of the General Obligation Water and Sewer Revenue Refunding Bonds, Series 2009A, dated April 1, 2009, which mature on and after December 1, 2017. This Bond is payable out of the Escrow Account and the General Obligation Water and Sewer Revenue Crossover Refunding Bonds, Series 2015B Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the

rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Charter of the Issuer, the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, that the Issuer has covenanted and agreed with the Holders of the Bonds that it will impose and collect charges for the service, use and availability of and connection to its municipal water system and sanitary sewer system (together, the "System") at the times and in amounts necessary to produce net revenues adequate, together with all other sources to pay all principal and interest when due on the Bonds; and that the Issuer will levy a direct, annual, irrepealable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds as they respectively become due, if the net revenues from the System, and any other sums irrevocably appropriated to the Debt Service Account are insufficient therefor and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any charter, constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Ada, Norman County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator/Clerk/Treasurer, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

\_\_\_\_\_

Registrable by: NORTHLAND TRUST SERVICES, INC.

Payable at: NORTHLAND TRUST SERVICES, INC.

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION  
This Bond is one of the  
Bonds described in the  
Resolution mentioned  
within.

CITY OF ADA,  
NORMAN COUNTY, MINNESOTA

/s/ Facsimile  
Mayor

NORTHLAND TRUST SERVICES,  
INC.  
Minneapolis, Minnesota  
Bond Registrar

/s/ Facsimile  
Administrator/Clerk/Treasurer

By: \_\_\_\_\_  
Authorized Signature

**ABBREVIATIONS**

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common  
 TEN ENT - as tenants by the entireties  
 JT TEN - as joint tenants with right of survivorship  
 and not as tenants in common  
 UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_  
               (Cust)  (Minor)  
 under the \_\_\_\_\_ Uniform Transfers to Minors Act  
                       (State)

Additional abbreviations may also be used though not in the above list.

**ASSIGNMENT**

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_ Notice: \_\_\_\_\_  
 The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
                               \_\_\_\_\_  
                               \_\_\_\_\_

(Include information for all joint owners if the Bond is held by joint account.)

PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

<u>Date</u>	<u>Amount</u>	<u>Authorized signature of Holder</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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