

Agenda

City of Ada
Special Meeting of the Ada City Council
December 18, 2014 – 5:30 p.m.
Council Chambers – City Hall

- I. Call to Order
- II. Roll Call
- III. Business
 - A. Approve Resolution 2014-12-02 – adopting final 2015 budget.
 - B. Approve Resolution 2014-12-03 – setting the final tax levy.
 - C. First reading - Ordinance 459 – transfer of funds.
 - D. Approve Resolution 2014-12-04 – authorize Mayor and Clerk to sign grant agreement.
 - E. Approve Joint Powers Agreement with the Drug Task Force.
 - F. Second reading – Ordinance 458 – Sunday Liquor Sales.
 - G. Approve Cost Of Living Adjustment for 2015.
 - H. Moore Engineering - DNR Reimbursement Request.
 - I. Approve appointment to Negotiating Committee.
 - J. Council Orientation.
 - K. Council Work Session.
 - L. Closed session to discuss labor negotiations strategy.
- IV. Adjourn.

RESOLUTION NO. 2014-12-02

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION ADOPTING CITY OF ADA FINAL BUDGET
FOR CALENDAR YEAR 2015**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA THAT:

Section 1. The Annual Budget of the City of Ada for the calendar year beginning January 1, 2015, which has been submitted by the City Clerk to the City Council is hereby adopted; the totals of said final budget with the revenues and appropriations as indicated on pages one (1) and two (2) of the attached budget.

Section 2. The City Clerk is hereby directed to cause the appropriate accounting entries to be made in the books of the City.

The foregoing resolution was introduced by Council member ___ and seconded by Council member ___ who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nays: None.

Absent: None.

The Mayor then declared this resolution passed this 18th day of December, 2014.

Jim Ellefson, Mayor

ATTEST:

Kristi Henderson, Interim Clerk/Treasurer

City of Ada
2015 Budget
15-Dec-2014

Levy Summary by Fund

Fund Code	Fund Description	Fund Balance As of 6/30	Anticipated Fund Balance	Proposed Budget	Surplus (Deficit)	2015 Gross Required Levy	2015 Debt Levy	2015 Fund Cash Reserve Usage	2015 Transfers from Other Funds	Equals		% Increase or (Decrease) over 12 Levy
										Payable 2015 Net Levy	Payable 2014 Net Levy	
101	General Fund	-172,732		-302,683		302,683				302,683	298,001	1.57%
206	ARR 88 Revolving Loan Fund	10,873		0		0				0	0	
208	Ada EDA Dev. & Rev. Loan Fund	71,405		-15,000		15,000		15,000		0	0	
211	Library Fund	5,972		-11,100		11,100		0		11,100	10,700	3.74%
406	Public Works Fund	45,204		-16,200		16,200		10,000		6,200	6,400	-3.13%
602	Water & Sewer Fund	-478,700		-76,086		76,086				0	0	
	Community Center Maintenance Fund	488,474		10,000		-10,000				0	0	
	Recreation Development Fund	33,975		0		0				0	0	
	Long-Term Designated Capital Fund	1,003,225		140,100		140,100			95,100	45,000	45,000	0.00%
	Debt Service Funds	152,296		0		0				0	0	
	Total TIF Funds	68,512		0		0				0	0	
604	Electric Utilities Fund	405,335		182,664		-182,664				0	0	
609	Liquor Fund	265,606		7,988		-7,988				0	0	
	Hospital Fund	797,527										
Totals		2,696,974	0	-80,317	0	360,517	0	25,000	95,100	364,983	360,101	1.36%

2014 Levy (Non-Debt) \$360,101
2015 Levy (Non-Debt) \$364,983
2014 Total Levy Including Debt Levy \$360,101
2015 Total Levy Including Debt Levy \$364,983
Percent Increase 1.36%

