

City of Ada
Regular Meeting of the City Council
Tuesday, March 3, 2015 – 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** March 3, 2015 Council Meeting minutes
 - B.** City Pre – paid checks
 - C.** City Accounts payables
 - D.** Approve hiring Alyse Brockway as part – time Warming House Attendant effective the first day of work.

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. External Presentations with possible discussion and decision.**
 - A.** Al's Disposal – Spring Clean – up.

- VIII. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1)

 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Updates.

- IX. Old Business**
 - A.**

- X. New Business**
 - A.** Kaleidoscope guests
 - B.** Fire Department Purchase Request.
 - C.** Tax Increment Financing and gifted permit request.
 - D.** Dekko Grant Drive.

- E. Approve Resolution 2015-03-01. – Setting Garbage Collection Rates.
- F. Comprehensive Plan Grant Request.
- G. Approve Oil Switch Purchase for West Substation – recommendation from committee.
- H. Thank You to Chamber of Commerce.
- I. Cost of Living Adjustment (COLA) for non – bargaining unit staff, retroactive to January 1, 2015.
- J. Committee Appointment updates.
- K. Approve Resolution 2015-03-02 – Support of Wild Rice Bridge Replacement.

XI. Adjournment

City of Ada
Minutes of the Regular City Council Meeting
February 3, 2015 – 6:00 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members Marc Gordon, Candy Robertson, John Rosenberger, Neil Miller, Craig Edwards, Jim Hansen, Rich Pinsonneault.

Others present: James Leiman – City Administrator, Josh Heggem, Tyson – Moore Engineering, Mark – KRJB Radio, Vern Habeck, Todd Sawrey, and others.

IV. Citizens forum. None.

V. Consent agenda. Listed on the consent agenda was: January 6, 16 & 29, 2015 council meeting minutes, City pre – paid checks in the amount of \$339,202.64, City accounts payable in the amount of \$50,255.05, and approve hiring Kenny Anderson, Shelby Anderson and Ashley Stalwick as part – time Warming House Attendants effective their first day of work.

Motion by Member Pinsonneault, second by Member Robertson to approve the consent agenda. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. Approve agenda. Added to the agenda was: live streaming of council meeting.

Motion by Member Edwards, second by Member Miller to approve the agenda with changes. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. Mayor's Report. Committee appointments. Mayor Ellefson reviewed the committees with the council stating which ones are required. The committee assignments are as follows:

Board of Adjustment:

Airport Authority: Jim Hansen, Rod Syverson

Dekko: Neil Miller, Candy Robertson, Donna Hanson, Kim Johnson, Patrick Lee

EDA: Marc Gordon, Rich Pinsonneault, Todd Sawry, Jim Birkemyer, Greg Sloten

P&Z: John Rosenberger, Neil Miller, Mike Triplett, Dan Ness, Jim Austinson

Public Safety: Craig Edwards, John Rosenberger, Bob Johnson

Public Works: Craig Edwards, Marc Gordon, Vern Habeck, Kim Lewis, Bob Ramstad, Rod Erickson, Paul Bergman

Flood: Rich Pinsonneault, Jim Ellefson, John Rosenberger

Beautification: Jim Hansen ,Jim Ellefson, Earl Visser, Jim Austinson, Janice Lee,
Pat Pfund, Bruce Dougan, Mark Anderson

Negotiations: Craig Edwards, Jim Ellefson, Candy Robertson

Job Classification: Jim Hansen

Fire Advisory: annual meeting with townships, all invited, No decision made

Motion by Member Edwards, second by Member Pinsonneault to approve the 2015 Committee Appointments. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. External Presentations. Moore Engineering – New Well Project. Tyson was asking approval of the invoice from Municipal Builders for \$14,824.00 and Moore Engineering for \$69,000.00.

Motion by Member Edwards, second by Member Pinsonneault to approve the payment request from Municipal Builders in the amount of \$14,824.00 and Moore Engineering in the amount of \$69,000.00 for work on the Well Project. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. B. Administrator / Clerk / Treasurer Report. Finances / Updates. Administrator Leiman gave an update on each department, highlighting accomplishments and plans going forward. Member Hansen questioned the deficit in the Water Department. James stated that he would look at it and provide a basic analysis and what can be done going forward.

X. A. New Business. Kaleidoscope guests. Members Miller and Pinsonneault volunteered.

B. Three – Phase Power. Member Pinsonneault stated that over the years he has been asked about three phase power and how the cost to the customer is derived at. He asked James to research the topic and report at the meeting so everyone could hear. James went over what causes demand and also reflected on the financial end stating that Ada is very competitive with respect to rates. Member Pinsonneault posed the question of how this information could be helpful to retain existing businesses and draw in new businesses. James will dig in to it further to really see if there are ways to make it more attractive for businesses.

C. Sunday Liquor Store Opening. Member Pinsonneault questioned if it was proper for the City to continue to make it difficult for other businesses to stay in business. James stated that he spoke with the Manager and they didn't feel it was profitable to be open on Sundays.

D. Dekko Grant Drive. Member Robertson strongly encouraged folks to explore the grant funding available through Shock & Awe. She stated that the organization has accomplished great things to improve the community and there is opportunity to do much more.

E. Garbage Rates. James explained that there is a deficit in respect to the garbage collection. He offered different options for the council to decrease that deficit. The council discussed Clean – Up Week and how to maximize the benefit while lowering the financial impact.

Motion by Member Pinsonneault, second by Member Gordon to authorize the Administrator to draft a resolution to reflect an 8% increase and implement a \$.50 surcharge when diesel prices reach \$3.96. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Pinsonneault, second by Member Robertson to add the ‘Rod and Gun Club land purchase’ to the agenda. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

F. Vice – Mayor Appointment.

Motion by Member Edwards, second by Member Hansen to appoint Member Pinsonneault as Vice – Mayor. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen. Against: Pinsonneault. Motion passed.

G. Personnel Performance Appraisal Form. James reviewed the appraisal form with the council. James would evaluate the Department Heads and have the Mayor sign off as senior supervisor. Department Heads would evaluate their staff and James would sign off as senior supervisor.

Motion by Member Edwards, second by Member Pinsonneault to approve using the Personnel Performance Appraisal Form as submitted. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

H. Streaming Council Meeting Live. Member Pinsonneault questioned if there is a way to streaming the meeting live on the internet. James will check into this.

I. Rod and Gun Club Property – Resolution 2015-02-01.

Motion by Member Miller, second by Member Robertson to approve Resolution 2015-02-01. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

J. Closed session to consider offers or counteroffers for the purchase or sale of real or personal property.

Motion by Member Edwards, second by Member Robertson to close the meeting at 7:22 p.m. to consider offers or counteroffers for the purchase or sale of real or personal property in relation to the two lots north of the old Wild Rice Dining Emporium.

