

City of Ada
Regular Meeting of the City Council
Tuesday, January 6, 2015 – 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Oath of Office**
- III. Roll Call**
- IV. Pledge of Allegiance**
- V. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- VI. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** December 1, 2, 18, & 30, 2014 Council Meeting minutes
 - B.** City Pre – paid checks
 - C.** City Accounts payables
 - D.** Set date, time and location of council meetings.
 - E.** Designate Official Depositories.
 - F.** Designate Official Newspaper.
 - G.** Approve Sunday On – sale Liquor licenses for Tubby’s Tavern and Ada Liquor Store pending official passage of Ordinance 458 on January 23, 2015.
 - H.**

- VII. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VIII. External Presentations with possible discussion and decision.**
 - A.** Greater Minnesota Gas Line – David Pinney – permit request.
 - B.** Rod and Gun Club / City Property.

- IX. Reports of Department Heads and Committees**
 - A.** Clerk/Treasurer Report.
 - 1) Approve Resolution 2015-01-01 – declaring vacant council seat.
 - 2) Fill At – Large vacancy.
 - 3) Review November 2014 financials.
 - 4) Administrator candidate reimbursement request.
 - 5) Brimeyer Fursman Onboarding proposal.
 - 6) Fuel surcharge on Utility Bill.
 - 7) Card reader for paying utility bills.

- B. Mayors Report**
 - 1) State of the City Address.

- C. Attorney Report**
 - 1)

- D. Public Works Board – See Board Minutes**
 - 1) Accept bids for sale of old trucks.
 - 2) Bucket truck replacement.

- E. Dekko Community Center & Library – See Committee Minutes**
 - 1)

- F. Public Safety Committee Report – See Committee Minutes**
 - 1)

- G. Economic Development Authority – See Committee Minutes**
 - 1)

- H. Liquor Store report**
 - 1)

- X. Old Business**
 - A. Second Reading – Ordinance 459 – Transfer of Funds.**

- XI. New Business**
 - A. Kaleidoscope guests
 - B. Approve Resolution 2015-01-02 – authorized signatures on accounts.
 - C. Approve Resolution 2015-01-03 – approve sale of bonds.

- XII. Adjournment**

City of Ada
Minutes of the Special City Council Meeting
December 1, 2014 – 5:15 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members Jim Austinson, Candy Robertson, Cindy Peterson, Craig Edwards, Jim Hansen, Rich Pinsonneault.

Members absent: Member Rod Erickson.

Others present: Kristi Henderson, Mark Askelson, John Rosenberger, Richard Fursman via phone, and others.

III. A. Administrator / Clerk – Treasurer contract. Richard Fursman reviewed the contract with the council.

Motion by Member Edwards, second by Member Austinson for Richard Fursman to work with the City Attorney to draft a final contract. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IV. Motion by Member Edwards, second by Member Robertson to adjourn the meeting at 6:17 p.m. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Kristi Henderson
Interim City Clerk / Treasurer

Jim Ellefson
Mayor

City of Ada
Minutes of the Regular City Council Meeting
December 2, 2014 – 6:00 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Craig Edwards, Jim Hansen, Rich Pinsonneault.

Members absent: None.

Others present: Kristi Henderson, Brian Rasmusson, Mark Askelson, Pat Pfund, Steve Petry, Neil Miller, Todd Sawrey, John Rosenberger, and others.

III. Truth in Taxation Hearing. Mayor Ellefson reviewed the levy which is currently at 2.61% with more changes coming before the final levy is approved and asked for comments or questions from citizens. No comments were made.

IV. Citizen Forum. No comments were made.

V. Consent Agenda. Listed on the consent agenda was: November 5, 12, 18, 21, & 22, 2014 Council Meeting minutes, City pre – paid checks in the amount of \$110,317.89, and City Accounts payable in the amount of \$96,759.82 and the list of Cigarette Licenses.

Motion by Member Austinson, second by Member Robertson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. Agenda.

Motion by Member Peterson, second by Member Edwards to approve the agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VII. External Presentations with possible discussion and decision. Natural Play Area. Bethany Brandvold from the Statewide Health Improvement Program presented the council with an idea to add a natural play area to the West Side Park. She requested permission from the council to move forward and bring back a proposal for the council.

Motion by Member Pinsonneault, second by Member Hansen to authorize Bethany to move forward to bring back a detailed plan to the council. Members voting for:

Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. Completion of Eagle Scout project – Michael Moen. Michael finished his Veterans Memorial at the cemetery. The council thanked him by stating how nice it turned out.

B. 1. Mayors Report. Set time for a Council work session. Kristi will coordinate with the council to set a date.

2. Administrator / Clerk – Treasurer contract. The council was presented with the final draft of the contract with James Leiman.

Motion by Member Pinsonneault, second by Member Robertson to approve the contract as presented with James Leiman for the position of Administrator / Clerk – Treasurer.

Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. 2. Public Works. Well update. There will be a preconstruction meeting on December 11th regarding the well.

E. Dekko Community Center. Nothing for action.

F. 1 Public Safety Committee Report. Approve adding new members to Fire Department. Fire Chief Petry stated he would like to hire John Nyland, Chris Westcott, Jared Heitman, and Shawn Roux as fire fighters pending background checks.

Motion by Member Erickson, second by Member Hansen to approve the new hires pending a background check. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Update on status of house on Jamison that was burned. Jody stated that he is waiting to hear from the insurance company to see their status.

G. Economic Development Authority. Nothing to report.

H. Liquor Store report. No action needed.

IX. A. Old business. First Reading – Ordinance 458 – Sunday On – sale Liquor sales.

Motion by Member Robertson, second by Member Peterson to approve the First Reading of Ordinance 458. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

X. A. New business. Kaleidoscope guests. Members Edwards and Pinsonneault volunteered.

B. Sale of Ride Tek collateral. Kristi stated that the council needs to authorize the sale of the collateral in either a public or private sale. A public sale would be similar to an auction where as a private sale would be to sell it in the store.

Motion by Member Pinsonneault, second by Member Edwards to authorize a private sale of the collateral of clothing from Ride Tek.

Motion by Member Pinsonneault, second by Member Edwards to amend the motion to have the EDA work with McCollum Hardware to establish an agreement for the sale of the Ride Tek clothing. Members voting for the amendment: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Members voting for the original motion as amended: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Establish Sunday On – Sale license fee – Resolution 2014-12-01.

Motion by Member Pinsonneault, second by Member Edwards to approve Resolution 2014-12-01 establishing the annual fee at \$50.00 for the Sunday On – sale license fee. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

1. Public Works Board. Winter parking ordinance. The board would like council support in enforcing the winter parking ordinance equally for everybody. They have noticed several vehicles and trailers on the street for extended periods which makes it difficult for snow removal. The Police Department will work with Public Works to resolve this issue.

VIII. Reports of Department Heads and Committees. Clerk / Treasurer Report. Kristi reviewed the October financials with the council. She discussed the benefits of putting the donations for the Community Center into the special revenue fund as they are now versus putting them in the general fund.