City of Ada
2015 Budget
15-Dec-2014
Revenue Summary by Fund

Fund Code	Fund Description	As of 6/30			YTD	2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual					
101	General Fund	1,385,780	1,482,149	1,532,324	359,274	1,499,088	23.97%	1,588,584	5.97% ERR
206	ARP 88 Revolving Loan Fund	5,038	0	0	0	0	ERR	0	ERR
208	Ada EDA Dev. & Rev. Loan Fund	12,966	0	0	5,473	25,000	21.89%	10,000	-60.00%
211	Library Fund	10,021	0	0	6,400	11,600	55.17%	0	-100.00%
406	Public Works Fund	5,819	0	0	3,650	16,400	22.25%	0	-100.00%
602	Water & Sewer Fund	576,882	598,294	639,357	377,307	641,200	58.84%	591,372	-7.77%
	Community Center Maintenance Fund	11,411	0	0	0	20,000	0.00%	10,000	-50.00%
	Recreation Development Fund	480	0	0	88	500	17.60%	0	-100.00%
	Long-Term Designated Capital Fund	181,253	143,290	153,193	26,109	144,600	18.06%	140,100	-3.11%
	Debt Service Funds	102,718	135,302	102,718	45,595	53,758	84.82%	109,517	103.72%
	TIF Funds	17,104	17,858	20,860	10,688	15,000	71.25%	15,000	0.00%
604	Electric Utilities Fund	1,537,719	1,516,670	1,551,662	838,695	1,617,658	51.85%	1,915,213	18.39%
609	Liquor Fund	571,259	585,947	551,067	247,988	554,300	44.74%	531,200	-4.17%
Total Revenues		4,418,449	4,479,509	4,551,181	1,921,266	4,599,104	41.77%	4,910,986	6.78%

City of Ada
2015 Budget
15-Dec-2014
Expenditure Summary by Fund

Fund Code	Fund Description	As of 6/30			YTD	2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual					
101	General Fund	1,467,033	1,372,528	1,500,426	769,342	1,523,883	50.49%	1,588,584	4.25% ERR
206	ARP 88 Revolving Loan Fund	1,500	11,974	0	0	0	ERR	0	ERR
208	Ada EDA Dev. & Rev. Loan Fund	5,000	20,000	20,000	20,000	25,000	80.00%	25,000	0.00%
211	Library Fund	11,580	10,253	0	5,708	11,600	49.21%	11,100	-4.31%
406	Public Works Fund	16,200	16,200	16,200	16,200	16,400	98.78%	16,200	-1.22%
602	Water & Sewer Fund	546,449	544,625	570,118	333,550	631,200	52.84%	667,458	5.74%
	Community Center Maintenance Fund	15,689	38,632	41,760	0	0	ERR	0	ERR
	Recreation Development Fund	2,872	2,520	0	0	0	ERR	0	ERR
	Long-Term Designated Capital Fund	169,240	59,490	126,213	36,410	45,000	80.91%	0	-100.00%
	Debt Service Funds	1,312,426	18,047	96,994	52,766	53,758	98.15%	97,495	81.36%
	TIF Funds	8,195	8,825	7,783	39,204	15,000	261.36%	15,000	0.00%
604	Electric Utilities Fund	1,523,292	1,525,905	1,598,219	631,034	1,617,659	39.01%	1,732,549	7.10%
609	Liquor Fund	549,787	537,656	531,026	247,843	550,299	45.04%	523,212	-4.92%
Total Expenditures		5,629,264	4,166,654	4,508,740	2,152,056	4,489,799	47.93%	4,676,599	4.16%