Motion by Member Pinsonneault, second by Member Robertson to amend the motion to include a possible open session following the closed session. Members voting for the amendment: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Members voting for the original motion as amended: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Miller, second by Member Edwards to open the meeting at 7:52 p.m. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

XI. Motion by Member Edwards, second by Member Robertson to adjourn the meeting at 7:53 p.m. Members voting for: Gordon, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

James Leiman
City Administrator / Clerk / Treasurer

Jim Ellefson
Mayor

ACCOUNTS PAYABLE - FEBRUARY 2015
REGULAR COUNCIL MEETING
Tuesday, March 03, 2015

ADA AUTO SUPPLY	DEKKO- WEIGHT RM SUPLS	
ADA AUTO SUPPLY	PW- STREET SUPLS	
ADA CHAMBER OF COMMERCE	CITY MEMBERSHIPS	\$25.00
ADA FEED & SEED	DEKKO- ICE MELT	
ADA FEED & SEED	PW- ICE MELT	\$40.00
ADA-FELTON COUNTRY STORE	POLICE- FUEL	\$146.54
AED BRANDS	DEKKO DEFIBTECH LIFELINE	\$286.00
ALS DISPOSAL	JAN FUEL SURCHARGE, DUMPSTER RENTALS	\$75.72
AMERICAN RED CROSS	DEKKO- WATER SAFETY SUPLS	\$188.13
AMERIPRIDE	LQR- MOP, MATS	\$64.24
AMERIPRIDE	PW- MATS, MOPS	\$240.40
ARCTIC GLACIER	LQR ICE	\$19.30
AUTO VALUE	PW SUPLS	
BANYON DATA SYSTEMS	CH- PAY DIRECT DEPOSIT MODULE	\$295.00
BORDER STATES	PW- ELECTRIC PARTS	\$107.86
BRUE, JAMES	FEB- CRIMINAL LEGAL FEES	\$833.33
BSN SPORTS	DEKKO- GOGGLES	\$134.34
COLE PAPERS	DEKKO- PAPER PRODUCTS	
CARDMEMBER SERVICES	LEADERSHIP REGISTRATION- KRISTI	\$45.00
COCA-COLA	LQR POP	\$167.52
CURT'S LOCK AND KEY SERVICE	DEKKO- CARD ACCESS SYSTEM	\$882.81
DIZARD	DEKKO- POOL BB HOOP	\$686.00
FP MAILING SOLUTIONS	INKJET FOR POSTAGE	\$247.81
GALLS	POLICE-GEAR	\$61.26
GOPHER STATE ONE CALL	LOCATE	\$2.90
GREAT NORTH PIZZA	LQR - PIZZA	\$225.00
GREAT PLAINS FIRE	FIRE- 1991 FORD PUMPER	\$10,550.75
HAUSTENS	FIRE DEPT- FILTER, GASKET- MNT	\$28.00
HAWKINS	DEKKO -CHEMICALS	\$405.00
HENRYS FOODS	LQR FOOD	\$655.84
INCIDENTAL ACCOUNT		
INDEPTH INSPECTION	BUILDING INSPECTIONS	
INSANE FITNESS	DEKKO TRAINER- JANUARY 2015	\$300.00
ITL PATCH COMPANY	POLICE- EMBLEM	\$214.85

JIM'S LOCKSMITH	DEKKO-SERVICE LOCK, POLICE- KEYS	\$202.50
KELLYS CHRYSLER CENTER	PW- COVER KIT	\$142.14
K R J B RADIO	DEKKO- ADV	
K R J B RADIO	LQR- ADV	
K R J B RADIO	COUNCIL - ANNUAL	
LEAGUE OF MN CITIES	PATROLSUBSCRIPTION	\$425.00
LEE BROS	POLICE	\$100.28
MCCOLLUM HARDWARE	DEKKO-	
MCCOLLUM HARDWARE	LQR- SOAP	\$38.35
MEI ENGINEERING	MAP UPDATING	\$19.35
MN BUREAU OF CRIMINAL APPREHENSION	TRAINING	\$345.00
MN MUNICIPAL UTILITIES ASSOC	PW- 2015 ELECTRIC UTILITY MEMBER DUES	\$3,137.00
MORRIS ELECTRONICS	POLICE- COMPUTER MNT	\$350.00
MVTL LAB	COLIFORM COLLERT	\$36.00
NARDINI FIRE EQUIPMENT	LQR- MNT	\$173.03
NATIONAL ASSOC OF TOWN WATCH	POLICE MEMBERSHIP	\$35.00
NORMAN COUNTY DAC	PW CLEANING	
NORMAN COUNTY INDEX	LQR- ADV	
NORMAN COUNTY INDEX	COUNCIL -	
NORTHWEST BEVERAGE	CH, POLICE	\$7.25
OFFICE SUPPLY PLUS	CH- TONER, OFFICE SUPS	\$126.16
OFFICE SUPPLY PLUS	LIQUOR -TONER, PAPER, OFFICE SUPS	\$227.77
OFFICE SUPPLY PLUS	DEKKO- INKCART, MOP, CLEANERS	\$118.50
PEMBERTON,SORLIE,RUFER&KERSHNER	JANUARY FLOOD LEGAL FEES	\$723.00
PEMBERTON,SORLIE,RUFER&KERSHNER	JANUARY GENERAL LEGAL FEES	\$2,950.50
PIZZA CORNER	LQR PIZZA	\$149.50
POWER HOUSE PIZZA	LQR PIZZA	\$88.00
PRECISION	DEKKO- SHOWER REPAIR/MNT	\$323.20
PRODUCTIVITY PLUS	TITAN PW- STEEL PLOW BLADE	\$2,656.20
RALPHS	LQQR- FOOD	\$281.48
RALPHS		
SPIELMAN RADIO	POLICE- CARGO BARRIER OFR FORD SQUAD	\$605.00
STREICHERS	POLICE -SUPS	\$1,115.64
SUNFLOWER	LQR- FLOWERS	\$30.00
THE SPA & POOL GUYS	DEKKO-MNT	\$1,720.16
SWANSTON EQUIPMENT	PW- STREET SWEEPER FILTER	\$55.98
VALLEY VISION CLINIC	PW- JAMES, BRYAN T	\$777.24

WATER & LIGHT - CITY OF ADA	CITY UTILITIES	
WEST CENTRAL AG SERVICES	POLICE - FUEL	
WEST CENTRAL AG SERVICES	PW FUEL	
TOTAL		\$33,887.83