2. 2015 Budget discussion. Kristi stated that the budget is currently at 2.61% but stated that she felt she could further reduce the budgeted amount for attorney fees by \$5,000 because she didn't

feel the upcoming Administrator would be the kind of person to have the attorney on speed dial. That along with the attorney reducing their hourly rate added additional security in reducing the budget dollars. Member Pinsonneault questioned if there are funds set aside for beautification in the budget. Kristi stated that there are funds in Long Term Designated Capital that could be used for that. She stated she was going to make final touches to reflect those changes and the changes to reflect the Administrator contract and she would schedule a special meeting to approve the 2015 Budget and Levy collectable in 2015. There was also a discussion about the Hospital funds that the council had agreed to fund other projects with. Kristi stated that some of those funds have already been spent but other items she felt could be taken care of within the annual budget.

3. Water rates. Kristi asked what the council would like to see with the water rates as there will be a bond interest payment coming in 2015. The council felt they would like the upcoming Administrator to be a part of the discussion / decision and will wait until he starts in January to discuss it further.

D. Closed session to discuss labor negotiations strategy.

Motion by Member Austinson, second by Member Pinsonneault to closed the meeting at 7:34 p.m. to discuss labor negotiations strategy. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Austinson, second by Member Edwards to open the meeting at 8:24 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

XI. Motion by Member Erickson, second by Member Edwards to adjourn the meeting at 8:25 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Kristi Henderson
Interim City Clerk / Treasurer

Jim Ellefson
Mayor

City of Ada
Minutes of the Special City Council Meeting
December 18, 2014 – 5:30 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members Jim Austinson, Candy Robertson, Cindy Peterson, Craig Edwards, Jim Hansen (arrived at 6:00 p.m.), Rich Pinsonneault.

Members absent: Member Rod Erickson.

Others present: Kristi Henderson – Interim City Clerk / Treasurer, Pat Pfund, Larry Millender – Dekko Director, Neil Miller, John Rosenberger, Jody Bueng – Police Chief, Josh Heggem – City Attorney, and others.

III. A. Business. Approve Resolution 2014-12-02 – adopting final 2015 budget. Kristi went over the budget and answered questions for council and staff.

Motion by Member Edwards, second by Member Peterson to approve Resolution 2014-12-02. Members voting for: Austinson, Robertson, Peterson, Edwards, Pinsonneault. Against: None. Motion passed.

B. Approve Resolution 2014-12-03 – setting the final tax levy. The levy was presented to the council with a 1.36% increase. Comments were made regarding the upcoming water rates and to be cautious not to over – burden the customers and tax payers.

Motion by Member Edwards, second by Member Austinson to approve Resolution 2014-12-03. Members voting for: Austinson, Robertson, Peterson, Edwards. Against: Pinsonneault. Motion passed.

C. First reading – Ordinance 459 – transfer of funds. (Member Hansen arrived.) This transfers funds from the Hospital Fund to the Water and Sewer Fund for the purchase of automatic meters and to the Liquor Store for the purchase of new coolers.

Motion by Member Edwards, second by Member Robertson to approve the First Reading of Ordinance 459. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Approve Resolution 2014-12-04 – authorize Mayor and Clerk to sign grant agreement. This agreement is for a 50/50 match for a computer for the police vehicle.

Motion by Member Austinson, second by Member Edwards to approve Resolution 2014-12-04. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

E. Approve Joint Powers Agreement with the Drug Task Force. The council raised questions on the benefits of the different levels of participation.

Motion by Member Hansen, second by Member Edwards to approve the Joint Powers Agreement with the Drug Task Force. Members voting for: Austinson, Edwards, Hansen, Pinsonneault. Against: Robertson, Peterson. Motion passed.

F. Second Reading – Ordinance 458 – Sunday Liquor Sales.

Motion by Member Robertson, second by Member Peterson to approve the Second Reading of Ordinance 458. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

G. Approve Cost Of Living Adjustment for 2015.

Motion by Member Austinson, second by Member Hansen to approve the COLA for 2015 at 2.5%. Member Hansen withdrew his second, Member Austinson withdrew his motion.

Motion by Member Pinsonneault, second by Member Peterson to table this item. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

H. Moore Engineering – DNR Reimbursement Request. This request is in the amount of \$41,554.19.

Motion by Member Pinsonneault, second by Member Peterson to approve the DNR Reimbursement Request in the amount of \$41,554.19. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

I. Approve appointment to Negotiating Committee. Mayor Ellefson appointed himself to the committee.

Motion by Member Pinsonneault, second by Member Austinson to approve the appointment of Jim Ellefson to the Negotiating Committee. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

(Member Peterson left the meeting.)

J. Council Orientation. Kristi presented the current and upcoming council members with a Council Member Handbook which included pointed documents that would be helpful in them fulfilling their duties on the council. Also included was the handout to the Power Point Presentation that was presented to the council. As this was the first formal Council Orientation, Kristi asked for feedback as it is a work in progress. Information was also provided by Josh Heggem, City Attorney, regarding the Open Meeting Law.

L. Closed session to discuss labor negotiations strategy.

Motion by Member Edwards, second by Member Austinson to close the meeting at 7:48 p.m. to discuss labor negotiations strategy. Members voting for: Austinson, Robertson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Motion by Member Austinson, second by Member Robertson to open the meeting at 8:16 p.m. Members voting for: Austinson, Robertson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IV. Motion by Member Robertson, second by Member Austinson to adjourn the meeting at 8:17 p.m. Members voting for: Austinson, Robertson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Kristi Henderson
Interim City Clerk / Treasurer

Jim Ellefson
Mayor

City of Ada
Minutes of the Special City Council Meeting
December 30, 2014 – 12:30 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members Jim Austinson, Candy Robertson, Cindy Peterson, Craig Edwards, Rich Pinsonneault.

Members absent: Members Rod Erickson and Jim Hansen.

Others present: Kristi Henderson – Interim City Clerk / Treasurer, John Kappes – Electric Supervisor, Pat Pfund – Norman County Index.

III. A. Business. Approve Service Agreement for Transmission to Load Interconnection Service with Xcel Energy. John and Kristi explained that this agreement covers responsibility issues with where their lines connect with City lines.

Motion by Member Edwards, second by Member Robertson to approve the Service Agreement for Transmission to Load Interconnection with Xcel Energy. Members voting for: Austinson, Robertson, Peterson, Edwards, Pinsonneault. Against: None. Motion passed.

B. Approve hiring Warming House Attendant. Brandie Bosworth was recommended for hire by the Dekko Director.

Motion by Member Robertson, second by Member Peterson to approve hiring Brandie Bosworth as a Warming House Attendant. Members voting for: Austinson, Robertson, Peterson, Edwards, Pinsonneault. Against: None. Motion passed.

