

City of Ada
Minutes of the Special Council Meeting
March 19, 2013 - 6:30 P.M.

Members present: Mayor Roux, Members Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson.

Absent: None

Others present: Kristi Henderson, Chris Odden, Tim Halle, Jody Bueng.

III.A. Police Chief Contract. The Council discussed the Police Chief Employment Contract as prepared by Attorney Heggem and proposed the following changes: Section 3. Compensation A. Salary - Remove last sentence. Section 9. Performance Reviews - change performance reviews to add quarterly mini-evaluations.

Motion by Member Erickson, second by Member Robertson, to approve the Police Chief Employment Contract with Jody Bueng with the changes.

Motion was amended by Member Edwards, second by Member Austinson, to start Police Chief Jody Bueng at Step 4 on Salary Grade #21.4, in 6 months increase to Step 5 and annual increases thereafter. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion Passed.

Members voting for the original motion as amended: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion Passed.

B. Public Works Employee. Classify the Public Works Maintenance II worker position.

Motion by Member Pinsonneault, second by Member Hansen, to approve the use of the Licensed Water and Waste Water Operator job description with changes and associated pay. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

C. Attorney Attendance at Council Meetings. Attorney attendance will be discussed at the next regularly scheduled Council Meeting.

Motion by Member Pinsonneault, second by Member Erickson to transfer \$15,000 from the Long Term Designated Capital Project Fund, City Hall Technology, to Legal Fees. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Erickson. Against: Edwards. Motion passed.

D. MN DOT Invoice. This is the final partial payment.

Motion by Member Edwards, second by Member Peterson to approve payment of an invoice from the State of Minnesota Department of Transportation in the amount of \$73,413.24 for the Highway 9 project. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

E. Authorize Carolyn and Joyce on ECORP software.

Motion by Member Robertson, second by Member Hansen, to authorize Carolyn Osenga and Joyce Anderson to access Frandsen Bank and Trust's ECORP software. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

F. Closed session - Review City Administrator/Clerk/Treasurer applications.

Motion by Member Edwards, second by Member Erickson at 7:43 p.m. to go into closed session. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Motion by Member Pinsonneault, second by Member Peterson, to re-open the meeting at 8:12 p.m. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Motion by Member Pinsonneault, second by Member Edwards, to interview applicant numbers 5, 6, 7, 8, 10. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Motion by Member Edwards, second by Member Peterson, to adjourn the meeting at 8:14 p.m. Members voting for Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Respectfully submitted,

Chris O. Odden
Interim City Clerk/Treasurer

Dennis K. Roux
Mayor