PRE-PAID CHECKS for FEBRUARY 2015

Paid Chk# 071623	AASLAND, GERRIE JO	2/17/2015	\$11.36	BAR SUPLS
Paid Chk# 071624	ARVIG	2/17/2015	\$715.83	CH FEB RENT
Paid Chk# 071625	JODY BUENG	2/17/2015	\$874.76	TRAINING-MEALS, FLIGHT, REG, HOTEL
Paid Chk# 071626	COONFIELD, BRUCE	2/17/2015	\$910.32	POLICE- MEALS
Paid Chk# 071627	D-S BEVERAGES	2/17/2015	\$536.88	BEER
Paid Chk# 071628	LEAGUE OF MN CITIES, INS. TRUST	2/17/2015	\$21,180.00	RECREATION
Paid Chk# 071629	MID-STATES ORGANIZED CRIME IN	2/17/2015	\$100.00	2015 MEMBER FEES
Paid Chk# 071630	MILLENDER, LARRY	2/17/2015	\$57.29	DEKKO-TOOL, BATTERIES
Paid Chk# 071631	MN DNR ECO-WATERS	2/17/2015	\$247.97	WATER USE/SRCH
Paid Chk# 071632	MN PUBLIC FACILITIES AUTHORITY	2/17/2015	\$7,275.75	GO BOND
Paid Chk# 071633	MVTL LABORATORIES, INC.	2/17/2015	\$36.00	COLIFORM COLLERT
Paid Chk# 071634	STEVE PETRY	2/17/2015	\$596.56	FIRE- HOTEL
Paid Chk# 071635	PRODUCTIVITY PLUS ACCOUNT	2/17/2015	\$105.35	PW-REPAIR TRUCK
Paid Chk# 071636	RED RIVER VALLEY CO-OP POWER	2/17/2015	\$6,325.00	FEB MNT
Paid Chk# 071637	VERIZON WIRELESS	2/17/2015	\$54.08	POLICE CELL
Paid Chk# 071638	XCEL/NORTHERN STATES POWER	2/17/2015	\$45,991.36	JAN ENERGY
Paid Chk# 071639	AASLAND, GERRIE JO	2/24/2015	\$920.99	LQR-MLG BOOT CAMP
Paid Chk# 071640	ALEXANDER, DEB	2/24/2015	\$11.75	POOL SUPLS
Paid Chk# 071641	ARVIG	2/24/2015	\$1,732.07	CITY PHONE/INTERNET
Paid Chk# 071642	DEPT. OF ENERGY W A P A	2/24/2015	\$45,871.95	ENERGY
Paid Chk# 071643	D-S BEVERAGES	2/24/2015	\$6,490.85	BEER
Paid Chk# 071644	HENDERSON, KRISTI	2/24/2015	\$40.25	MLG-LEADERSHIP TRAINING
Paid Chk# 071645	JOHNSON BROS WHLSE LIQUOR C	2/24/2015	\$949.03	LQR
Paid Chk# 071646	KLEVGAARD, MARK	2/24/2015	\$4,242.06	TIF 25-0980201
Paid Chk# 071647	MN ENERGY RESOURCES CORP.	2/24/2015	\$3,557.61	CITY UTILITIES
Paid Chk# 071648	MN POLLUTION CONTROL AGENCY	2/24/2015	\$1,240.00	SDS PERMIT MNG580095
Paid Chk# 071649	MOORE ENGINEERING, INC.	2/24/2015	\$69,000.00	WATER SYSTEM IMPROVEMENTS-NEW WELL #5

Paid Chk# 071650	MUNICIPAL BUILDERS, INC.	2/24/2015	\$14,824.00	NEW WELL #5
Paid Chk# 071651	MYERS, RAYMOND	2/24/2015	\$1,098.86	TIF 25-0984006
Paid Chk# 071652	PAUSTIS & SONS	2/24/2015	\$384.00	WINE
Paid Chk# 071653	PHILLIPS WINE & SPIRITS CO.	2/24/2015	\$2,367.93	LQR
Paid Chk# 071654	RED RIVER VALLEY CO-OP POWER	2/24/2015	\$107.48	ENERGY
Paid Chk# 071655	TUTTLE, RICHARD	2/24/2015	\$413.38	TIF 25-0984007
Paid Chk# 071656	VANDERLINDEN, CRAIG/LANA JO	2/24/2015	\$1,808.56	TIF 25-0984005
Paid Chk# 071657	VERIZON WIRELESS	2/24/2015	\$81.64	PW & POLICE CELL PHONE
Paid Chk# 071658	WINE MERCHANTS	2/24/2015	\$52.89	LQR
Paid Chk# 071674	JODY BUENG	2/27/2015	\$481.88	POLICE- REGISTRATION, FUEL, MEALS, HOTEL
Paid Chk# 071675	D-S BEVERAGES	2/27/2015	\$1,466.60	BEER
Paid Chk# 071676	MCKINNON CO., INC.	2/27/2015	\$1,936.80	BEER
Paid Chk# 071677	MN CRIME PREVENTION ASSOCN.	2/27/2015	\$45.00	2015 MEMBERSHIP
Paid Chk# 071678	NATIONAL IND HEALTH CLUB ASSC	2/27/2015	\$380.92	2015 MEMBERSHIP
Paid Chk# 071679	JOHN ROSENBERGER	2/27/2015	\$254.64	COUNCIL TRAINING MLG, HOTEL
Paid Chk# 071680	U. S. POSTMASTER	2/27/2015	\$279.82	UTILITY BILLING PSTG

\$245,059.47

Jan-15 Interim Combined Statement of Cash and Investments

	Cash Balance 12/30/2014	Investment Balance 12/30/2014	January Cash Debits	January Cash Credits	January Invest Debits	January Invest Credits	Balance 01-31-15
General Fund	(245,048.07)	367,170.77	121,545.37	220,975.65			22,692.42
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	48,223.92						48,223.92
TIF District 2-3 Housing	2,803.90	0.00					2,803.90
Ada Revitalization Project '88 Revolving Loan	7,305.13	3,568.70					10,873.83
Ada Economic Development Revolving Loan	77,290.68		868.22				78,158.90
Library	(34,092.50)	40,566.63	902.31	1,709.62			5,666.82
Community Center Maintenance Fund	(209,583.55)	696,487.52	0.00	529.74			486,374.23
Recreation Development Fund	(25.39)	40,000.00	0.00				39,974.61
Long Term Designated Capital	324,485.33	613,602.03	2,574.51	16,986.51			923,675.36
Public Works	43,220.72	4,690.92	168.71				48,080.35
Capital Project - Highway 9	0.00		0.00				0.00
Capital Project - Emergency Services Building	0.00		52,539.63	52,572.63			(45,435.37)
Capital Project - Lift Station / Force Main Project	(45,402.37)		772,213.35	25,189.99			704,013.50
Capital Project - New Well	(43,009.86)	0.00					0.00
Debt Service Funds:	0.00						0.00
2008 Lease Purchase Fire Hall	89,732.85		0.00	0.00			89,732.85
2003 G. O. Improvement Bonds (Street Project)	112,796.66	3,539.73	2,836.08				119,172.47
1999 G. O. Water / Sewer Rev Bonds	0.00						0.00
2000 G. O. Improvement Bonds	1,299.68			0.00			1,299.68
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	(604,450.90)	82,914.83	54,367.71	147,273.83			(614,442.19)
Electric Utility	369,764.50	10,179.15	222,380.50	200,337.15			401,987.00
Hospital	240,040.99	599,846.84	16.72				839,904.55
Liquor	270,571.80	1,237.75	44,054.99	43,398.52			272,466.02
Total - All Funds	405,923.52	2,463,804.87	1,274,468.10	708,973.64	0.00	0.00	3,435,222.85
Frandsen Bank - Checking							941,177.56
Frandsen Bank - Savings							15,070.98
Frandsen Bank - Money Market - general							0.00
Frandsen Bank - Money Market - LT Des							25,910.63
Frandsen Bank - Fire Insurance Proceeds							10.00
Frandsen Bank - CD's							478,000.00
Bank of the West Money Market (General)							0.00
Bank of the West Money Market (Bridges)							185,160.89
BancWest Investment Services (Bridges)							599,831.13
BancWest Investment Services (Maintenance Funds)							700,613.73
BancWest Investment Services (General)							269,394.69
BancWest Investment Services (LT Des Cap)							220,053.24
Smith Barney CD's							0.00
Americal Federal Bank Money Market (03 Imp Bonds)							0.00
Total Balances 1-31-2015							3,435,222.85