IV. Motion by Member Edwards, second by Member Peterson to adjourn the meeting at 12:32 p.m. Members voting for: Austinson, Robertson, Peterson, Edwards, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Kristi Henderson
Interim City Clerk / Treasurer

Jim Ellefson
Mayor

ACCOUNTS PAYABLE - DECEMBER 2014
REGULAR COUNCIL MEETING
 Tuesday, January 06, 2015

ADA-FELTON COUNTRY STORE	POLICE- FUEL	\$349.64
AL'S DISPOSAL	NOV DUMPSTER RENT	\$70.93
AMERIPRIDE	POLICE - MATS	\$64.63
AMERIPRIDE	LQR - MOPS, TOWELS, MATS	\$115.23
AMERIPRIDE	PW - MOPS, TOWELS, MATS	\$526.60
ARBOR DAY FOUNDATION	ANNUAL MEMBERSHIP	\$10.00
ARCTIC GLACIER	LQR ICE	\$33.70
BORDER STATES	PW- ST LT MNT, ELECTRIC AUTO METERS	\$3,097.26
BRIMEYER FURSMAN	CITY ADMIN SEARCH FEES	\$10,656.00
BRUE, JAMES	DEC- CRIMINAL LEGAL FEES	\$833.33
CARDMEMBER SERVICE	DEKKO- LIFE BELTS	\$88.67
COCA-COLA	LQR POP	\$255.44
COLE PAPERS	DEKKO- PAPER PRODUCTS	\$201.85
COUNTRY LOOKS & LOGO	LIQUOR STORE SHIRTS	\$144.00
DSC COMMUNICATIONS	FIRE-BATTERY MINITOR V, PAGERS	\$3,963.00
ECOLAB	LQR- AIR/PEST PROGRAM	\$29.39
EGGEN HEATING	PW- PARTS/LABOR	\$311.00
FERGUSON WATERWORKS	N-SIGHT SOFTWARE MNT, WATER METER PARTS	\$1,374.28
FIRE ENGINEERING	FIRE- SUBSCRIPTION	\$29.00
GALLS	POLICE - UNIFORMS	\$541.89
GREAT NORTH PIZZA	BAR PIZZAS	\$192.00
HAWKINS	PW-CHEMICALS	\$1,505.08
HENRYS FOODS	LQR FOOD	\$1,190.45
INCIDENTAL ACCOUNT	DEPOSIT REFUND, ADMIN TRAVEL REIMBURSEMENTS, LQR/UTL NSF, FIRE FUEL,	\$2,074.84
INDEPTH INSPECTION	DEC BLDING INSPECTION	\$888.89
INSANE FITNESS	DEKKO- DEC TRAINER	
KEN AND SONS PRO CARPET CLEANING	CLEAN WATER BREAK IN OLD CITY HALL	\$175.00
KIEFER	DEKKO- SUPLS	\$48.13
K R J B RADIO	COUNCIL - ADV	\$199.88
K R J B RADIO	DEKKO- ADV	\$150.00
K R J B RADIO	LQR- ADV	\$310.00

LASERWERX	POLICE - DESK NAME PLATES	\$180.00
LAW ENFORCEMENT SYSTEMS	POLICE - PARKING VIOLATION LABELS, DOOR HANGERS	\$159.46
MCCOLLUM HARDWARE	POLICE - SUPLS	\$23.97
MCCOLLUM HARDWARE	FIRE - THREAD ROD	\$2.99
MCCOLLUM HARDWARE	PW - CLEANING SUPLS, OP SUPLS	\$564.20
MCCOLLUM HARDWARE	CITY HALL - POWER STRIP	\$6.99
MCCOLLUM HARDWARE	LQR - DÉCOR SUPLS	\$23.20
MCCOLLUM HARDWARE	DEKKO - CLEANING SUPLS, OP SUPLS	\$60.12
MSFCA	FIRE CHIEF MEMBERSHIP	\$150.00
MN CHIEFS OF POLICE ASSOCIATION	POLICE - 2115 MEMBERSHIP	\$165.00
MVTL LABORATORIES	PW - COLIFORM COLLERT	\$36.00
NIHCA	DEKKO - MEMBERSHIP	
NORMAN COUNTY DAC	NOVEMBER PW CLEANING	\$47.25
NORMAN COUNTY IMPLEMENT	COMPOST SITE, GREEN MONSTER	
NORMAN COUNTY IMPLEMENT	PW PARTS	
NORMAN COUNTY INDEX	COUNCIL - LEGAL ADS	
NORMAN COUNTY INDEX	LQR - ADV	
NORMAN COUNTY INDEX	DEKKO - ADV FITNESS, RINK	
NORTHWEST BEVERAGE	POLICE, CH WATER	\$27.00
OFFICE SUPPLY PLUS	CH - GLUE, CLIPS, CALENDAR, PAPER, COUNCIL NAME PLATES	\$146.12
OFFICE SUPPLY PLUS	DEKKO - OFFICE SUPLS	\$18.27
OFFICE SUPPLY PLUS	POLICE - OFFICE SUPLS	\$136.84
OFFICE SUPPLY PLUS	LQR - PAPER, TONER	\$317.47
OFFICE SUPPLY PLUS	PW - FOLDERS, SH	\$8.49
PEMBERTON, SORLIE, RUFER&KERSHNER	NOVEMBER - GENERAL ATTORNEY FEES	\$1,508.35
PEMBERTON, SORLIE, RUFER&KERSHNER	NOVEMBER - FLOOD ATTORNEY FEES	\$33.00
PIZZA CORNER	LQR PIZZA	\$221.00
PRODUCTIVITY PLUS - TITAL MACHINERY	STREET - PARTS	\$1,167.69
RALPHS	LQR - POP, FOOD	\$371.19
RALPHS	POLICE, DEKKO - SUPLS	\$24.96
RED RIVER PROMOTER	LQR - CHRISTMAS AD	\$69.00
SORENSON ELECTRIC	PW - SHOP REPAIRS	\$332.92
SORENSON ELECTRIC	DEKKO - LTS, SAUNA TIMER REPAIR	\$529.74
SPIELMAN RADIO	POLICE - EQUIPMENT REPAIR	\$1,882.78
SUBWAY	COUNCIL - ADMIN INTERVIEWS COOKIES	\$17.63
VISSER TRENCHING	REPLACE CURB BOX, CURB STOPS, VALVES	\$1,191.66
WATER & LIGHT	UTILITIES	\$7,086.81
WEST CENTRAL AG SERVICES	POLICE - FUEL	