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011	2012	2013	2014	2014	Actual as % of Budget	Proposed 2015 Budget	%Increase or (Decrease) over 14 Budget
		Actual	Actual	Actual	Actual 6/30	Budget			
General Government									
Mayor & Council									
103	Salaries - Part Time	25,200	25,200	25,200	12,600	25,200	50.00%	25,200	0.00%
122	FICA Contribution	1,562	1,562	1,562	781	1,562	50.01%	1,562	0.00%
125	Medicare Contribution	366	366	366	183	366	49.98%	366	0.00%
201	Office Supplies	43	38	60	7	200	3.57%	200	0.00%
331	Registration Fees-Conf/School	0	0	395	0	500	0.00%	500	0.00%
332	Mileage and Meal Expenses	500	72	8	0	500	0.00%	500	0.00%
333	Hotel/Motel Expenses	112	0	0	0	500	0.00%	500	0.00%
340	Advertising & Promotions	6,405	5,314	8,648	5,484	4,577	119.81%	5,500	20.17%
350	Printing & Publishing & Televised Mtgs.	3,287	5,021	1,966	1,644	3,000	54.79%	3,500	16.67%
361	Insurance - Liab/Prop/Auto	177	169	313	280	500	56.03%	300	-40.00%
362	Insurance - Work Comp	55	22	81	218	60	363.33%	200	233.33%
364	Bond Insurance	200	100	0	0	100	0.00%	0	-100.00%
432	Dues and Subscriptions	135	1,729	4,483	976	2,600	37.54%	2,600	0.00%
433	Misc. Expenses	3,965	1,791	6,788	2,629	2,000	131.43%	2,000	0.00%
570	Capital Outlay	0	0	0	0	0	ERR	0	ERR
	Total Mayor & Council	42,007	41,385	49,871	24,802	41,665	59.53%	42,928	3.03%
City Clerk									
101	Salaries - Full Time	88,787	95,649	90,858	45,795	95,649	47.88%	115,139	20.38%
102	Salaries - Overtime	0	0	267	0	0	ERR	0	ERR
104	Salaries - Temporary Help	0	0	0	0	0	ERR	0	ERR
121	PERA Contribution	9,435	9,526	8,902	4,837	9,888	48.91%	12,339	24.78%
122	FICA Contribution	7,411	8,177	8,055	4,133	7,623	54.22%	10,552	38.42%
125	Medicare Contribution	1,733	1,912	1,884	967	1,782	54.24%	2,468	38.48%
131	Health/Dental Contribution	29,171	29,260	37,759	20,768	40,160	51.71%	32,201	-19.82%
201	Office Supplies	1,328	236	378	520	1,500	34.67%	1,500	0.00%
221	Repair & Maintenance - Equip.	0	75	0	0	300	0.00%	300	0.00%
301	Auditing & Accounting Services	0	0	0	0	0	ERR	0	ERR
309	Software Assistance & Support	2,573	2,342	1,707	150	2,500	6.00%	2,500	0.00%
314	Professional Services (Human Resources Consult)	0	0	750	0	0	ERR	0	ERR
321	Telephone	3,129	3,215	3,533	1,906	3,600	52.94%	4,450	23.61%
322	Postage	1,274	2,211	1,700	790	1,600	49.39%	1,600	0.00%
331	Registration Fees-Conf/School	515	587	753	490	800	61.25%	1,500	87.50%
332	Mileage and Meal Expenses	1,005	650	1,635	711	1,000	71.13%	1,500	50.00%
333	Hotel/Motel Expenses	879	700	897	410	800	51.25%	1,500	87.50%
361	Insurance - Liab/Prop/Auto	943	872	1,976	979	1,000	75.28%	1,000	-23.08%
362	Insurance - Work Comp	715	261	764	824	900	91.55%	900	0.00%
364	Bond Insurance	55	0	0	0	0	ERR	0	ERR
432	Dues and Subscriptions	130	0	661	548	800	68.50%	800	0.00%
433	Misc. Expenses	0	246	3,069	4,403	1,000	440.30%	9,100	810.00%
570	Capital Outlay	0	0	0	0	0	ERR	0	ERR
	Total City Clerk	149,081	155,919	165,547	88,229	171,202	51.54%	199,348	16.44%