City of Ada

Monthly Enterprise Fund Profit & Loss Summary

Year 2014

Month	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Electric Utilities Fund													
Revenue	162,086	159,311	140,226	127,706	132,871	116,495	122,513	132,241	127,626	123,440	126,457	162,303	1,633,275
Operating Expense	21,850	124,032	141,088	127,741	113,729	102,595	88,644	70,342	97,482	72,685	96,350	389,753	1,446,291
Transfers Out													0
Net	140,236	35,278	-862	-35	19,142	13,900	33,869	61,899	30,143	50,756	30,107	-227,450	186,984
Liquor Fund													
Revenue	37,590	34,327	42,461	35,917	49,516	48,178	45,076	43,872	47,016	41,196	40,509	58,036	523,692
Operating Expense	38,206	30,851	40,251	41,731	47,189	49,615	45,397	32,229	48,119	38,230	35,166	59,642	506,626
Net	-616	3,476	2,210	-5,814	2,327	-1,437	-322	11,643	-1,104	2,965	5,344	-1,606	17,066
Dekko Center													
Revenue	8,338	7,376	7,573	6,577	5,085	15,628	7,891	5,194	8,592	7,084	7,163	10,469	96,968
Operating Expense	16,399	20,522	15,683	18,230	20,810	19,314	17,480	17,556	21,102	17,834	20,119	20,071	225,120
Net	-8,061	-13,146	-8,110	-11,653	-15,725	-3,686	-9,589	-12,362	-12,510	-10,751	-12,957	-9,602	-128,152
Water & Sewer Fund													
Revenue	49,112	46,075	46,428	49,629	53,109	52,954	52,733	74,775	56,007	51,163	52,076	97,377	681,437
Operating Expense	113,447	98,308	52,216	46,497	1,839	30,223	167,818	17,160	20,345	168,930	15,957	27,057	759,797
Transfer In			80,000										80,000
Net	-64,334	-52,232	74,211	3,132	51,269	22,731	-115,085	57,615	35,662	-117,768	36,119	70,320	1,639
Total Net	67,225	-26,625	67,450	-14,370	57,014	31,507	-91,127	118,795	52,192	-74,797	58,613	-168,338	77,538

Preliminary

City of Ada, Minnesota

G.O. Refunding Bonds, Series 2015

2009A

Refunding Summary

Dated 05/15/2015 | Delivered 05/15/2015

Sources Of Funds

Par Amount of Bonds \$1,110,000.00

Total Sources **\$1,110,000.00**

Uses Of Funds

Deposit to Crossover Escrow Fund 1,066,153.31

Costs of Issuance 41,400.00

Rounding Amount 2,446.69

Total Uses **\$1,110,000.00**

Flow of Funds Detail

State and Local Government Series (SLGS) rates for
Date of OMP Candidates 11/30/2012

Crossover Escrow Fund Solution Method Net Funded

Total Cost of Investments \$1,066,153.31

Interest Earnings @ 0.389% 6,360.97

Total Draws \$1,072,514.28

Issues Refunded And Call Dates

09aold 12/01/2016

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings (@ 1.792%(Bond Yield) 46,736.19

Contingency or Rounding Amount 2,446.69

Net Present Value Benefit **\$49,182.88**

Net PV Benefit / \$1,045,000 Refunded Principal 4.706%

Net PV Benefit / \$1,110,000 Refunding Principal 4.431%

Bond Statistics

Average Life 6.427 Years

Average Coupon 1.8017700%

Net Interest Cost (NIC) 1.8017700%

Bond Yield for Arbitrage Purposes 1.7922849%

True Interest Cost (TIC) 1.7922849%

All Inclusive Cost (AIC) 2.4266986%

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Preliminary

City of Ada, Minnesota

G.O. Refunding Bonds, Series 2015

2009A

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
12/01/2015	9,699.28	(9,699.28)	173,457.50	171,010.81	173,457.50	2,446.69
12/01/2016	17,815.00	(1,062,815.00)	1,199,707.50	154,707.50	154,707.50	-
12/01/2017	147,815.00	-	-	147,815.00	151,407.50	3,592.50
12/01/2018	146,710.00	-	-	146,710.00	152,832.50	6,122.50
12/01/2019	150,345.00	-	-	150,345.00	153,807.50	3,462.50
12/01/2020	148,657.50	-	-	148,657.50	154,307.50	5,650.00
12/01/2021	121,700.00	-	-	121,700.00	129,307.50	7,607.50
12/01/2022	124,885.00	-	-	124,885.00	130,107.50	5,222.50
12/01/2023	122,757.50	-	-	122,757.50	130,487.50	7,730.00
12/01/2024	125,400.00	-	-	125,400.00	130,657.50	5,257.50
12/01/2025	122,760.00	-	-	122,760.00	130,437.50	7,677.50
Total	\$1,238,544.28	(1,072,514.28)	\$1,373,165.00	\$1,536,748.31	\$1,591,517.50	\$54,769.19

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	46,736.19
Net PV Cashflow Savings @ 1.792%(Bond Yield)...	46,736.19
Contingency or Rounding Amount	2,446.69
Net Present Value Benefit	549,182.88
Net PV Benefit / \$1,129,722.26 PV Refunded Debt Service	4.354% ←
Net PV Benefit / \$1,045,000 Refunded Principal ..	4.706%
Net PV Benefit / \$1,110,000 Refunding Principal..	4.431%