WEST CENTRAL AG SERVICES	PW FUEL	
ZIEGLER POWER SYSTEMS	MAIN LIFT STATION GENERATOR REPAIR	\$146.18

TOTAL \$46,086.39

PRE-PAID CHECKS - DECEMBER 2014

Paid Chk# 071316	ARVIG	12/3/2014	\$675.31	CITY HALL NOV RENT
Paid Chk# 071317	MOORE ENGINEERING, INC.	12/3/2014	\$26,339.58	12250 SEC 205 FLD PRIC
Paid Chk# 071318	R L LARSON EXC. INC.	12/3/2014	\$676,544.40	12250 - AP PYMT #2
Paid Chk# 071374	AUTO-OWNERS INSURANCE	12/12/2014	\$1,296.00	LIFT STATION 3 INS
Paid Chk# 071375	BRAUN INTERTEC CORP	12/12/2014	\$4,100.77	EAST & NW LEVEES
Paid Chk# 071376	JODY BUENG	12/12/2014	\$385.70	POLICE - FUEL
Paid Chk# 071377	D-S BEVERAGES	12/12/2014	\$2,525.40	BEER
Paid Chk# 071378	HAGER, STEVE	12/12/2014	\$25.14	POLICE - FUEL
Paid Chk# 071379	JOHNSON BROS WHLSE LIQUOR CO	12/12/2014	\$1,490.73	BEER
Paid Chk# 071380	MCKINNON CO., INC.	12/12/2014	\$1,608.05	BEER
Paid Chk# 071381	MILLENDER, LARRY	12/12/2014	\$72.80	DEKKO-MLG TO CITY HALL, BANK,MA
Paid Chk# 071382	NORTHERN STATES POWER CO.	12/12/2014	\$8,492.00	NOV 2014 ENERGY
Paid Chk# 071383	NW REGIONAL FIREFIGHTERS ASSOC	12/12/2014	\$35.00	2015 MEMBERSHIP
Paid Chk# 071384	OVERMOE & NELSON	12/12/2014	\$1,500.00	FIRE AUDIT
Paid Chk# 071385	PAUSTIS & SONS	12/12/2014	\$641.38	LQR
Paid Chk# 071386	PHILLIPS WINE & SPIRITS CO.	12/12/2014	\$1,962.48	LQR
Paid Chk# 071387	PRODUCTIVITY PLUS ACCOUNT	12/12/2014	\$1,861.14	TITAN PARTS
Paid Chk# 071388	RED RIVER VALLEY CO-OP POWER	12/12/2014	\$6,325.00	DEC MNT ARGMT
Paid Chk# 071389	SOUTHERN WINE & SPIRITS OF MN	12/12/2014	\$534.00	WINE
Paid Chk# 071390	THE FORUM	12/12/2014	\$157.35	2015 SUB
Paid Chk# 071391	VERIZON WIRELESS	12/12/2014	\$54.00	POLICE-CELL PHONE
Paid Chk# 071392	VINOCOPIA, INC	12/12/2014	\$524.75	LQR
Paid Chk# 071393	WINE MERCHANTS	12/12/2014	\$105.78	WINE
Paid Chk# 071398	ALLIED INSURANCE	12/23/2014	\$100.00	RENEWAL
Paid Chk# 071399	ARVIG	12/23/2014	\$1,578.87	PHONE/INT
Paid Chk# 071400	AUTO-OWNERS INSURANCE	12/23/2014	\$3,231.44	LIQUOR/DEKKO INSURANCE

Paid Chk# 071401	BRIDGES CARE COMMUNITY	12/23/2014	\$25,235.11	TIF 2-3 PMT
Paid Chk# 071402	DEPT. OF ENERGY W A P A	12/23/2014	\$44,636.81	NOV ENERGY
Paid Chk# 071403	D-S BEVERAGES	12/23/2014	\$5,570.55	BEER
Paid Chk# 071404	LEAGUE OF MINNESOTA CITIES	12/23/2014	\$1,743.00	LMC MEMBERSHIP DUES
Paid Chk# 071405	LEAGUE OF MN CITIES INS. TRUST	12/23/2014	\$48,328.00	SEWER- 1ST & 2ND QTR ALLOCATIO
Paid Chk# 071406	MN ENERGY RESOURCES CORP.	12/23/2014	\$3,757.90	UTILITIES
Paid Chk# 071407	PAUSTIS & SONS	12/23/2014	\$247.95	WINE
Paid Chk# 071408	RED RIVER VALLEY CO-OP POWER	12/23/2014	\$107.97	ENERGY
Paid Chk# 071409	VERIZON WIRELESS	12/23/2014	\$46.46	PW CELL PHONE
Paid Chk# 071410	XCEL/NORTHERN STATES POWER	12/23/2014	\$19,318.13	NOV ENERGY
Paid Chk# 071411	AASLAND, GERRIE JO	12/31/2014	\$46.59	BAR BTL CK
Paid Chk# 071412	JODY BUENG	12/31/2014	\$659.44	POLICE- SUPLS
Paid Chk# 071413	D-S BEVERAGES	12/31/2014	\$3,909.25	BEER
Paid Chk# 071414	JOHNSON BROS WHLSE LIQUOR CO	12/31/2014	\$3,066.56	LQR
Paid Chk# 071415	MCKINNON CO., INC.	12/31/2014	\$6,270.65	BEER
Paid Chk# 071416	PHILLIPS WINE & SPIRITS CO.	12/31/2014	\$3,692.15	LQR
Paid Chk# 071417	SOUTHERN WINE & SPIRITS OF MN	12/31/2014	\$304.37	LQR
Paid Chk# 071418	U. S. POSTMASTER	12/31/2014	\$279.82	UTILITY BILLING POSTAGE
Paid Chk# 071419	WINE MERCHANTS	12/31/2014	\$105.78	LQR
Paid Chk# 071435	JODY BUENG	12/31/2014	\$189.14	POLICE-CLASS- BRUCE C
Paid Chk# 071436	NORMAN COUNTY LICENSE CENTER	12/31/2014	\$5,843.50	PLOW TRUCK SALES TAX

\$915,526.20

CITY OF ADA

2015 OFFICIAL DEPOSITORIES

FRANSEN BANK AND TRUST
BANK OF THE WEST-ADA
AMERICAN FEDERAL BANK
MBIA (4M FUND)
SMITH BARNEY / MORGAN STANLEY
BANCWEST INVESTMENT SERVICES (BANK OF THE WEST)

2015 Official City Newspaper

Norman County Index

2015 City Attorney

Joshua Heggem, Pemberton Law

Date, time and location of meetings for 2015

The regular meeting of the Ada City Council will be held on the first Tuesday after the first Monday at 6:00 p.m. at City Hall.

APPLICATION FOR UTILITY PERMIT

City of Ada, Minnesota

Street: 202 S Main Street

Application is hereby made for permission to place, construct, and thereafter maintain a 100' HOPE along or across City of Ada street: W Main from _____ to _____ feet from centerline on the west (east, west, north or south) side of the county highway in accordance with the sketch shown on the inside hereof, or attached thereto.

I. AERIAL CONSTRUCTION

- | | |
|--|---|
| <input type="checkbox"/> Single Pole | <input type="checkbox"/> Open Wire |
| <input type="checkbox"/> H-Frame | <input type="checkbox"/> Cable |
| <input type="checkbox"/> Single Pole & H-Frame | <input type="checkbox"/> Vertical |
| <input type="checkbox"/> Steel Tower | <input type="checkbox"/> Cross-arm |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Vertical & Cross Arm |

Voltage	Number of Conductors	Size of Conductors
---------	----------------------	--------------------

Minimum height of conductor: _____ ft. along highway _____ ft. at crossing over highway.

Extent and Location of Tree Trimming and/or clearing:

II. UNDERGROUND CONSTRUCTION

- CONDUIT**
- | | |
|--|---|
| <input type="checkbox"/> Multiple Tile | <input type="checkbox"/> Sectional Concrete |
| <input type="checkbox"/> Transite | <input type="checkbox"/> Steel Pipe |
| <input type="checkbox"/> Clay Tile | <input checked="" type="checkbox"/> Other <u>HDPE</u> |

- CASING**
- | | | |
|-------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Steel Pipe | <input type="checkbox"/> Sectional Concrete | <input type="checkbox"/> Other _____ |
|-------------------------------------|---|--------------------------------------|

Size <u>8" HDPE</u>	Depth <u>>3' parallel, >5' crossing</u>
---------------------	---

Voltage <u>0</u>	Number of Conductors	Size of Conductors
------------------	----------------------	--------------------

METHOD OF INSTALLING UNDER ROADBEDS (if open trench, explain why necessary)

- | | |
|---|--|
| <input type="checkbox"/> Open Trench <u>vibratory plate</u> | <input type="checkbox"/> Pneuma Gopher |
| <input type="checkbox"/> Jacking | <input checked="" type="checkbox"/> Boring |

Extent and Location of Tree Clearing <u>N/A</u>	New Facility <input checked="" type="checkbox"/>	Replacement Facility <input type="checkbox"/>
---	--	---

III. Work to start on or after March 2, 2015 and to be completed on or before December 31, 2015

IV. The applicant in carrying on any and all of the work herein above mentioned or referred to in its application and in the permit issued herefore, shall strictly conform to the terms of such permit, and the regulations of the Board of County Commissioners, as set forth herein together with the special provisions, all of which are made a part hereof. The applicant specifically agrees to be bound hereby. The applicant shall also comply with the regulations of all other governmental agencies for the protection of the public. The work shall be accomplished in a manner that will not be detrimental to the highway and that will safeguard the public.

Dated this 30th day of December, 2014.

Signature [Signature]

Address 202 S Main Street, Le Sueur, MN 56058

Greater Minnesota Transmission LLC
Name of company making application

By David G. Pinney GIS Field Tech
Title

Rules and Regulations of Board of County Commissioners for Utilities on County Highways

DEFINITIONS

Utility Under this order "utility" shall mean and include all privately, publicly, or cooperatively owned communication lines and facilities, any systems, lines and facilities for the distribution and transmission of electrical energy, oil, gas, water, sewer, steam and other pipe lines, railways, ditches, flumes or other structures which under the law of this state or the ordinance of any town or city may be constructed, placed or maintained across, along or on county highway right of way. Dependent upon the meaning intended in the context, "Utility" shall also mean the utility company, inclusive or any wholly owned subsidiary.

GENERAL

- I. Except as otherwise permitted, utility construction and relocation on county highway right of way shall not be commenced until an application for a permit has been made and such permit granted. The permit sketch shall show the location of the proposed utility with reference to county highway centerline. A copy of the sketch shall be provided for each copy of such permit.
- II. Burning or disking operations and/or the use of chemicals to control or kill trees, brush and other vegetation is prohibited without prior approval from the County Engineer.
- III. All waterways and lines of drainage shall remain operative.
- IV. Wherever topsoil and sod are disturbed they shall be replaced and maintained satisfactorily until the turf is established.
- V. The utility facility and installation shall not interfere with any existing utility facilities on the county highway right of way.
- VI. When necessary, barricades, warning devices and flagmen shall be provided by the utility during all phases of their construction and maintenance operations on county highway right of way.
- VII. At the time of construction of the utility and at the times of subsequent maintenance, prior approval shall be obtained from the County Engineer for the cutting and trimming of trees within the county highway right of way. Wherever trees are cut the resulting stumps shall be removed unless otherwise provided in the special provisions of the permit. Any holes caused by stump removal shall be backfilled, the area leveled and all materials associated therewith disposed of outside the county highway right of way. The utility shall advise the County Engineer at least 48 hours in advance of its intent to start clearing and grubbing operations so that proper supervision can be provided.
- VIII. The utility shall notify the County Engineer of its intent to perform service and maintenance operations, which will interfere with the flow of traffic on county highways and shall obtain his approval prior to performing such operations. However, the company may perform service and maintenance operations on county highway including opening and disturbing the surface of the right of way without prior approval in those instances where an emergency exists that is dangerous to the life or safety of the public and which requires immediate repair. The utility shall take all necessary and reasonable safety measures to protect the traveling public and shall notify the County Engineer at the earliest possible moment.
- IX. If at any time Norman County, acting through its Board of County Commissioners, shall deem it necessary to make any improvements or changes on all or any part of the right of way of the county highway which affect a utility located on county highway right of way, then and in such event, the owner of the utility shall within 15 days after written notice from the Board of County Commissioners, or its authorized agent, proceed to alter, change, vacate or remove said utility from the county highway right of way so as to conform to said county highway changes and as directed by the Board of County Commissioners. Such work shall be done without any cost whatsoever to Norman County and shall be completed within the date specified in said written notice. The utility shall assume all liability and save Norman County harmless from any and all claims of damage of any nature whatsoever occasioned by reason of not having removed said utility within the time specified in said notice.
- X. The utility shall assume all liability for, and save the county, its agents and employees, harmless from any and all claims for damages, actions, or causes of action arising out of the work to be done herein and the continuing uses by the utility, including but not limited to the placing, constructing, reconstructing, maintaining, and using of said utility under this application and permit.
- XI. The Board of County Commissioners may require the utility, or its contractor, to furnish a deposit in the form of a certified check, a surety bond or corporate undertaking, in favor of the Board of County Commissioners of Norman County, for any expense incurred by the county in the repairing of damage to any portion of the county highway right of way caused by work performed under a permit, including any out of the ordinary engineering supervision and inspection expense provided by the county. In those instances wherein a deposit is required, the amount of the deposit shall be specified in the special provisions of the permit. If a check is furnished, any monies remaining over and above such expense shall be returned to the applicant.
- XII. The permit as issued does not in any way imply an easement on private property.
- XIII. The installations shall be made in conformity with all applicable laws, regulations, and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.
- XIV. Upon completion of any installation, the utility shall restore the county highway right of way to its original condition. The utility shall then notify the office of the County Engineer of the completion of the work so that inspection can be made to determine its acceptability.

AERIAL

- I. There shall be only a single pole line on the county highway right of way on either side of the centerline thereof.
- II. Longitudinal installations on county highways shall normally be located in the outer five feet of the right of way. At crossing of the county highway, poles shall be placed at a minimum of thirty feet from the shoulder lines of the through roadbeds unless right of way widths are prohibitive to such location.
- III. The location of the brace poles, anchors and anchor poles within the limits of the county highway right of way shall be approved by the County Engineer.
- IV. In those instances in which a utility is issued a permit or permits for construction on both sides of the county highway right of way in a given area, such permit is conditioned upon the utility subsequently providing joint use to other utilities upon reasonable terms mutually agreeable to the utilities.

UNDERGROUND

- I. All crossings of the roadbeds of the county highways shall be made by boring inside a casing or carrier pipe, or by jacking, unless this procedure is modified in the special provisions of the permit. The auger shall not lead the casing or carrier pipe by more than one inch. Open trenching shall be restricted to the area from five feet beyond the shoulder to the right of way line except as modified in the special provisions of the permit.
- II. When pipes with bells or flanges are installed, the crossings of the roadbeds of the county highway shall be made by boring inside a conduit as provided in paragraph i of this section or jacking a conduit of sufficient diameter to permit threading the carrier pipe through it.
- III. All voids caused by jacking or boring shall be filled by pressure grouting. The grout material shall consist of a sand-cement slurry of at least two sacks of cement per cubic yard and a minimum of water to assure satisfactory placement.
- IV. The underground utilities shall be so installed as virtually to preclude any necessity for disturbing the roadbeds to perform maintenance operations.
- V. Underground installations shall be accomplished without damaging or destroying the principal root structure of specimen trees.

LOCATION SKETCH

Show location of proposed facility in relation to the centerline of the county highway and other pertinent features such as right of way line, shoulder line, curb line and edge of surfacing. The facility should also be referenced to adjacent landlines.

City of Ada, MN

Utility Permit

Reference: Project _____

Street: _____

In accordance with the application herein, a utility permit is granted to _____
_____ to place, construct, and thereafter maintain _____
_____ on or across, or under the right of way of County Highway No. _____ in the location
shown on the sketch, which is, a part of said application, or in such location as may be specified by the
Department of Highways in the special provisions hereof.

SPECIAL PROVISIONS:

See attached listing of special provisions.

