

City of Ada
Minutes of the Regular City Council Meeting
January 3, 2012 – 6:00 p.m.

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Erickson, Edwards, Hanson, Pinsonneault.

Others present: Shelley Kappes, Anne Rasmusson, Steve Petry, Brian Rasmusson, John Kappes, Eric Robb, Steve Jacobson and LeeAnn Hall – County Commissioners, Wade Krohmer, Tim Halle, Tyson – Moore Engineering, Joe Kroshus, KRJB representative, Bob Ramstad and Mick Alm – County Highway Department, and Gerrie Aasland.

III. Citizens forum. None.

IV. Consent Agenda. Listed on the consent agenda was: December 6, 8 & 15, 2011 council meeting minutes, City pre – paid checks, City accounts payable in the amount of \$59,840.45.

Motion by Member Edwards, second by Member Erickson to approve the Consent Agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Department Head attendance at council meetings, Moore Engineering - letter to Watershed.

Motion by Member Robertson, second by Member Pinsonneault to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. Mayor's report. Mayor Ellefson gave a review of 2011.

E. 1. Public Works Board. County request for mutual agreement for salt shed project.

LeeAnn from the County gave a proposal to the City for the land the salt shed would be located on. Anne recommended waiting until the land for the Ditch 51 project can be included to sign an agreement.

Motion by Member Pinsonneault, second by Member Edwards to affirm Anne's plan to move forward. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Ulteig Engineering contract. This is for the Highway 9 project.

Motion by Member Erickson, second by Member Edwards to approve the Ulteig Engineering contract for the Highway 9 project. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

3. a. Moore Engineering. Invoice for Flood Hazard Mitigation project. This is in the amount of \$67,450.27.

Motion by Member Edwards, second by Member Erickson to approve the Moore Engineering invoice in the amount of \$67,450.27 for work on the Flood Hazard Mitigation project. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

b. Moore Engineering invoice – Land Acquisition. This is in the amount of \$10,578.56.

Motion by Member Robertson, second by Member Erickson to approve the Moore Engineering invoice in the amount of \$10,578.56 for land acquisition. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

c. Letter to Watershed. This letter would be a petition for the re – alignment of JD 51 and the levy.

Motion by Member Pinsonneault, second by Member Peterson to approve sending the letter to the Watershed District. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. 1. Dekko Community Center. Chair lift for the pool. Eric stated that he would like a portable lift. He is getting prices and requirements together.

C. 1. Planning & Zoning Commission. Recommend to send letter from attorney to a property owner with a permit.

Motion by Member Hansen, second by Member Pinsonneault to authorize the City Attorney to send a letter to a property owner instructing him to get a building permit. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

**Regular City Council Meeting
January 3, 2012**

2. Recommend to publish a list of what does / doesn't need a permit. The council suggested publishing it in the paper and on the website.

D. Public Safety. Nothing for action.

F. Economic Development Authority. Nothing for action.

G. 1. a. Finance / Labor committee. Fire contracts. It was recommended to go with a one year contract and figure it the old way it was done. Steve Petry had some ideas on how the figure the numbers.

2. Liquor Store report. Gerrie gave an update for the council.

VII. A. Old business. Department Head attendance at council meetings. Member Hansen stated that he would like the council to reconsider having the department heads in attendance for the entire meeting. It could be brought up again at the next council meeting.

VIII. A. New business. Choose Kaleidoscope reps. Members Austinson and Edwards volunteered.

B. Accept committee appointments. Mayor Ellefson stated that he would have them available at the next meeting.

C. Designate official city depositories. Listed were: Frandsen Bank and Trust, Bank of the West – Ada, American Federal Bank, MBIA (4M Fund), Smith Barney, Bancwest Investment Services (Bank of the West).

Motion by Member Robertson, second by Member Hansen to approve the official city depositories. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Designate official newspaper.

Motion by Member Peterson, second by Member Erickson to designate the Norman County Index as the official newspaper. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

E. Designate City Attorney. Member Edwards was under the impression that the City was going to get quotes on an annual basis.

**Regular City Council Meeting
January 3, 2012**

Motion by Member Hansen, second by Member Robertson to designate Anne Rasmusson and the Rust, Stock, Rasmusson and Knutson Law Firm as the City Attorney. Members voting for: Austinson, Robertson, Peterson, Erickson, Hansen, Pinsonneault. Against: Edwards. Motion passed.

F. Set date, time and location of meetings.

Motion by Member Edwards, second by Member Erickson to set the meetings for the first Tuesday after the first Monday of the month at 6:00 p.m. at City Hall. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Motion by Member Edwards, second by Member Peterson to adjourn the meeting at 7:20 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor