

**City of Ada**  
**Minutes of the Regular City Council Meeting**  
**February 5, 2013 - 6:00 P.M.**

**Members present:** Mayor Roux, Members Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson.

**Members absent:** None

**Others Present:** Josh Heggem, Kristi Henderson, Chris Odden, Brian Rasmusson, John Kappes, Steve Petry, Tim Halle, Roland Atwood, Gerrie Aasland, Tyson Hajicek - Moore Engineering, Todd Sawrey, Jody Bueng, Deb Alexander, KRJB Representative and others.

**III. Citizens Forum.**

Roland Atwood urged the Council to save the expense of doing a background check and look within the City, giving Jody Bueng the Chief of Police position.

**IV. Consent Agenda.** Listed on the consent agenda was: January 8, 10, 15, & 23, 2013 Council Meeting Minutes, City pre-paid checks, City accounts payable in the amount of \$119,968.37. Member Peterson requested that the approval to hire David Olson and Chris Lee as fill-in Police Officers be moved to Public Safety.

**Motion by Member Edwards, second by Member Erickson, to approve the Consent Agenda. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**V. Approve Agenda.** Add DNR reimbursement request and Resolution No. 2013-02-01 to Public Works. Add Resolution No. 2013-02-02 to Public Safety. Add Closed Session - Review Dekko Manager applications, to New Business.

**A motion was made by Member Robertson, second by Member Hansen to approve the Agenda with changes. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**VI.A. Clerk/Treasurer Report.**

Kristi Henderson presented the Monthly Enterprise Fund Profit and Loss Summary, Expenditure Guideline and Revenue Guideline. Chris Odden reviewed the Investment List.

**B.1. Attorney updates.**

Attorney Heggem informed the Members that the Eminent Domain process continues.

**a. Ground rules for contacting Attorney.** Attorney Heggem explained the process other City's use to contact their Attorney. He said Ada's process has been working fine for their firm. After discussion, the process Ada has been using will remain the same.

**C.1. Moore Engineering.** Tyson Hajicek gave an update on the Hwy 9 project.

**a. Flood Control Project items.**

Resolution No. 2013-02-01 Approving plans and specifications and ordering advertisement for bids.

**A motion was made by Member Edwards, second by Member Erickson to approve Resolution No.2013-02-01, contingent on approval of the Wild Rice Watershed District permit. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

DNR Reimbursement Request. This includes an invoice from Moore Engineering, Inc. in the amount of \$23,696.70 and an invoice from the Wild Rice Watershed District in the amount of \$553.00.

**Motion by Member Pinsonneault, second by Member Erickson to approve the DNR request which includes the Moore Engineering, Inc. invoice and the Wild Rice Watershed District invoice. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**2. Meeting with RRVCP.** A meeting with Red River Valley Coop Power regarding contracting electrical services has been scheduled for February 7, 2013.

**3. Tabling of additional Public Works personnel.**

**A motion was made by Member Edwards, second by Member Erickson to take additional Public Works personnel off the table and send it back to the Public Works Committee for review. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**D. Dekko Community Center & Library.** Deb Alexander informed the Council that the pool blanket needs to be replaced and presented quotes for replacement.

**A motion was made by Member Pinsonneault, second by Member Robertson, to approve spending up to \$9,000.00 at Interim Director Deb Alexander's discretion for a new pool blanket with the funds coming from the Dekko Maintenance Fund.**

**D.1. Clarification of duties of Dekko Personnel.** Member Robertson presented information on Joyce Anderson's duties plus the additional duties she has assumed during the interim period without a Community Center Manager.

**A motion was made by Member Robertson, second by Member Hansen to increase Joyce Anderson's wage \$1.00 per hour retroactive to January 1, 2013, and ending when a Community Center Manager is hired. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**E. Public Safety Committee Report.**

**E.1. Mutual Aid Agreements.** Mayor Roux informed the Council that the Mutual Aid Agreements were put in their packet for informational purposes.

**2. Approve hiring David Olson and Chris Lee as fill-in Police Officers.**

**Motion made by Member Pinsonneault, second by Member Austinson, to approve hiring David Olson and Chris Lee as fill-in Police Officers. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion Passed.**

**3. Resolution No. 2013-02-02 Joint Powers Agreements with the Bureau of Criminal Apprehension.**

**Motion made by Member Robertson, second by Member Erickson to approve Resolution No. 2013-02-02 Joint Powers Agreement. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**F. Liquor Store Manager Report.** Gerrie Aasland reviewed the Liquor Store financials.

**G. Planning & Zoning:** Nothing for action.

**H. Economic Development Authority.** Todd Sawrey updated the Council on EDA activities.

**VII. Old Business.** None

**VIII. New Business.**

**A. Choose Kaleidoscope reps.** Member Austinson volunteered.

**B. Agenda format.** It was suggested to try to move EDA up on the agenda.

**C. Closed Session - Dekko**

**A motion was made by Member Edwards, second by Member Austinson at 8:00 P.M. to go into closed session to discuss Community Center Manager applications. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**A motion was made by Member Hansen, second by Member Edwards, to re-open the meeting at 8:35 P.M. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**Motion by Member Pinsonneault, second by Member Edwards, to interview applicant numbers 5, 6, 8, & 12. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

**IX. Motion by Member Peterson, second by Member Hansen, to adjourn the meeting at 8:36 P.M. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.**

Respectfully submitted,

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Chris O. Odden  
Interim City Clerk/Treasurer

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Dennis K. Roux  
Mayor