Refunding Bond Information

Refunding Dated Date	5/15/2015
Refunding Delivery Date	5/15/2015

Preliminary

City of Ada, Minnesota

G.O. Refunding Bonds, Series 2015

2009A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/15/2015	-	-	-	-	-
12/01/2015	-	-	9,699.28	9,699.28	9,699.28
06/01/2016	-	-	8,907.50	8,907.50	-
12/01/2016	-	-	8,907.50	8,907.50	17,815.00
06/01/2017	-	-	8,907.50	8,907.50	-
12/01/2017	130,000.00	0.850%	8,907.50	138,907.50	147,815.00
06/01/2018	-	-	8,355.00	8,355.00	-
12/01/2018	130,000.00	1.050%	8,355.00	138,355.00	146,710.00
06/01/2019	-	-	7,672.50	7,672.50	-
12/01/2019	135,000.00	1.250%	7,672.50	142,672.50	150,345.00
06/01/2020	-	-	6,828.75	6,828.75	-
12/01/2020	135,000.00	1.450%	6,828.75	141,828.75	148,657.50
06/01/2021	-	-	5,850.00	5,850.00	-
12/01/2021	110,000.00	1.650%	5,850.00	115,850.00	121,700.00
06/01/2022	-	-	4,942.50	4,942.50	-
12/01/2022	115,000.00	1.850%	4,942.50	119,942.50	124,885.00
06/01/2023	-	-	3,878.75	3,878.75	-
12/01/2023	115,000.00	2.050%	3,878.75	118,878.75	122,757.50
06/01/2024	-	-	2,700.00	2,700.00	-
12/01/2024	120,000.00	2.200%	2,700.00	122,700.00	125,400.00
06/01/2025	-	-	1,380.00	1,380.00	-
12/01/2025	120,000.00	2.300%	1,380.00	121,380.00	122,760.00
Total	\$1,110,000.00	-	\$128,544.28	\$1,238,544.28	-

Dated	5/15/2015
Delivery Date	5/15/2015
First Coupon Date	12/01/2015
First available call date	-
Call Price	-
Bond Year Dollars	\$7,134.33
Average Life	6.427 Years
Average Coupon	1.8017700%
Net Interest Cost (NIC)	1.8017700%
True Interest Cost (TIC)	1.7922849%
All Inclusive Cost (AIC)	2.4266986%
Bond Yield for Arbitrage Purposes	1.7922849%
Net Interest Cost	1.8017700%
Weighted Average Maturity	6.427 Years

Preliminary

City of Ada Minnesota

G.O. Refunding Bonds of 2009A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Interest to Call	D/S To Call	Principal	Coupon	Interest	Refunded D/S	Fiscal Total
06/01/2015	-	20,703.75	20,703.75	-	-	20,703.75	20,703.75	-
12/01/2015	-	20,703.75	20,703.75	-	3.000%	20,703.75	20,703.75	41,407.50
06/01/2016	-	20,703.75	20,703.75	-	-	20,703.75	20,703.75	-
12/01/2016	1,045,000.00	20,703.75	1,065,703.75	-	3.000%	20,703.75	20,703.75	41,407.50
06/01/2017	-	-	-	-	-	20,703.75	20,703.75	-
12/01/2017	-	-	-	110,000.00	3.250%	20,703.75	130,703.75	151,407.50
06/01/2018	-	-	-	-	-	18,916.25	18,916.25	-
12/01/2018	-	-	-	115,000.00	3.500%	18,916.25	133,916.25	152,832.50
06/01/2019	-	-	-	-	-	16,903.75	16,903.75	-
12/01/2019	-	-	-	120,000.00	3.750%	16,903.75	136,903.75	153,807.50
06/01/2020	-	-	-	-	-	14,653.75	14,653.75	-
12/01/2020	-	-	-	125,000.00	4.000%	14,653.75	139,653.75	154,307.50
06/01/2021	-	-	-	-	-	12,153.75	12,153.75	-
12/01/2021	-	-	-	105,000.00	4.000%	12,153.75	117,153.75	129,307.50
06/01/2022	-	-	-	-	-	10,053.75	10,053.75	-
12/01/2022	-	-	-	110,000.00	4.200%	10,053.75	120,053.75	130,107.50
06/01/2023	-	-	-	-	-	7,743.75	7,743.75	-
12/01/2023	-	-	-	115,000.00	4.200%	7,743.75	122,743.75	130,487.50
06/01/2024	-	-	-	-	-	5,328.75	5,328.75	-
12/01/2024	-	-	-	120,000.00	4.350%	5,328.75	125,328.75	130,657.50
06/01/2025	-	-	-	-	-	2,718.75	2,718.75	-
12/01/2025	-	-	-	125,000.00	4.350%	2,718.75	127,718.75	130,437.50
Total	\$1,045,000.00	\$82,815.00	\$1,127,815.00	\$1,045,000.00	-	\$301,167.50	\$1,346,167.50	-

Yield Statistics

Average Life	6.592 Years
Weighted Average Maturity (Par Basis)	6.592 Years
Average Coupon	4.0979295%

Refunding Bond Information

Refunding Dated Date	5/15/2015
Refunding Delive Date	5/15/2015

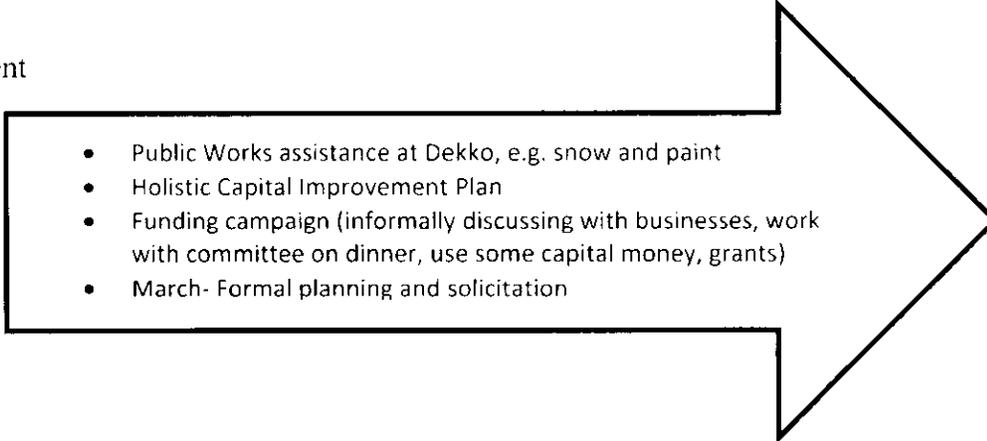
Goal Classification

Community Wellness

Ada 2020 Progress Arrow as of 27 Feb 2015

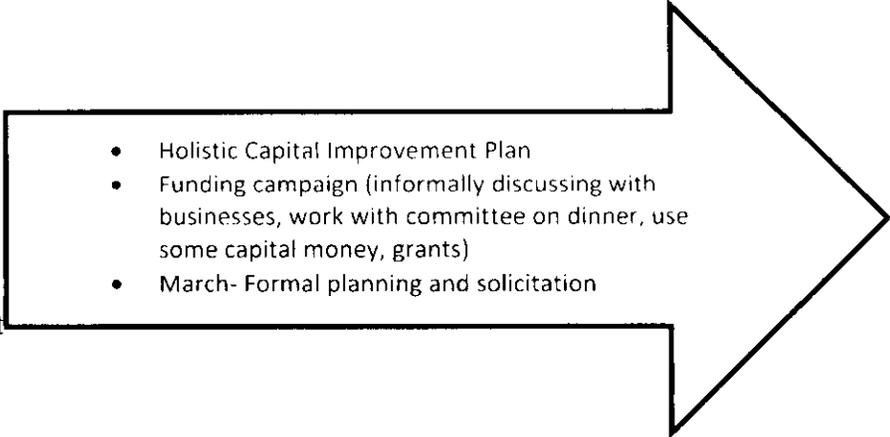
Immediate (2015)

- Wading Pool improvement
- New Pool Pack
- Snow removal at Dekko
- Cosmetic facelift
- Roadmap for upgrades
- Membership varieties
- Grants for community
- New carpet

- 
- Public Works assistance at Dekko, e.g. snow and paint
 - Holistic Capital Improvement Plan
 - Funding campaign (informally discussing with businesses, work with committee on dinner, use some capital money, grants)
 - March- Formal planning and solicitation

Medium Term (2016 and into 2017)

- Roof upgrade
- Expansion analysis
 - All purpose room
 - Dekko Grants
- Dekko Facelift
- Exercise equipment replacement

- 
- Holistic Capital Improvement Plan
 - Funding campaign (informally discussing with businesses, work with committee on dinner, use some capital money, grants)
 - March- Formal planning and solicitation

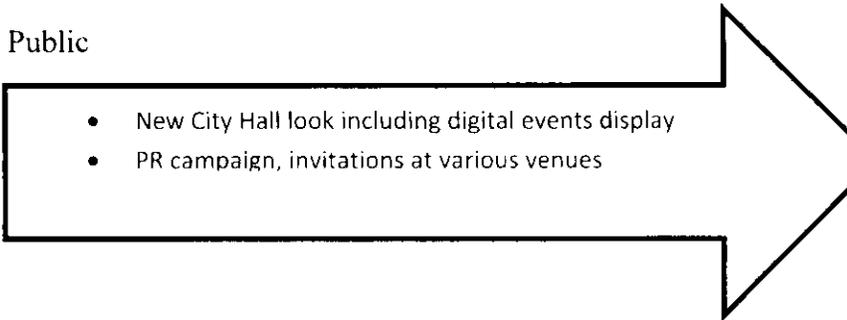
Long Term (Ada 2020)

- 5K and 10K Fun Run/ Walk
- Safer school routes
- Enhanced hockey rink and warming house

Community Relations

Immediate (2015)

- Improve relations of City Hall with Public
- Newsletter

- 
- New City Hall look including digital events display
 - PR campaign, invitations at various venues

Medium Term (2016 and into 2017)

- More events in Ada that are regionally renown
- Parks update
- Billing stuffers

- Comprehensive Plan to address events
- Researching parks options, great low cost opportunities (natural play spaces)
- Pricing billing stuffers

Long Term (Ada 2020)

- Community Center for all ages

Housing

Immediate (2015)

- New home incentive with tax abatement

- Stood up small group (ProCom, EDA, FL, Chamber, gov committees)
- Next meet 10 Mar
- Incentive package by end of Spring for Council

Medium Term (2016 and into 2017)

- Find more land to build and develop homes
- Cougar (Phase II) and Balsam Addition
- Increase housing options

- Comprehensive Plan
- Recommend that Council have serious discussion
 - Location
 - Funding

Long Term (Ada 2020)

- More multiunit housing

Infrastructure

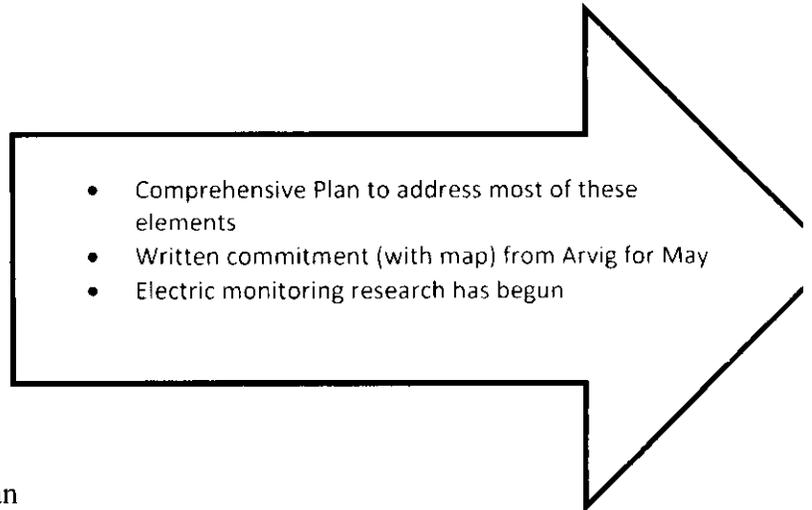
Immediate (2015)

- Review Xcel contract
- Dike completion and certification
- Review drainage of alley parallel to West Main

- Xcel coming in March to address PW Committee
- Legislation introduced in St. Paul for addt'l funding to complete project

Medium Term (2016 and into 2017)

- Update Comprehensive Plan
- Cougar Addition expansion
- Cougar drainage
- Develop city owned lots beyond Cougar
- Water and sewer system evaluation
- Electric system monitoring
- Develop citywide road resurfacing plan
- Infrastructure plan for industrial park
- Develop long-term capital purchase plan
- Park Street completion
- Technology improvements



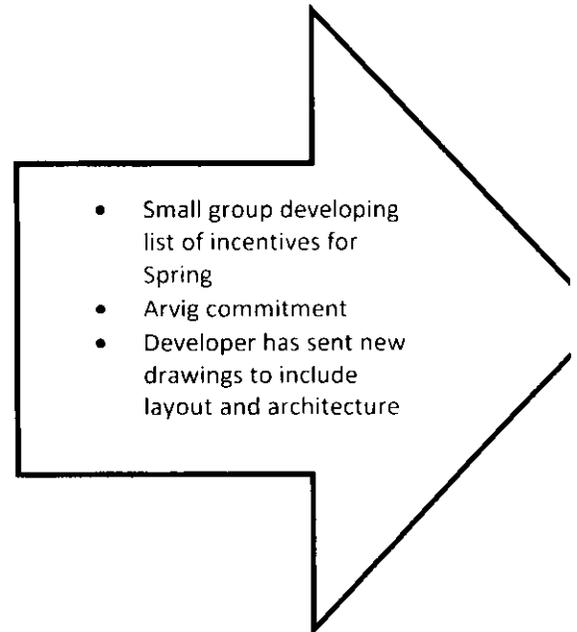
Long Term (Ada 2020)

- Water well

Economic Development

Immediate (2015)

- Review of Existing Home Incentive Program
- Encourage and improve upon business development activities
- Develop business retention strategy
- Work with Arvig to improve internet service to city
- Recruit business for former creamery/ Wild Rice lot



Medium Term (2016 and into 2017)

- Enhance recruitment efforts for new businesses
- Foundation for new housing developments
- Develop a plan for population growth and shift in demography trends
- Remove uninhabitable houses

- Recruit firms with higher wage positions
- Improve economic wellbeing through grants
- Full-time EDA Director

Long Term (Ada 2020)

- Street Fair
- Storefront Renaissance
- Fill storefronts with businesses
- County-wide EDA
- Bring in a major manufacturer

- Comprehensive Plan
- Small group with incentives
- Add'l and updated infrastructure
- Researching grants to support efforts
- Street fair in 2015 in the middle of TR's and Tubby's

Administration/ Personnel

Immediate (2015)

- Delineation of supervisory and oversight responsibilities between Administrator and Council
- Website refresh
- Support city management structure
- Rewrite personnel policy
- Blight enforcement
- Quarterly law enforcement reporting
- Develop performance evaluation program for employee accountability
- Review outside of work activities for city employees
- Simplify accounting and budget reports for Council and public
- Update snow emergency plan to include hospital

- Challenge presented to small group re: website
- New personnel policy
- All FT employees on performance plans
- Updated snow and ice emergency plan
- 18 blight letters issued; over half made progress (several citations issued)

Medium Term (2016 and into 2017)

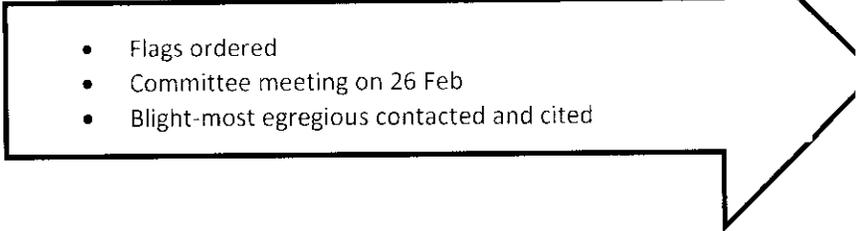
- Job Descriptions
- Review existing Blight Ordinance
- New accounting system
- New billing system
- Process for identification and rectification of infrastructure issues, e.g. potholes

- Following audit, new accounting systems to be researched
- New billing system research will coincide
- Job description discussion to begin in summer of 2015
 - Need to talk about structure

Beautification

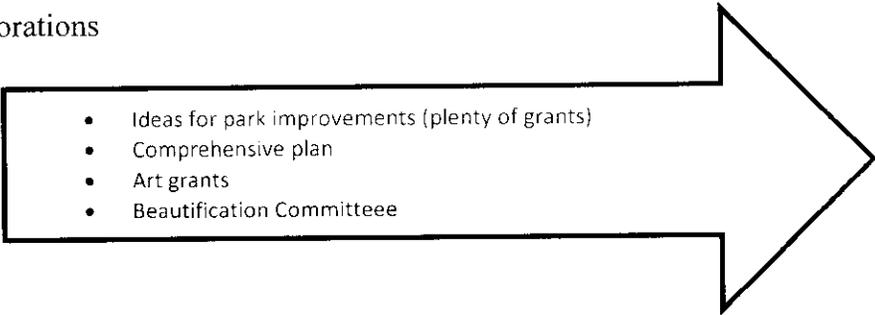
Immediate (2015)

- Professional pictures of city
- Flags on poles
- Beautification Committee creation
- Blight enforcement

- 
- Flags ordered
 - Committee meeting on 26 Feb
 - Blight-most egregious contacted and cited

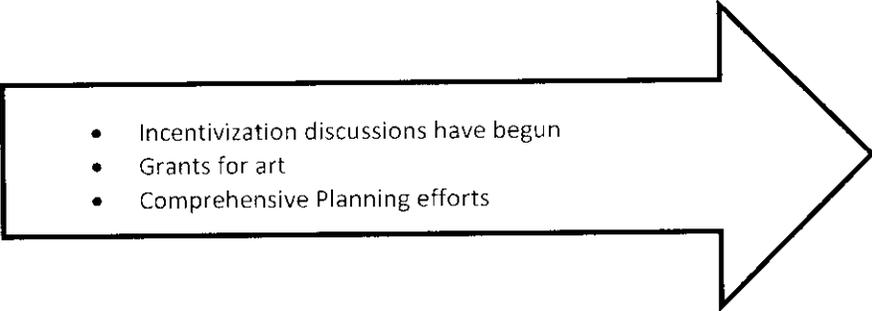
Medium Term (2016 and into 2017)

- Plant trees
- New banners and Christmas decorations
- New signs on snowmobile routes for restaurants, gas stations and businesses
- Park improvements
- Destination signage
- Upgrade plan for railroad bed
- Welcome to Ada sign replacement

- 
- Ideas for park improvements (plenty of grants)
 - Comprehensive plan
 - Art grants
 - Beautification Committee

Long Term (Ada 2020)

- Downtown Renaissance
- Art and sculpture garden
- RV Park
- Paving program for cemetery

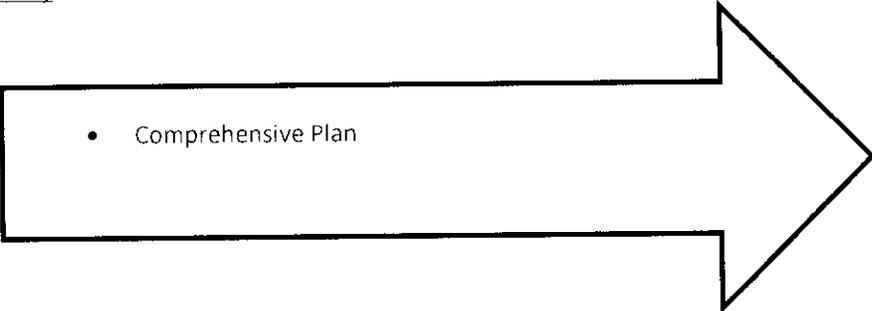
- 
- Incentivization discussions have begun
 - Grants for art
 - Comprehensive Planning efforts

Capital Equipment

Immediate (2015)

Medium Term (2016 and into 2017)

- Develop lifecycle plan for improvement

- 
- Comprehensive Plan

Long Term (Ada 2020)

Miscellaneous

Immediate (2015)

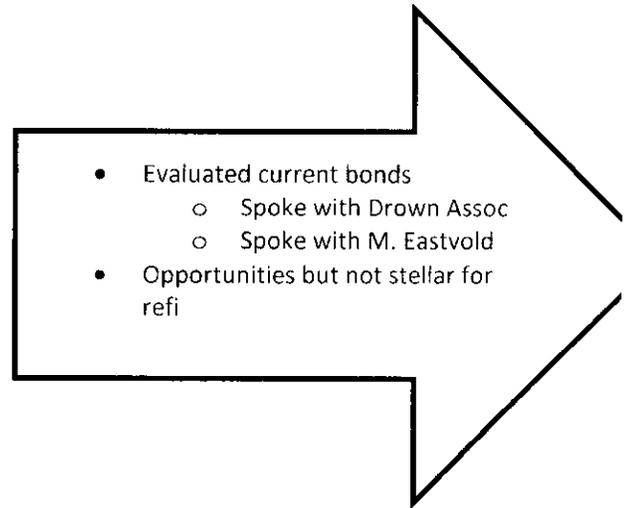
- On sale profit review
- Analysis as to whether or not on sale should continue
- Monitor police scheduling more effectively