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011	2012	2013	2014	2014	2014	Actual as % of Budget	Proposed 2015 Budget	%Increase or (Decrease) over 14 Budget
		Actual	Actual	Actual	Actual 6/30	Budget				
Elections										
106	Salaries - Contracted EE	0	2,278	0	0	0	3,000	0.00%	0	-100.00%
201	Office Supplies	0	210	0	41	0	300	13.75%	0	-100.00%
221	Repair & Maintenance - Equip.	0	0	0	0	0	0	ERR	0	ERR
350	Printing & Publishing	0	0	0	0	0	0	ERR	0	ERR
570	Capital Outlay	0	0	0	0	0	0	ERR	0	ERR
Total Elections		0	2,488	0	41	0	3,300	1.25%	0	-100.00%
Auditing										
301	Auditing & Accounting Services	13,640	14,290	14,440	14,000	14,900	14,900	93.96%	14,500	-2.68%
Assessing										
310	Assessing	7,476	7,539	7,511	7,616	7,600	7,600	100.21%	7,700	1.32%
Legal										
304	Legal Fees	19,585	57,053	67,511	43,587	30,000	30,000	145.29%	45,000	50.00%
Planning & Zoning/Building Inspection										
103	Salaries - Part Time	0	0	0	0	0	0	ERR	0	ERR
106	Salaries - Contracted EE	11,267	13,034	11,382	5,333	10,000	10,000	53.33%	10,000	0.00%
122	FICA Contribution	0	0	0	0	0	0	ERR	0	ERR
125	Medicare Contribution	0	0	0	0	0	0	ERR	0	ERR
303	Engineering Fees	0	0	0	2,620	0	0	ERR	0	ERR
304	Legal Fees	0	0	0	0	0	0	ERR	0	ERR
314	Professional Services (Comprehensive Plan & Training)	0	0	0	0	0	0	ERR	0	ERR
350	Printing & Publishing	0	0	0	0	0	0	ERR	0	ERR
433	Misc. Expenses	253	1,512	192	46	600	600	7.67%	200	-66.67%
Total Planning & Zoning		11,520	14,547	11,574	7,999	10,600	10,600	75.47%	10,200	-3.77%
City Hall										
103	Salaries - Part Time	848	668	4,577	0	0	0	ERR	0	ERR
201	Office Supplies	4,688	3,337	812	2,606	4,000	4,000	65.15%	4,000	0.00%
221	Repair & Maintenance - Equip.	870	812	2,194	981	1,800	1,800	54.48%	1,800	0.00%
361	Insurance - Liab/Prop/Auto	181	161	589	265	700	700	37.90%	500	-28.57%
362	Insurance - Work Comp	0	0	0	0	0	0	ERR	0	ERR
380	Utilities	5,728	2,954	712	0	0	0	ERR	0	ERR
433	Misc. Expenses	813	1,794	0	154	1,000	1,000	15.45%	1,000	0.00%
442	Bad Debt Expense	0	0	0	0	0	0	ERR	0	ERR
570	Capital Outlay	0	0	0	0	0	0	ERR	0	ERR
Total City Hall		13,128	9,727	8,072	4,006	7,500	7,500	53.42%	7,300	-2.67%
Total General Government		256,439	302,948	324,527	190,281	286,767	286,767	66.35%	326,976	14.02%

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011	2012	2013	2014	2014	Actual as % of Budget	Proposed 2015 Budget	%Increase or (Decrease) over 14 Budget
		Actual	Actual	Actual	Actual 6/30	Budget			
Public Safety									
Police									
101	Salaries - Full Time	140,973	107,864	110,093	66,219	177,739	37.26%	145,201	-18.31%
102	Salaries - Overtime	25,766	36,119	38,912	13,450	15,318	87.81%	23,700	54.72%
103	Salaries - Part Time	19,466	19,893	28,346	12,009	0	ERR	24,950	ERR
104	Salaries - Temporary Help	9,212	12,620	13,498	3,090	10,885	28.38%	7,000	-35.69%
121	PERA Contribution	26,585	22,352	24,137	13,181	28,357	46.48%	28,174	-0.65%
122	FICA Contribution	1,753	2,001	2,570	936	2,315	40.44%	1,994	-13.86%
125	Medicare Contribution	2,761	2,511	2,701	1,364	2,992	45.58%	2,915	-2.56%
131	Health/Dental Contribution	33,606	20,216	30,908	28,667	38,806	73.87%	54,100	39.47%
130	1/2 excess sick leave pay out for year	0	0	0	0	0	ERR	0	ERR
201	Office Supplies	2,819	3,287	3,809	1,422	3,500	40.63%	3,500	0.00%
212	Gas & Oil	7,501	8,020	9,618	5,338	8,000	66.73%	10,000	25.00%
221	Repair & Maintenance - Equip.	5,748	3,991	5,763	2,369	4,000	59.22%	4,000	0.00%
321	Telephone	5,716	5,248	4,942	2,706	5,500	49.21%	6,000	9.09%
331	Registration Fees-Conf/School	235	1,495	1,150	2,011	1,500	134.05%	2,500	66.67%
332	Mileage and Meal Expenses	5,563	3,344	3,472	2,130	3,500	60.87%	4,000	14.29%
333	Hotel/Motel Expenses	3,118	2,503	2,257	1,509	3,000	50.29%	3,000	0.00%
350	Printing & Publishing	180	594	3,007	193	1,000	19.30%	1,000	0.00%
361	Insurance - Liab/Prop/Auto	1,512	1,371	2,402	1,354	1,500	90.29%	1,500	0.00%
362	Insurance - Work Comp	5,090	2,317	5,552	4,785	5,000	95.71%	5,000	0.00%
364	Bond Insurance	0	0	0	0	0	ERR	0	ERR
380	Utilities	4,616	2,781	3,859	2,688	5,000	53.77%	5,300	6.00%
412	Building Rent	0	0	0	0	0	ERR	0	ERR
432	Dues and Subscriptions	2,161	2,518	648	980	1,500	65.35%	11,500	666.67%
433	Misc. Expenses	10,535	6,904	13,045	3,377	6,000	56.28%	6,000	0.00%
438	State Aid Payment	0	0	0	0	0	ERR	0	ERR
499	Lease Interest Expense	0	0	0	0	0	ERR	0	ERR
575	Lease Purchase	0	0	0	0	0	ERR	0	ERR
570	Capital Outlay	5,858	4,454	6,105	6,227	18,400	33.84%	5,000	-72.83%
Total Police		320,774	272,402	316,793	176,008	343,812	51.19%	356,334	3.64%
Fire									
101	Salaries - Full Time	28,015	21,260	27,939	0	28,091	0.00%	23,000	-18.12%
103	Salaries - Part Time	9,733	9,946	13,381	6,004	0	ERR	12,700	ERR
121	PERA Contribution	703	724	993	435	845	51.51%	921	8.96%
122	FICA Contribution	2,328	1,927	2,506	372	2,400	15.51%	787	-67.19%
125	Medicare Contribution	544	451	583	87	600	14.50%	184	-69.31%
131	Health/Dental Contribution	0	0	0	0	0	ERR	0	ERR
201	Office Supplies	57	120	334	101	250	40.37%	250	0.00%
210	Misc. Operating Supplies	399	67	1,980	694	750	92.47%	750	0.00%
212	Gas & Oil	2,698	1,822	5,073	245	3,000	8.15%	3,000	0.00%
217	Fire Training Materials	1,103	45	350	0	1,500	0.00%	1,500	0.00%
221	Repair & Maintenance - Equip.	4,826	2,847	6,164	900	3,000	30.01%	3,000	0.00%
228	Repair & Maintenance - Vehicles	4,195	4,036	12,104	130	4,000	3.25%	4,500	12.50%

