

City of Ada
Minutes of the Public Hearings & Regular City Council Meeting
June 5, 2012 – 6:00 p.m.

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault.

Others present: Shelley Kappes, Anne Rasmusson, John Kappes, Tim Halle, Gerrie Aasland, Brian Rasmusson, Steve Petry, Eric Robb, KRJB Representative, David Drown, Rod Syverson, Kim Peters, Katie Redig, Merilee Potucek, Cassie Visser, Lee Ann Hall, Wendy Bennefeld, Matt Gourde, Sue Holmvik, Jamie Sargent, and others.

Public Hearing – establishing a TIF District.

3. a. To hear comments for and against establishing a TIF District. David Drown gave an overview on TIF and the details surrounding the proposed district. The council heard comments supporting the TIF District.

4. Mayor Ellefson closed the public hearing.

Public Hearing – spending plan for the TIF District.

3.a. To hear comments for and against the spending plan for the TIF District. David Drown gave a summary of the spending plan. There were no comments.

4. Mayor Ellefson closed the public hearing.

III. Citizens forum. None.

IV. Consent agenda. Listed on the consent agenda was; May 8, 2012 council meeting minutes, City pre – paid checks, City accounts payable in the amount of \$131,441.56.

Motion by Member Erickson, second by Member Robertson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: rental of road grader, disposal of excess construction material, closed session to discuss pending litigation, remove purchase of new deck for existing mower, back feed for Hwy 9 project, surplus equipment at the Liquor Store, invoice – fire department. The items listed under Assisted Living were moved under the Mayor’s report.

Motion by Member Edwards, second by Member Erickson to approve the agenda with the changes listed. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. A. 1. Assisted Living. Resolution 2012-06-01 – establishing TIF District 2-3.

Motion by Member Edwards, second by Member Erickson to approve Resolution 2012-06-01. The council discussed changing it length of the district to 10 years instead of 26 years.

Motion by Member Pinsonneault, second by Member Peterson to amend the motion to change the length of the district to 10 years instead of 26 years. Members voting for the amendment: Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: Austinson, Edwards. Motion passed.

Members voting on the original motion as amended: Austinson, Robertson, Peterson, Erickson, Edwards, Pinsonneault. Against: Hansen. Motion passed.

2. Resolution 2012-06-02 – approve spending plan from TIF District 2-2.

Motion by Member Edwards, second by Member Austinson to approve Resolution 2012-06-02. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

3. Lease and Development agreement with Bridges Care Community.

Motion by Member Erickson, second by Member Edwards to approve the Lease and Development Agreement with Bridges Care Community. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

4. Resolution 2012-06-04 – approve lease and amendment to the lease.

Motion by Member Robertson, second by Member Peterson to approve Resolution 2012-06-04. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Erickson, second by Member Edwards to approve to add to the agenda the TIF Development agreement.

5. TIF Development Agreement. This agreement would be for 9 years or until \$250,000 has been reimbursed.

Motion by Member Pinsonneault, second by Member Edwards to approve the TIF Development Agreement with Bridges. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

6. Resolution 2012-06-03 – set a public hearing on the issue and selling of bonds.

Motion by Member Erickson, second by Member Edwards to approve Resolution 2012-06-03. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayor's report. Attorney updates. Anne didn't have anything to report that wasn't elsewhere on the agenda.

Motion by Member Austinson, second by Member Pinsonneault to move the Highway 9 financing up on the agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. C. Highway 9 financing. The State of Minnesota has invoiced the City \$466,463.07 which is the City's share of the T.H. 9 project. The City would need to submit an application to Rural Water for funding. There will be a special meeting on June 12th at noon to approve the funding.

Motion by Member Pinsonneault, second by Member Hansen to authorize City staff to submit an application on behalf of the City to Rural Water for funding. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. 1. Public Works. Contract with Northern States Power / Xcel.

Motion by Member Pinsonneault, second by Member Hansen to approve the contract with NSP / Xcel. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Mower purchase. John explained that he received three quotes from the local dealers. Norman County Implement had the lowest quote of \$10,473.75 for a mower.

Motion by Member Edwards, second by Member Erickson to approve the mower purchase from Norman County Implement in the amount of \$10,473.75. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

4. Approve crack sealing. Brian explained that they would have the County do up to \$20,000 of crack sealing.

Motion by Member Pinsonneault, second by Member Peterson to approve spending up to \$20,000 on crack sealing. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

5. Request for repair to 2nd Street West. This street is a County State Aid street.

Motion by Member Pinsonneault, second by Member Edwards to request from the County to repair 2nd Street West. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

6. Compost site camera purchase. Brian stated that it is a 4 camera system for about \$579.00. They would look at opening the compost site Monday – Saturday. This would not take the place of the compost attendant.

