

City of Ada
Minutes of the Regular City Council Meeting
December 8, 2015 – 6:00 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members John Hintz, Candy Robertson, John Rosenberger, Neil Miller, Mike Triplett, Jim Hansen, Rich Pinsonneault.

Others present: James Leiman, Robert Rude, Pat Pfund, Tyson – Moore Engineering, Vicki Pederson and others.

IV. Truth in Taxation Hearing. No public comment for or against the tax levy.

V. Citizens Forum. Robert Rude spoke about the sidewalks and curb cuts being impassable for wheelchairs due to them not being shoveled after it snows and the plow leaves a ridge on the curb cut when it goes by. He asked the council to help find a solution. James will work with Public Works to come up with solutions. Vicki Pederson also asked for clarification on the parking ordinance after a snow event. James answered Vicki's questions.

VI. Consent Agenda. Listed on the consent agenda was the November 3, 2015 Council Meeting minutes, City pre – paid checks, City Accounts Payable in the amount of \$62,121.97, approve \$.50 salary adjustment for Dave Wang for CPO certification, approve COLA of 2.5% for 2016, approve list of cigarette licenses. Member Rosenberger removed the City pre – paid checks with a question about the Arvig bill.

Motion by Member Pinsonneault, second by Member Hansen to approve the consent agenda with changes. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

VII. Approve Agenda. Added to the agenda was the Green Monster under the Mayor's Report.

Motion by Member Triplett, second by Member Rosenberger to approve the agenda with changes. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

The 2.5% COLA was removed from the consent agenda and placed it under the Administrator's Report.

Motion by Member Pinsonneault, second by Member Triplett to approve moving the COLA item. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. Presentations with possible decision. Moore Engineering. Southwest Industrial Park Project. Approve payment to Visser Trenching in the amount of \$76,011 and Moore Engineering in the amount of \$12,326.45.

Motion by Member Triplett, second by Member Robertson to approve the invoices for Moore Engineering and Visser Trenching and approve the certificate of Substantial Completion. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

B. Northwest Levee Project. Approve invoices totaling \$170,892.48 for the Northwest Levee Project.

Motion by Member Robertson, second by Member Hintz to approve payments totaling \$170,892.48 for the Northwest Levee Project. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

C. DNR Disbursement Request. Approve request in the amount of \$195,720.98 to the DNR.

Motion by Member Rosenberger, second by Member Pinsonneault to approve the DNR Disbursement Request in the amount of \$195,720.98. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Department Reports. Mayor's Report. Green Monster Baseball Field Bleachers. The council discussed the repairs to the bleachers. No bids were received for the repairs. Discussed was held on whether to repair it or replace it.

Motion by Member Miller, second by Member Robertson to table this item. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

B. Administrator / Clerk / Treasurer report. James stated that the project costs for the development of infrastructure came in lower than anticipated and would like to adjust the amount assessed to the Ada Area Promotions Committee. This action would require a Resolution which James will prepare and set up a special meeting for council approval.

2. Approve Brady, Martz & Associates contract renewal.

Motion by Member Robertson, second by Member Hintz to approve the contract with Brady, Martz & Associates for auditing services for the next three years. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

3. Comprehensive Plan contract. James stated that they are looking at a March 2016 completion date.

Motion by Member Rosenberger, second by Member Miller to approve the comprehensive plan contract. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

4. Discuss Legal Contract (pre – paid, current arrangement, new contract). James went over different payment options based on projected costs.

Motion by Member Triplett, second by Member Rosenberger to keep the current arrangement for how the City buys attorney services. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

5. City pre – paid checks. Member Rosenberger questioned why the Arvig bill has the detail of the check listed as ‘liquor’. James stated he would get the breakdown of the expenses for the council.

Motion by Member Miller, second by Member Rosenberger to approve the City pre – paid checks excluding the Arvig payment of \$1,514.99. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

6. Approve Cost Of Living Adjustment (COLA) of 2.5% for 2016. James asked if the council and mayor wanted to include themselves in the raise. Some members of the council felt that they council / mayor positions are a public service and people shouldn’t be looking at it as a source for a paycheck.

Motion by Member Miller, second by Member Hintz to approve the COLA for 2016 for employees, excluding mayor and council members. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

1. Department updates. James gave an update on each department and stated that he is hoping to bring forward the revised personnel policy and a nuisance ordinance in January. James is still getting quotes for the security camera system.

XII. B. Discuss Police Dept. overtime use. Member Robertson stated that the overtime in the Police Department is over budget and cautioned James to keep a closer eye on it for the coming year. James explained that the budgeted number is underfunded because just to cover vacations and trainings would eat up most of the budget. The council discussed different options to help lower overtime expenses.

XII. New Business. A. Kaleidoscope guests. Member Rosenberger volunteered.

C. Approve Resolution 2015-12-01 – loan request for And Then Properties.

Motion by Member Robertson, second by Member Miller to approve Resolution 2015-12-01. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

D. Approve Resolution 2015-12-02 – Setting Final Tax Levy Collectable in 2016.

Motion by Member Miller, second by Member Triplett to approve Resolution 2015-12-02. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

E. Approve Resolution 2015-12-03 – Adopting Final Budget for Calendar Year 2016.

Motion by Member Triplett, second by Member Robertson to approve Resolution 2015-12-03. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

F. Approve Resolution 2015-12-04 – Land Sale to R&J Broadcasting. Members of the council were concerned that this property wasn't advertised for sale and that they didn't even know if they wanted to sell it or that it was available to sell. This property wasn't advertised for sale for everyone to bid on and some council members were concerned about that.

Motion by Member Pinsonneault, second by Member Hintz to approve Resolution 2015-12-04. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

G. First Reading – Ordinance 464 – LOMR Adoption.

Motion by Member Miller, second by Member Rosenberger to approve the first reading of Ordinance 464. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

H. First Reading – Ordinance 465 – Annexation to the City of Ada.

Motion by Member Robertson, second by Member Miller to approve the first reading of Ordinance 465. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

XIII. Motion by Member Pinsonneault, second by Member Miller to adjourn the meeting at 7:52 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Triplett, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

James Leiman
Administrator / Clerk / Treasurer

Jim Ellefson
Mayor