

City of Ada
Minutes of the Regular City Council Meeting
March 4, 2014 – 6:00 p.m.

Members present: Mayor Dennis Roux, Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Jim Hansen, Rich Pinsonneault.

Members absent: Member Craig Edwards.

Others present: Steve Petry – Fire Chief, Jody Bueng – Police Chief, John Kappes – Electric Superintendent, Tyson – Moore Engineering, Larry Millender – Dekko Director, Gerrie Aasland – Liquor Store Manager, Pat Pfund, Jeremy Thornton – Norman County Sheriff, Paul Poczobut Jr. – Administrator / Clerk / Treasurer, and others.

III. Citizen Forum. None.

IV. Consent Agenda. Listed on the consent agenda was: February 5 and 18, 2014 council meeting minutes, city pre – paid checks, city accounts payable. The City pre – paid and accounts payable were pulled from the consent agenda and placed under the Administrator / Clerk / Treasurer report.

Motion by Member Peterson, second by Member Erickson to approve the consent agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve Agenda. Added to the agenda was: Sound system, question about frontage road by American Federal, “Thank You” under the Dekko Report, and move the Mutual Aid Agreement before the Mayor’s Report.

Motion by Member Robertson, second by Member Erickson to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

VI. External Presentations with possible discussion and decision. Request for MN Lawful Gambling (Mudslingers OHV Club) at Tubby’s Tavern.

Motion by Member Hansen, second by Member Erickson to approve the gambling permit for Mudslingers OHV Club without the 30 day waiting period. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

Accounts payable and pre – paid checks. Mayor Roux questioned the details of the Cardmember Services invoice wondering if it was all for a conference lunch as stated in the details. Paul stated that it was for Kristi’s conference registration and for lunch for him while he was at the Leadership Conference in the Cities. Mayor Roux stated the reason he asked was that the Personnel Policy doesn’t allow non – travel expense. Member Erickson questioned the Ferguson Water Works bill. Paul stated that it was for the purchase of the automatic water meters that were approved when the budget was approved.

Motion by Member Pinsonneault, second by Member Robertson to approve the Accounts Payable in the amount of \$142,884.86 and the City pre – paid in the amount of \$144,128.96. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

VII. A. 1. Reports of Department Heads. Administrator / Clerk / Treasurer report. Review financials for January 2014. Paul went over the financials for the council.

2. Gas Franchise Agreement with MN Energy Resources. Paul explained that he looked into an additional revenue source with adding a franchise fee for the gas company. Some council members felt that because the fee would be passed directly to the customer it wouldn’t be the right time to look at it as the city is looking at increasing electrical rates.

3. Approval of the Pay Equity Compliance Report. Paul went over the timeline to submit a report that is in compliance.

Motion by Member Pinsonneault, second by Member Hansen to approve the Pay Equity Compliance Report. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

F. 1. Public Safety. Review of the Mutual Aid Agreement between the Ada Police and County Sheriff. The council reviewed the agreement and discussed protocol with the Police Chief and the County Sheriff.

B. 1. Mayor’s Report. Assignment and approval of a Union Negotiations Committee. Mayor Roux stated he would like to assign Member Erickson, Member Edwards, and himself to the committee. They would like to meet on March 28th at 2:00 p.m.

Motion by Member Pinsonneault, second by Member Austinson to approve the Negotiation Committee assignment. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

2. Meeting dates for the Charter Update Committee. The committee is tentatively planning to meet on Monday, March 10th at 1:15 p.m. in Council Chambers. Member Roux also mentioned that he will be working on establishing a Beautification Committee.

C. 1. Attorney Report. Arvig Franchise and Pole Agreement. Josh gave an update on where the process is at with Arvig. He stated that they are at a stand – still and asked if the council wanted to proceed with mediation. Josh stated the two main items left to come to terms with are the cost per pole and the term of the agreement. Arvig is currently at \$8 per pole and a ten year agreement. The council felt that this was terms they could live with and asked Josh to finish up the agreement.

2. Council Chambers audio equipment. Mayor Roux stated that the most updated quote he received from Site on Sound was a little over \$9,900.00. The Council discussed the addition costs to broadcast the meetings on cable TV.

Motion by Member Robertson, second by Member Hansen to approve the purchase of the audio recording system from Site on Sound as quoted taking the funds from the contingency line item, contingent on its compatibility with Arvig. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

D. 1. Public Works Board. Authorization to purchase \$10,000 of electric auto read meters.

Motion by Member Erickson, second by Member Hansen to approve spending up to \$10,000 on electric meters per what was budgeted. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

2. Update on new well and authorization to proceed with preparing for financing. Tyson from Moore Engineering stated that the test drilling went well and they should get the water quality reports back within a couple of weeks.

Motion by Member Pinsonneault, second by Member Peterson to approve the partial payment of \$23,756.25 for the test drilling. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

5. Frozen water lines. The council discussed in depth the different options surrounding frozen water lines. If Public Works sees an increase in frozen lines they will bring it back to council for further discussion.

3. Transmission extension of TM1 agreement to the end of the year.

Motion by Member Hansen, second by Member Erickson to approve the extension of the TM 1 agreement until the end of the year. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

4. Discussion / Decision on Electric rate adjustment. Possible first reading of Ordinance 454 – Electric Rate adjustment. Paul went through the recommendation from the Public Works Board. The board recommends increasing the electric rates per the information provided and also recommends the council increase the rates each year based on the consumer price index increase. This would need to be approved by the council annually.

Motion by Member Erickson, second by Member Peterson to approve the first reading of Ordinance 454. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

E. 1. Dekko Community Center. Advertising signs for walking track. Larry gave an update on the advertising signs up on the walking track.

2. WSI update. Larry stated that he along with Carrie Mathsen and Kevin Lindell took the class to get their Water Safety Instructor certification. He stated that he is also checking with a former employee to help with instruction.

3. School Swimming Lessons. Larry stated he is working with the area schools to offer swimming lessons as have been done in the past.

4. Thank you to Joyce Anderson. Member Robertson thanked Joyce Anderson for all of her efforts during the transition of getting Larry on board and recommended others extend their gratitude when they see her.

G. 1. Economic Development Authority. Discussion / Approval of EDA loan for West Main Pizza on East. The loan would be for \$20,000.00 at an interest rate of 3% over 7 years. The City would be the Second Secured Party.

Motion by Member Pinsonneault, second by Member Erickson to approve the loan for West Main Pizza on East with the terms provided subject to attorney language changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

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IX. A. New business. Kaleidoscope guests. Member Austinson and Paul Poczobut Jr. volunteered.

X. Adjournment.

Motion by Member Pinsonneault, second by Member Robertson to adjourn the meeting at 8:28 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Paul Poczobut Jr.
City Administrator / Clerk / Treasurer

Dennis K. Roux
Mayor