Approved _____
(date)

Title of Approving Body: _____

City of Ada, MN -- Date: _____

By _____
Department Representative

Permit No. _____

Check No. _____

Issuer _____

Check _____

Expiration _____

Bonding Co. _____

COPIES TO:

240th Ave

161

City Limit

1250' of 8" pipe within city limits

1300' 8"

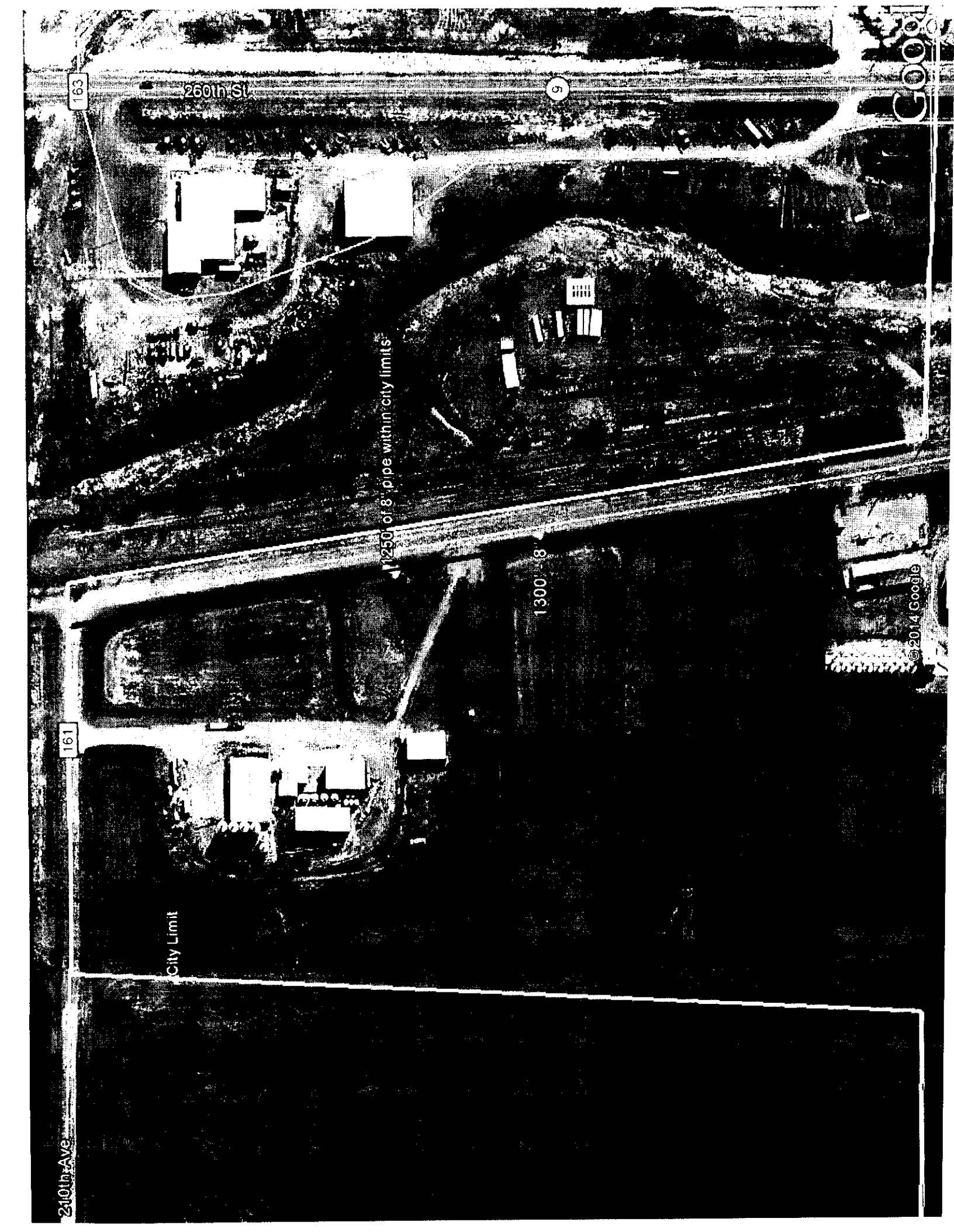
260th St

163

9

GOO

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CITY OF ADA

RESOLUTION NO. 2015-01-01

RESOLUTION DECLARING A VACANCY ON THE CITY COUNCIL IN THE OFFICE OF COUNCIL MEMBER AT LARGE

WHEREAS, Section 2.05 of the Ada City Charter requires that an elective office vacancy shall be declared to exist by adoption of a resolution, and

WHEREAS, Jim Ellefson, elected Council Member At Large effective January 6, 2015, whose term expires December 31, 2018, has failed to qualify due to holding the Mayor position and therefore vacates his appointment effective January 6, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA THAT a vacancy is hereby declared effective January 6, 2015 on the City Council in the office of Council Member At Large.

I CERTIFY THAT the above resolution was passed and adopted by the City Council of the City of Ada at a special meeting of the City Council on January 6, 2015.

The motion for the adoption of the foregoing resolution was introduced by member ____ and duly seconded by member ____ and upon a vote being taken hereon, the following voted in favor thereof:

and the following voted against the same: None.

Members absent: None

SIGNED:

WITNESSED:

Mayor

Attest: _____
Interim City Clerk/Treasurer

As signed this 6th day of January, 2015.

November 2014

Interim Combined Statement of Cash and Investments

	Cash Balance 10-31-14	Investment Balance 10-31-14	November Cash Debits	November Cash Credits	November Invest Debits	November Invest Credits	Balance 11-30-14
General Fund	(641,679.82)	346,428.24	213,929.87	180,776.35			(262,098.06)
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	0.00						0.00
TIF District 2-2 Housing	39,002.43	0.00	9,221.49				48,223.92
TIF District 2-3 Housing	28,039.01						28,039.01
Ada Revitalization Project '88 Revolving Loan	7,304.75	3,568.70					10,873.45
Ada Economic Development Revolving Loan	74,844.97		443.96				75,288.93
Library	(36,844.50)	40,566.63	4,878.44	1,065.44			7,535.13
Community Center Maintenance Fund	(209,583.55)	695,252.09	0.00	0.00			485,668.54
Recreation Development Fund	(25.39)	40,000.00	0.00	0.00			39,974.61
Long Term Designated Capital	312,288.14	604,617.03	78,913.38	58,000.42			937,818.13
Public Works	40,653.59	4,690.92	2,567.13				47,911.64
Capital Project - Highway 9	0.00		0.00				0.00
Capital Project - Emergency Services Building	0.00		487.50	924.50			(55,056.45)
Capital Project - Lift Station / Force Main Project	(54,619.45)		108.55	108.55			(42,901.31)
Capital Project - New Well	(42,901.31)	0.00					0.00
Debt Service Funds:	0.00						0.00
2008 Lease Purchase Fire Hall	55,434.95		0.00	0.00			55,434.95
2003 G. O. Improvement Bonds (Street Project)	90,962.12	3,539.73	19,476.13				113,977.98
1999 G. O. Water / Sewer Rev Bonds	0.00						0.00
2000 G. O. Improvement Bonds	649.84		649.84	0.00			1,299.68
Enterprise Funds:	0.00						0.00
Water and Sewer Fund	(560,474.10)	82,914.83	54,965.55	171,972.34			(594,566.06)
Electric Utility	596,855.09	10,179.15	196,415.62	168,483.58			634,966.28
Hospital	257,656.14	578,127.29	15.21				835,798.64
Liquor	266,086.65	1,237.75	48,553.28	43,075.97			272,801.71
Total - All Funds	223,649.56	2,411,122.36	630,625.95	624,407.15	0.00	0.00	2,640,990.72

- Frandsen Bank - Checking
- Frandsen Bank - Savings
- Frandsen Bank - Money Market - general
- Frandsen Bank - Money Market - LT Des
- Frandsen Bank - Fire Insurance Proceeds
- Frandsen Bank - CD's
- Bank of the West Money Market (General)
- Bank of the West Money Market (Bridges)
- BancWest Investment Services (Bridges)
- BancWest Investment Services (Maintenance Funds)
- BancWest Investment Services (General)
- BancWest Investment Services (LT Des Cap)
- Smith Barney CD's
- American Federal Bank Money Market (03 Imp Bonds)

Total Balances 11-30-2014

2,640,990.72

Investments List

As of November 30, 2014

Frandsen Bank & Trust									
Account	Yield	Balance	(Months) Maturity	Date Matures	Account	Yield	Balance	(Months) Maturity	Date Matures
30605 Savings - Ada ARP Revolving Loan Fund	0.01%	15,070.60	Liquid						
3000102 Checking - Non-Specified	0.01%	199,660.20	Liquid						
1110045177 Checking - City Incidental	0.00%	1,873.46	Liquid						
77003618 Money Market-general	0.01%	0.00	Liquid						
77004370 Money Market - LT Des Cap	0.01%	25,910.19	Liquid						
70063982 CD - FB&T LT (Des Cap)	0.48%	98,000.00		02-24-15					
70063971 CD - FB&T (Rec Dev Fund)	0.22%	40,000.00		02-26-15					
70063969 CD - FB&T (Library Donations)	0.22%	40,000.00		02-26-15					
70063960 CD - FB&T (LT Des Cap)	0.25%	100,000.00		08-20-15					
70063961 CD - FB&T (LT Des Cap)	0.40%	100,000.00		08-20-15					
70063972 CD - FB&T (LT Des Cap)	1.30%	100,000.00		08-28-17					
Weighted Average Rate					0.36%				
Bank of the West									
Account	Yield	Balance	(Months) Maturity	Date Matures	Account	Yield	Balance	(Months) Maturity	Date Matures
975-000464 Money Market-general (Bank of the West)	0.10%	0.00	Liquid						
975-000290 Money Market-bridges (Bank of the West)	0.10%	185,129.45	Liquid						
Weighted Average Rate					0.10%				
American Federal Bank									
Account	Yield	Balance	(Months) Maturity	Date Matures	Account	Yield	Balance	(Months) Maturity	Date Matures
8001108550 Money Market-improvement bonds (AFB)		0.00	Liquid						
Smith Barney Shearson									
Account	Yield	Market Rate	(Months) Maturity	Date Matures	Account	Yield	Balance	(Months) Maturity	Date Matures
Money Market - General Fund	0.01%	0.00	Liquid						
Money was withdrawn on 6/25/2013									
Weighted Average Rate					ERR				
Total Liquid Funds					632,027.56				
Total Long Term Funds					1,866,046.45				
Total City Funds					2,498,074.01				
BancWest Investment Services									
Account	Yield	Balance	(Months) Maturity	Date Matures	Account	Yield	Balance	(Months) Maturity	Date Matures
Money Market (LT Capital)	0.01%	62,474.24	Liquid						
Money Market (Dekko Maintenance)	0.01%	57,278.08	Liquid						
Money Market (Bridges Money)	0.01%	49,524.34	Liquid						
Money Market (General Fund)	0.01%	35,107.00	Liquid						
Weighted Average Rate					1.41%				
CD - Discover Greenwood DEL (Bridges)	1.81%	99,444.00		07-31-17					
CD - State Bk India (Bridges)	1.00%	99,709.00		09-12-16					
CD - Discover Bk Greenwood (Dekko Maint)	1.36%	101,103.00		07-31-17					
CD - American Express Fed Svcs (Dekko Maint)	2.06%	99,306.00		09-11-19					
CD - Goldman Sachs Bank (NY) (Dekko Maint)	1.91%	99,476.00		11-26-18					
CD - First Bank Highland Park (Bridges)	2.99%	100,944.00		11-12-14					
CD - State Bank Chicago (Bridges)	2.97%	100,944.00		04-21-15					
CD - Doral Bank (Bridges)	2.96%	50,538.50		05-07-15					
CD - Republic Bank Utah (Dekko Maint)	3.13%	76,553.25		06-14-15					
CD - Republic Bank San Fran. (D=12%, B=48%, G=40%)		312,675.00		08-26-15					
CD - HSBC Bank (General Fund)		107,830.00		08-31-15					
CD - GE Money Bank Salt Lake (Dekko Maint)	3.72%	82,775.20		01-11-16					
CD - Sallie Mae Bank Salt Lake (Dekko Maint)	2.21%	198,532.00		11-26-19					
CD - Goldman Sachs Bank (NY) (LT Capital)	1.29%	50,332.50		05-23-16					
CD - Barclays Bank (LT Capital)	0.23%	107,360.00		05-30-18					
Weighted Average Rate					1.790,962.11				

City of Ada Monthly Enterprise Fund Profit & Loss Summary

Year 2014

Month	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Electric Utilities Fund													
Revenue	162,086	159,311	140,226	127,706	132,871	116,495	122,513	132,241	127,626	123,440	126,457		1,470,972
Operating Expense	21,850	124,032	141,088	127,741	113,729	102,595	88,644	70,342	97,482	72,685	96,350		1,056,538
Transfers Out													0
Net	140,236	35,278	-862	-35	19,142	13,900	33,869	61,899	30,143	50,756	30,107	0	414,434
Liquor Fund													
Revenue	37,590	34,327	42,461	35,917	49,516	48,178	45,076	43,872	47,016	41,196	40,509		465,656
Operating Expense	38,206	30,851	40,251	41,731	47,189	49,615	45,397	32,229	48,119	38,230	35,166		446,984
Net	-616	3,476	2,210	-5,814	2,327	-1,437	-322	11,643	-1,104	2,965	5,344	0	18,672
Dekko Center													
Revenue	8,338	7,376	7,573	6,577	5,085	15,628	7,891	5,194	8,592	7,084	7,163		86,499
Operating Expense	16,399	20,522	15,683	18,230	20,810	19,314	17,480	17,556	21,102	17,834	20,119		205,048
Net	-8,061	-13,146	-8,110	-11,653	-15,725	-3,686	-9,589	-12,362	-12,510	-10,751	-12,957	0	-118,550
Water & Sewer Fund													
Revenue	49,112	46,075	46,428	49,629	53,109	52,954	57,733	74,775	56,007	51,163	52,076		589,060
Operating Expense	113,447	98,308	52,216	46,497	1,839	30,223	167,818	17,160	20,345	168,930	15,957		732,741
Transfer In			80,000										80,000
Net	-64,334	-52,232	74,211	3,132	51,269	22,731	-110,085	57,615	35,662	-117,768	36,119	0	-63,680
Total Net	67,225	-26,625	67,450	-14,370	57,014	31,507	-86,127	118,795	52,192	-74,797	58,613	0	250,876

City of Ada

Monthly Enterprise Fund Profit & Loss Summary

Year 2013

Month	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Electric Utilities Fund													
Revenue	162,107	161,109	131,528	128,242	125,546	90,510	117,005	119,636	119,648	107,549	122,249	166,341	1,551,469
Operating Expense	23,634	112,512	133,923	123,377	104,471	94,915	104,488	109,398	101,045	104,155	96,437	94,998	1,203,353
Transfers Out													0
Net	138,473	48,597	-2,395	4,865	21,075	-4,405	12,517	10,237	18,603	3,394	25,812	71,343	348,117
Liquor Fund													
Revenue	30,318	46,650	39,665	44,928	48,354	43,593	46,830	49,711	38,625	50,026	41,511	50,255	530,466
Operating Expense	39,663	39,336	33,249	39,827	49,199	43,711	39,047	48,327	41,224	46,100	42,316	41,325	503,323
Net	-9,345	7,315	6,416	5,101	-845	-118	7,783	1,385	-2,599	3,925	-805	8,930	27,143
Dekko Center													
Revenue	12,839	7,007	14,448	8,080	7,632	7,362	4,973	6,762	5,718	6,715	6,742	8,838	97,116
Operating Expense	21,669	13,856	15,434	18,975	21,176	19,753	19,844	18,408	13,844	21,851	13,319	14,941	213,070
Net	-8,830	-6,849	-986	-10,895	-13,544	-12,391	-14,871	-11,646	-8,126	-15,136	-6,577	-6,103	-115,954
Water & Sewer Fund													
Revenue	50,178	48,660	44,911	47,576	54,283	49,122	58,608	68,597	62,182	48,733	49,467	58,368	640,687
Operating Expense	124,885	15,302	-18,202	42,441	25,380	19,782	180,894	23,674	36,755	22,951	163,803	19,794	657,461
Transfer In													0
Net	-74,707	33,358	63,113	5,135	28,903	29,340	-122,286	44,923	25,427	25,782	-114,336	38,574	-16,773
Total Net	45,591	82,420	66,148	4,207	35,589	12,426	-116,856	44,899	33,305	17,966	-95,906	112,744	242,533

CITY OF ADA
***Expenditure Guideline-No Enc©**

12/26/14 11:48 AM

Page 1

Current Period: November 2014

		2014	2014	November	2014	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
General Fund						
Mayor & Council						
Active	E 101-41-4130-103 Salaries - Part Tim	\$25,200.00	\$23,100.00	\$2,100.00	\$2,100.00	91.67%
Active	E 101-41-4130-122 FICA Contribution	\$1,562.00	\$1,432.20	\$130.20	\$129.80	91.69%
Active	E 101-41-4130-125 Medicare Contribut	\$366.00	\$335.39	\$30.49	\$30.61	91.64%
Active	E 101-41-4130-201 Office Supplies	\$200.00	\$106.07	\$0.00	\$93.93	53.04%
Active	E 101-41-4130-331 Registration Fees-	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41-4130-332 Mileage and Meal	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41-4130-333 Hotel/Motel Expen	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41-4130-340 Advertising	\$4,577.00	\$11,181.14	\$165.00	-\$6,604.14	244.29%
Active	E 101-41-4130-350 Printing & Publishi	\$3,000.00	\$4,409.83	\$793.07	-\$1,409.83	146.99%
Active	E 101-41-4130-361 Insurance -Liab/Pr	\$500.00	\$280.17	\$0.00	\$219.83	56.03%
Active	E 101-41-4130-362 Insurance - Work	\$60.00	\$215.00	(\$3.00)	-\$155.00	358.33%
Active	E 101-41-4130-364 Bond Insurance	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41-4130-432 Dues and Subscrip	\$2,600.00	\$976.15	\$0.00	\$1,623.85	37.54%
Active	E 101-41-4130-433 Miscellaneous Exp	\$2,000.00	\$2,698.60	\$70.06	-\$698.60	134.93%
Active	E 101-41-4130-570 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Mayor & Council		\$41,665.00	\$44,734.55	\$3,285.82	-\$5,155.85	107.37%
City Clerk						
Active	E 101-41-4140-101 Salaries - Full Tim	\$95,649.00	\$83,746.15	\$7,801.34	\$11,902.85	87.56%
Active	E 101-41-4140-102 Salaries - Overtim	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41-4140-104 Salaries - Tempor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41-4140-121 PERA Contribution	\$9,888.00	\$8,584.00	\$794.27	\$1,304.00	86.81%
Active	E 101-41-4140-122 FICA Contribution	\$7,623.00	\$7,336.57	\$654.73	\$286.43	96.24%
Active	E 101-41-4140-125 Medicare Contribut	\$1,782.00	\$1,715.83	\$153.12	\$66.17	96.29%
Active	E 101-41-4140-131 Health/Dental Cont	\$32,072.00	\$31,853.13	\$2,217.09	\$218.87	99.32%
Active	E 101-41-4140-201 Office Supplies	\$1,500.00	\$1,094.72	\$0.00	\$405.28	72.98%
Active	E 101-41-4140-221 Repair & Maintena	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-41-4140-309 Software Assistan	\$2,500.00	\$1,740.00	\$0.00	\$760.00	69.60%
Active	E 101-41-4140-314 Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41-4140-321 Telephone	\$3,600.00	\$3,376.77	\$289.20	\$223.23	93.80%
Active	E 101-41-4140-322 Postage	\$1,600.00	\$1,735.36	\$0.00	-\$135.36	108.46%
Active	E 101-41-4140-331 Registration Fees-	\$800.00	\$490.00	\$0.00	\$310.00	61.25%
Active	E 101-41-4140-332 Mileage and Meal	\$1,000.00	\$870.30	\$0.00	\$129.70	87.03%
Active	E 101-41-4140-333 Hotel/Motel Expen	\$800.00	\$410.03	\$0.00	\$389.97	51.25%
Active	E 101-41-4140-361 Insurance -Liab/Pr	\$1,300.00	\$978.62	\$0.00	\$321.38	75.28%
Active	E 101-41-4140-362 Insurance - Work	\$900.00	\$800.85	(\$23.06)	\$99.15	88.98%
Active	E 101-41-4140-432 Dues and Subscrip	\$800.00	\$583.00	\$0.00	\$217.00	72.88%
Active	E 101-41-4140-433 Miscellaneous Exp	\$1,000.00	\$4,407.00	\$0.00	-\$3,407.00	440.70%
Active	E 101-41-4140-570 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total City Clerk		\$163,114.00	\$149,722.33	\$11,886.69	\$11,657.79	91.79%
Elections						
Active	E 101-41-4141-106 Salaries - Contract	\$3,000.00	\$2,256.75	\$1,013.75	\$743.25	75.23%
Active	E 101-41-4141-201 Office Supplies	\$300.00	\$423.31	\$203.97	-\$123.31	141.10%
Active	E 101-41-4141-221 Repair & Maintena	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41-4141-350 Printing & Publishi	\$0.00	\$78.75	\$0.00	-\$78.75	0.00%
Active	E 101-41-4141-570 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Elections		\$3,300.00	\$2,758.81	\$1,217.72	\$541.19	83.60%
Auditing						
Active	E 101-41-4154-301 Auditing & Accoun	\$14,900.00	\$14,200.00	\$0.00	\$700.00	95.30%
Total Auditing		\$14,900.00	\$14,200.00	\$0.00	\$700.00	95.30%
Assessing						