Medium Term (2016 and into 2017)

- Evaluate city properties for potential sale
- Better investment vehicles
- HD and flat screens for liquor store

Long Term (Ada 2020)

- Pay off bonds



CITY OF ADA
RESOLUTION NO. 2015-03-01

RESOLUTION OFFICIALLY SETTING GARBAGE COLLECTION RATES

WHEREAS, the City of Ada contracts for garbage collection services to make them available to residences and business in the corporate limits of Ada, and;

WHEREAS, it is recognized that the City must at least try to collect enough money in fees to cover the contracted costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA, MINNESOTA :

1. The garbage rates in the city limits of the City of Ada are hereby authorized to be as follows:

8.15	senior citizen and 1/month business
12.69	residential rate and 2/month business
21.44	1/week business
21.65	1/week home business
27.00	2/week business (smaller volume)
42.88	2/week business (larger volume)
65.45	3/week business
90.29	4/week business
113.99	5/week business (restaurant)
146.88	40 unit apartment building

For residents that are gone from their homes for an extended period of time, if the water is shut off by the City of Ada, they will be eligible for a 50% discount on their garbage rates. There will be a \$ 15.00 connect fee for the water service when they return.

I CERTIFY THAT the above resolution was passed and adopted by the City Council of the City of Ada at a regular meeting of the City Council on February 3rd, 2015.

The motion by Pinsonneault, for the adoption of the foregoing resolution was duly seconded by member Gordon and upon a vote being taken hereon, the following voted in favor thereof: Pinsonneault, Hansen, Edwards, Miller, Gordon, Robertson, Rosenberger; and the following voted against the same: none; and the following members were absent: none.

SIGNED:

WITNESSED:

Mayor

Attest: _____
City Clerk/Treasurer

As signed this 3rd day of March, 2015

MINUTES OF THE PUBLIC WORKS BOARD MEETING

February 23, 2015

Members present: Vernon Habeck, Craig Edwards, Kim Lewis, Bob Ramstad, Marc Gordon, Paul Bergman, Rod Erickson

Members absent: None

Also present: Brian Rasmusson, James Leiman

John Kappes was on vacation and was not able to attend.

Chair Edwards- called meeting to order at 5:35 p.m.

Approve Minutes: Motion to approve minute from 1-26-2015 Motion, Vernon Habeck, Second Bob Ramstad.

Additions: Arrears, Election of Officers.

Election of Officers: Chairman-Motion Vernon Habeck & second from Rodney Erickson to nominate Craig Edwards. Motion Erickson & second by Ramstad to stop nominations, all in favor. Vote for Edwards as chairman, all in favor, motion passed. **Vice Chairman** – Motion Ramstad & second Erickson to nominate Marc Gordon. Motion Habeck & second by Bergman to stop nominations, all in favor. Vote for Gordon as Vice chairman, all in favor, motion passed.

OLD BUSINESS:

Water: Brian updated the board on the new well (well#5) Thein well Co. was schedule to be here on Feb. 23,2015 to start drilling the well, they did not show up on the 23rd. FYI- They did show up on the Feb.24, 2015.

Electric: A meeting has been scheduled to meet with Ed Johnson from Xcel Energy. The discussion will be negotiating a new contract for purchasing electricity form Xcel Energy, the current contract ends on December 31, 2015. **Meeting Info.** March 30, 2015, 5:30 pm at the Public works building. Discussion on the new contract will be during the regularly scheduled Public works board meeting.

NEW BUSINESS:

Electric: Dining Emporium Property- Transformer and Metering. Brian informed the board that the engineering firm for the property had contacted him about the voltage of the transformer that

is currently on that property. Brian talked to John about the transformer; he stated that the voltage of the transformer (300 KVA) was 120-240 volt Delta. Brian contacted the engineer and informed him of the voltage, he said that they typically use & prefer 120-208 voltage Y. Brian talked to John about the voltage & transformer, and He said that he could see if we could trade in current transformer for one that meets the needs of the owner. The board stated that we want to work with the purposed business and wants John to pursue this option, but take no action until it is confirmed that the business is going to build in town.

Oil switch for west substation: Discussion was on rebuilding the oil switch that was taken out of service last summer due to a cracked insulator. It was discovered that the oil switch had a lot of moisture inside of it due to the cracked insulator, to repair the unit it will take a complete over haul which is estimated to cost \$11,000. Money to repair the switch would be taken out of substation equipment upgrade fund in long term designated project funds. Motion Habeck & second by Erickson to repair the switch and take money from substation equipment upgrade fund. All in favor, motion passed.

Control panel- Substation: Discussion on this item was about upgrading the control panel at the west substation; the recommendation came from REA as an ongoing upgrade to both substations. The cost of the upgrade was \$4,000. The price of this project was factored into the 2015 budget. Motion Ramstad, second by Habeck to upgrade the control panel. All in favor, motion passed.

Other: Arrears- Board member Habeck asked the question of what we are going to do about this issue as there is about \$50,000 owed to the City by delinquent accounts, some of which are many years old. Discussion on what has been done in the past and what we can do in the future to rectify this problem. City Administrator James Leiman had some ideas that he is researching, one idea is to turn it over to a collection agency. James was going to do more research on the risks and or rewards of using a collection agency.

Next meeting date: March 30, 2015 5:30 pm at the Public works dept.

Adjourn: 6:15 pm Motion to adjourn, Lewis and second by Erickson. All in favor, motion passed.

CITY OF ADA
RESOLUTION NO. 2015-03-02

RESOLUTION SUPPORTING THE

WHEREAS, the City of Ada wishes to support the replacement of the Wild Rice Bridge south of town.

WHEREAS, it is recognized that the City supports raising the height of the bridge by 2.5 feet in order to mitigate the risks associated with log and ice jams at the bridge. In addition, by having the width increased, it will be safer for backhoe operators to clear logs at the bridge.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA, MINNESOTA :

1. Support for the State of Minnesota and its desire to modify the bridge to meet safety requirements;
2. Support for flood mitigation efforts involving the City of Ada and main roads leading to the City.

I CERTIFY THAT the above resolution was passed and adopted by the City Council of the City of Ada at a regular meeting of the City Council on March 3rd, 2015.

The motion by, for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken hereon, the following voted in favor thereof: and the following voted against the same: ; and the following members were absent:.

SIGNED:

WITNESSED:

Mayor

Attest: _____
City Clerk/Treasurer

As signed this 3rd day of March, 2015