

**City of Ada**  
**Minutes of the Regular City Council Meeting**  
**February 5, 2014 – 6:00 p.m.**

**Members present:** Mayor Dennis Roux, Members Jim Austinson, Candy Robertson, Cindy Peterson, Rod Erickson, Craig Edwards, Jim Hansen, Rich Pinsonneault.

**Others present:** Larry Millender, Pat Pfund, Brian Rasmusson, Jody Bueng, John Kappes, Paul Poczobut Jr., Josh Heggem via phone, and others.

**Citizens forum.** None.

**IV. Consent agenda.** Listed on the consent agenda was: January 7, 2014 council meeting minutes, city pre – paid checks, and city accounts payable in the amount of \$101,548.32.

**Motion by Member Erickson, second by Member Peterson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**V. Approve agenda.** Added to the agenda was: Arvig Franchise agreement, Administrator’s probation period.

**Motion by Member Erickson, second by Member Robertson to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**VI. External presentations.** None.

**VII. A. 1. Administrator / Clerk / Treasurer report. Review financials for December 2013.** Paul reviewed the financials with the council.

**2. Introduction of Larry Millender – Dekko Center Manager and approval of employment contract.**

**Motion by Member Hansen, second by Member Pinsonneault to approve the employment contract with Larry Millender. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**3. Approve Resolution 2014-02-01 – request for detachment of property owned by David Volkerding.**

**Motion by Member Erickson, second by Member Austinson to approve Resolution 2014-02-01. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**4. Flood Control Project funding for the Certification levee.** Paul went over possible funding options for the additional \$140,000 the City may have to fund to pay for the Certification of the levee.

**5. Attendance at the Legislative Conference for Cities, Counties, and Townships.** Paul conveyed information regarding the conference.

**6. Discussion on possible Gas Franchise Fee with Gas Company.** Information was provided to the council by Paul regarding the possibility of establishing a franchise fee with the natural gas company.

**B. 1. Mayor's report. Northwest Regional Development Commission nomination.** The Commission is seeking nominations for a Norman County municipal representative.

**Motion by Member Pinsonneault, second by Member Robertson to nominate Mayor Roux for the position on the Northwest Regional Development Commission. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**2. Discussion on changing the City Charter.** Mayor Roux discussed the possibility of forming a committee to review and possibly recommend changes to the City Charter.

**Motion by Member Erickson, second by Member Edwards to form a Charter Committee. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**C. 1. Attorney updates. Susan Herreid Consulting.** It was indicated that an additional visit was requested by Ms. Herreid for a cost of \$1,500.00.

**Motion by Member Edwards, second by Member Pinsonneault to approve an additional \$1,500.00 to complete the worksite consulting process. Members voting for: Austinson, Edwards, Pinsonneault. Against: Robertson, Peterson, Erickson, Hansen. Motion failed.**

**2. Arvig Franchise agreement.** The attorney will review this agreement.

**3. Administrator's Extended Probation Period.** The council discussed whether or not to remove the extended 6 month probationary period that was given to Paul Poczobut Jr. in November of 2013 after his performance review. The City Attorney advised not to remove the probationary period until a performance review has been done.

**Motion by Member Pinsonneault, second by Member Peterson to end the probationary period for Paul Poczobut Jr. Members voting for: Robertson, Peterson, Hansen, Pinsonneault. Against: Austinson, Erickson, Edwards. Motion passed.**

**D.1. Public Works. New well exploration update.** An update was given on the progress of searching for a new well.

**2. Discussion and Decision on raising electric rates.** The council discussed the information that was provided. This item will go to the Public Works Board to bring back a recommendation.

**3. Discussion and decision on survey pertaining to off peak rates.** An option was discussed on whether or not to keep the off peak service. This will be discussed further with the Public Works Board and brought back with a recommendation.

**E. 1. Dekko Community Center. Request to hire Deb Alexander and Marsha Johnson as Water Swimming Instructors.**

**Motion by Member Pinsonneault, second by Member Robertson to approve hiring Deb Alexander and Marsha Johnson if needed at \$20.00 per hour as Independent Water Swimming Instructors. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

**F. 1. Public Safety. Police Department request to purchase new police vehicle.** The council discussed the many repairs needed on the car and whether or not to replace it.

**Motion by Member Erickson, second by Member Edwards to authorize the purchase of the Ford Utility from Nelson Ford as recommended by the Public Safety Committee. Members voting for: Austinson, Edwards, Erickson. Against: Robertson, Peterson, Hansen, Pinsonneault. Motion failed.**

**IX. A. New business. Kaleidoscope representatives.**

**X. Adjourn.**

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**Motion by Member Austinson, second by Member Edwards to adjourn the meeting at 8:20 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.**

Respectfully submitted,

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Paul Poczobut Jr.  
City Administrator / Clerk / Treasurer

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Dennis K. Roux  
Mayor