Motion by Member Erickson, second by Member Edwards to approve the purchase of the camera system for the compost site. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

8. Rental of road grader. Brian stated that he was approached by a company to rent out our road grader while they are in town. They are offering \$50 per hour and would pay for any damages.

Motion by Member Edwards, second by Member Robertson to allow the rental of the road grader with the proper rental agreement drawn up prior to the rental. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

9. Disposal of excess material. The contractor doing the work on the State Highway is looking for a place to get rid of excess material. An agreement was provided but the council would like to add in a clause regarding any damages done to the road from hauling.

Motion by Member Austinson, second by Member Robertson to authorize the city attorney to make any additions necessary and authorize the Mayor and Clerk to sign the agreement. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

10. Back feed for the Highway 9 project. John explained that he received a request from the contractors to install a back feed line to service highway 9 customers in case of an outage. They estimated that this would cost \$35,000. It was recommended that this item be discussed at a Public Works Board meeting.

C. 1. Dekko Community Center. Parking lot resurfacing. Eric stated that he is getting quotes.

2. Tiling of entryways. Eric stated that he has received a quote to tile the entryways and would like permission to get the work done. This would be at a cost of \$1,587.50 which would come out of the Dekko Maintenance fund.

Motion by Member Robertson, second by Member Peterson to approve the tiling of the entryways at the Dekko. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. 1. Public Safety. Police chief position. The council briefly discussed information that they would like to see regarding calls received at the Police Department.

Motion by Member Robertson, second by Member Erickson to advertise for a Police Chief using the current job description and pay scale. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Fire Department invoice. Steve stated that he is over budget in the line item for truck repairs so he needs council approval to pay the bill. It is for \$196.95 from Wes' Repair.

Motion by Member Pinsonneault, second by Member Edwards to pay the bill for \$196.95 from Wes' Repair and to have Steve come back to the council with a solution to his budget shortfalls. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

E. 1. Finance / Labor Committee. Clerk / Treasurer report. Shelley stated that the old city hall is empty and the records are being stored at Public Works.

Bridges / Hospital fund. It was suggested to change the name on this fund so that it is not misinterpreted to belong to the hospital. These are City funds from the sale of Bridges. Shelley will check to see what other names could be used.

Motion by Member Hansen, second by Member Pinsonneault to change the name on the Hospital fund to something that reflects that it is City money. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: Edwards. Motion passed.

2. a. Liquor Store business. Total Register System for On – sale. Gerrie explained the system and the cost is \$6,461.00 plus tax.

Motion by Member Erickson, second by Member Robertson to purchase the system for on – sale for \$6,461.00 plus tax from Total Register System. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

b. Request to advertise for additional employees. Gerrie stated that this would be to have a greater pool of employees to choose from.

Motion by Member Erickson, second by Member Peterson to authorize to advertise for additional bartenders. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

c. Floor repairs. Gerrie received a quote for the labor and materials for the floor repairs of \$2,535.00.

Motion by Member Erickson, second by Member Peterson to approve the floor repairs for \$2,535.00. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

d. Excess coolers. Gerrie stated that she has the coolers that were taken out that she would like to sell.

Motion by Member Edwards, second by Member Erikson to approve to advertise the coolers for sale. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

F. Planning & Zoning. None.

G. 1. Economic Development Authority. Ride Tek lease. This would be to lease the old City Hall building.

Motion by Member Pinsonneault, second by Member Hansen to approve the lease with Ride Tek.

Motion by Member Pinsonneault, second by Member Edwards to amend the motion to allow the City Attorney to make changes to the lease to reflect the requirement of Ride Tek to have business liability insurance with \$500,000.00 blanket coverage. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Members voting for the motion as amended: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. B. Old business. Bids for city lots. The committee recommended contacting people they thought would be interested as they only received one bid.

VIII. A. Choose Kaleidoscope reps. Members Peterson and Hansen volunteered.

B. July Council meeting date.

Motion by Member Pinsonneault, second by Member Peterson to move the meeting to July 10th at 6:00 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Resolution 2012-06-05 – declaring necessity for and authorizing the acquisition of property by condemnation for a public purpose.

Motion by Member Erickson, second by Member Robertson to approve Resolution 2012-06-05. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Closed session.

Motion by Member Austinson, second by Member Edwards to close the meeting at 9:18 p.m. to discuss pending litigation. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Edwards, second by Member Erickson to open the meeting at 10:18 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Motion by Member Austinson, second by Member Robertson to adjourn the meeting at 10:19 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor