

City of Ada
Minutes of the Regular City Council Meeting
July 2, 2013 – 6:00 p.m.
City Hall

Members present: Mayor Roux, Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Craig Edwards, James Hansen, Rich Pinsonneault.

Others present: Paul Poczobut, Jr., Josh Heggem, Todd Sawrey, Brian Rasmusson, Steve Petry, and others.

III. Citizens forum. None.

IV. Consent agenda. Listed on the Consent Agenda was: June 4 & 18, 2013 Council Meeting Minutes, City pre-paid checks, City Accounts Payable in the amount of \$70,048.76, approve hiring Dena Bishop as part – time cleaning staff at Dekko Center.

Motion by Member Robertson, second by Member Erickson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Demolition request, bid proposal for bleachers at Tony Sipe Field.

Motion by Member Pinsonneault, second by Member Edwards to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. G. Economic Development Authority. Demolition request. A demolition request was approved by the EDA for Dennis Roux for the house located at 11 East 2nd Street.

Motion by Member Edwards, second by Member Robertson to approve up to \$1,500 for the demolition request from Dennis Roux for the property at 11 East 2nd Street. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Todd gave an update on other items discussed at the EDA which includes checking into using fill from the flood project to raise low spots in Cougar Addition and to think about infrastructure when budgeting for next year. He also stated that they have received some interest in the Industrial Park.

Bid proposal for bleacher repair at the Tony Sipe Field. Todd stated that he received a quote to get the bleachers fixed for about \$3,500. Paul stated that they would need to be inspected by a structural engineer first to see the entire list of repairs that would need to be addressed. Bleachers are required to be inspected every 10 years. Paul will get the inspection done as quickly as possible.

VI. A. Public Hearing. Public Hearing to discuss proposed Ordinance for doing background checks.

Public Hearing opened at 6:32 p.m. Mayor Roux opened up the hearing to comments. None were stated.

Public Hearing closed at 6:33 p.m.

E. 1. Approve first reading of Ordinance 452 – criminal background checks & City licenses.

Motion by Member Hansen, second by Member Edwards to approve the first reading of Ordinance #452. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

A. Administrator / Clerk / Treasurer report. Paul stated he is getting acquainted with the software and is going to training at Banyon.

B. Mayor's report. Attorney updates. Josh stated that they are hoping to have a special meeting on July 11th to discuss pending litigation on two different issues.

C. 1. Public Works. Moore Engineering – flood project. Paul stated that he has a pay request in the amount of \$720,992.00 for work completed on the Re – alignment of JD 51. He needs authorization for the Mayor to sign the pay request to send to the DNR.

Motion by Member Pinsonneault, second by Member Hansen to authorize the Mayor to sign the pay request in the amount of \$720,992.00 to the DNR. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Member Pinsonneault stated that there is an invoice for \$80,000.00 for electrical work that would also be eligible for reimbursement. Paul stated that it is but may not be eligible until next month. Member Pinsonneault also stated that based on conversations with the prior mayor, he feels there

is money that the City has spent in prior years that could be applied to the deductible for this project. Rich explained the flood insurance rate map and the process going forward and how it will affect Ada citizens. Paul suggested writing a letter to our legislators urging them to participate in approving the delay of the flood insurance rates.

4. Boulevard Tree Planting Program request. Don Ogaard presented a request to the council to re – establish a tree line along 8th Avenue. They would like to utilize the funds from the Boulevard Tree Planting Program with the additional request for shrubbery.

Motion by Member Austinson, second by Member Erickson to approve the Boulevard Tree Planting Program request from Don Ogaard, Eric Johnson, Trevor Nitschke, and Michael Sterton for up to \$7,000.00 to be purchased at Laughing Earth Garden & Gift.

Motion by Member Robertson, second by Member Peterson to amend the motion to solicit bids for the City’s portion of the cost and if it is within 10%, the local business would be awarded the bid. Members voting for the amendment to the motion: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: Erickson. Motion passed.

Members voting for the original motion as amended: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Mowing contracts. Brian explained that they had one contractor relinquish his three year contract.

Motion by Member Pinsonneault, second by Member to approve the next lowest bidder from the bids that were previously received. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

3. Tree Inspector license salary adjustment. Brian stated that Bryan Thronson acquired his license and will be receiving the additional \$.50 per the union contract.

5. West Main Street alley repair. Public Works put down some millings in the alley which should hold up for this season however it is not a long term solution. Paul suggested sending a letter to the property owners making them aware of the petition process.

Brian also updated the council on the problems he’s been having with Well #3. Brian is getting estimates on the repairs.

D. 1. Dekko Community Center. Pool Coordinator position (part-time). Paul stated that it was determined that the pool requires so much attention that it doesn’t allow Carolyn to tend to

her Manager duties. It was requested to hire this part – time position which would primarily run the pool. The council would like to see the cost per year and how they might adjust the rates to help accommodate the cost of this position. Paul stated that organizational development and planning is one of his strong suits so he could bring back a plan for the council.

E. Public Safety. Officer Hager gave an update on the progress of hiring an officer. He stated that so far the candidate is receiving a lot of positive reviews.

2. Support for Race Track by Fire Department. The current track owners haven't paid for the prior two years of service provided by the Fire Department. Paul will contact the owners and have a discussion with them regarding if they would like the fire service or not.

Steve Petry went over the insurance claim from the elevator fire. He is still waiting for invoices for equipment as is submitting items as he gets them.

F. Liquor Store business. Nothing to report.

H. Planning & Zoning. Nothing to report.

IX. A. New Business. Choose Kaleidoscope reps. Members Austinson and Pinsonneault volunteered.

B. Donation request for gambling funds for Eagle Scout Project. Adam Sip requested funds to help with his Eagle Scout Project which was to improve signage at the fairgrounds for people coming into town.

Motion by Member Pinsonneault, second by Member Erickson to approve donating \$500 from the gambling funds to Adam Sip's Eagle Scout Project. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Tobacco license for Tubby's Tavern.

Motion by Member Austinson, second by Member Erickson to approve the tobacco license for Tubby's Tavern. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Pull tab sale request from Tubby's Tavern. Discussion was held on whether or not the City would need to approve this by Resolution.

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Motion by Member Hansen, second by Member Erickson to bring a Resolution forward for the pull tab sales for Tubby's Tavern. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

X. Adjournment.

Motion by Member Edwards, second by Member Erickson to adjourn the meeting at 8:25 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Paul Poczobut, Jr.
City Administrator / Clerk / Treasurer

Dennis Roux
Mayor