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011	2012	2013	2014	2014	Actual as % of Budget	2015	%Increase or (Decrease) over 14 Budget	
		Actual	Actual	Actual	Actual 6/30	Budget		Budget		
301	Auditing & Accounting Services	0	1,750	1,000	0	750	0.00%	750	0.00%	
315	HAZMAT Team	0	2,234	2,234	0	2,234	0.00%	2,234	0.00%	
321	Telephone	597	480	452	568	600	94.69%	600	0.00%	
331	Registration Fees-Conf/School	7,235	305	953	500	1,000	50.00%	1,000	0.00%	
332	Mileage and Meal Expenses	962	838	1,407	730	1,000	73.01%	1,000	0.00%	
333	Hotel/Motel Expenses	1,054	466	1,101	835	1,000	83.50%	1,000	0.00%	
350	Printing & Publishing	120	127	303	0	200	0.00%	200	0.00%	
361	Insurance - Lab/Prop/Auto	3,043	2,677	5,004	2,697	4,000	67.42%	2,800	-30.00%	
362	Insurance - Work Comp	2,034	752	2,303	3,184	2,000	159.20%	3,200	60.00%	
364	Bond Insurance	0	0	0	0	0	ERR	0	ERR	
380	Utilities	2,866	1,011	1,838	1,738	3,000	57.95%	3,000	0.00%	
412	Building Rent	0	0	0	0	0	ERR	0	ERR	
432	Dues and Subscriptions	239	258	319	137	300	45.67%	300	0.00%	
433	Misc. Expenses	1,114	1,905	321	977	2,000	48.84%	2,000	0.00%	
438	State Aid Payment	18,882	26,979	23,073	0	11,346	0.00%	0	-100.00%	
499	Lease Interest Expense	0	0	0	0	0	ERR	0	ERR	
575	Lease Purchase	0	0	0	0	0	ERR	0	ERR	
570	Capital Outlay	7,799	12,665	11,519	6,258	9,000	69.54%	9,000	0.00%	
	Total Fire	100,547	95,691	123,231	26,593	82,866	32.09%	77,676	-6.26%	
Civil Defense/Flood Control										
101	Salaries - Full Time	0	0	0	0	0		0		
102	Salaries - Overtime	0	0	0	0	0		0		
104	Salaries - Temporary Help	0	0	0	0	0		0		
121	PERA Contribution	0	0	0	0	0		0		
122	FICA Contribution	0	0	0	0	0		0		
125	Medicare Contribution	0	0	0	0	0		0		
201	Office Supplies	0	0	0	0	0		0		
208	Sandbagging Materials	0	0	0	0	0		0		
210	Misc. Operating Supplies	0	0	0	0	0		0		
212	Gas & Oil	0	0	0	0	0		0		
221	Repair & Maintenance - Equip.	0	0	0	0	0		0		
222	Repair & Maintenance - Buildings	0	0	0	0	0		0		
228	Repair & Maintenance - Vehicles	0	0	0	0	0		0		
305	Debris Clearance	0	0	0	0	0		0		
314	Professional Services	0	0	0	0	0		0		
321	Telephone	160	160	149	80	200	40.08%	160	-20.00%	
331	Registration Fees-Conf/School	0	0	0	0	200	0.00%	100	-50.00%	
332	Mileage and Meal Expenses	0	0	0	0	200	0.00%	100	-50.00%	
333	Hotel/Motel Expenses	0	0	0	0	200	0.00%	100	-50.00%	
350	Printing & Publishing	0	0	0	0	0	ERR	0	ERR	
404	Repair & Maintenance - Contractual	0	0	0	0	400	0.00%	200	-50.00%	
411	Equipment Rental	0	0	0	0	0	ERR	0	ERR	
432	Dues and Subscriptions	0	0	0	0	100	0.00%	0	-100.00%	
433	Misc. Expenses	200	134	801	50	500	10.07%	300	-40.00%	
570	Capital Outlay	3,750	0	0	676	1,000	67.60%	1,000	0.00%	

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	Actual				Budget	Actual as % of Budget	Proposed 2015 Budget	%Increase or (Decrease) over 14 Budget
		2011	2012	2013	2014				
Total Civil Defense/Flood Control		4,110	294	950	807	2,800	28.80%	1,960	-30.00%
Total Public Safety		425,431	368,387	440,974	203,407	429,478	47.36%	435,970	1.51%
Public Works - Streets & Sanitation									
Streets									
101	Salaries - Full Time	101,435	79,043	95,290	50,448	115,043	43.85%	102,914	-10.54%
102	Salaries - Overtime	5,628	314	3,673	1,700	7,000	24.29%	7,000	0.00%
104	Salaries - Temporary Help	0	0	0	0	0	ERR	0	ERR
121	PERA Contribution	8,810	6,637	7,348	4,499	8,587	52.40%	7,461	-13.11%
122	FICA Contribution	7,927	6,676	6,876	4,006	8,519	47.02%	6,381	-25.10%
125	Medicare Contribution	1,854	1,561	1,608	937	1,990	47.08%	1,492	-25.01%
130	1/2 excess sick leave pay out for year	0	0	0	0	0	ERR	0	ERR
131	Health/Dental Contribution	0	0	0	0	0	ERR	0	ERR
142	Unemp. Comp. Payment	0	0	0	0	0	ERR	0	ERR
201	Office Supplies	471	320	90	22	400	5.50%	400	0.00%
210	Misc. Operating Supplies	7,780	7,007	6,483	4,909	7,000	70.12%	7,000	0.00%
211	Gravel, Street Repairs Materials	678	400	360	340	2,200	15.45%	2,700	22.73%
212	Gas & Oil	14,392	8,715	20,320	11,924	14,000	85.17%	16,000	14.28%
221	Repair & Maintenance - Equip.	43,722	14,620	18,317	14,437	17,000	84.93%	17,000	0.00%
222	Repair & Maintenance - Buildings	3,548	859	1,690	1,303	5,000	26.06%	5,000	0.00%
303	Engineering Fees	0	0	0	0	0	ERR	0	ERR
321	Telephone	1,326	1,318	1,338	780	1,400	55.73%	1,500	7.14%
331	Registration Fees-Conf/School	140	0	80	20	400	5.00%	400	0.00%
332	Mileage and Meal Expenses	0	0	0	0	200	0.00%	200	0.00%
333	Hotel/Motel Expenses	0	0	0	0	200	0.00%	200	0.00%
350	Printing & Publishing	275	0	222	224	300	74.59%	300	0.00%
361	Insurance - Liab/Prop/Auto	5,546	4,949	9,951	4,569	6,000	76.15%	5,000	-16.67%
362	Insurance - Work Comp	6,628	2,806	7,765	5,993	7,000	85.61%	6,500	-7.14%
364	Bond Insurance	0	0	0	0	0	ERR	0	ERR
380	Utilities	2,622	2,100	2,445	2,059	3,000	68.63%	3,500	16.67%
404	Repair & Maintenance - Contractual	8,517	11,676	8,810	190	9,000	2.11%	9,000	0.00%
413	Misc. Rents	91	0	250	270	500	54.00%	500	0.00%
433	Misc. Expenses	6,896	3,470	4,125	3,973	4,000	99.31%	5,000	25.00%
499	Lease Interest Expense	0	0	0	0	0	ERR	0	ERR
570	Capital Outlay	9,392	6,283	8,373	3,263	12,500	26.10%	12,500	0.00%
571	New Construction	0	0	0	0	0	ERR	0	ERR
574	Sealcoating	0	0	0	0	0	ERR	0	ERR
575	Lease Purchase	0	0	0	0	0	ERR	0	ERR
Total Streets		237,676	158,755	205,415	115,865	231,239	50.11%	217,948	-5.75%
Storm Sewers									
221	Repair & Maintenance - Equip.	1,186	-555	1,662	0	1,000	0.00%	1,000	0.00%
303	Engineering Fees	0	0	0	0	1,500	0.00%	1,500	0.00%
404	Repair & Maintenance - Contractual	9,425	340	7,494	0	4,500	0.00%	4,500	0.00%

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011		2012		2013		2014		2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual 6/30	Budget				
Street Lighting													
221	Repair & Maintenance - Equip.	709	421	300	230	750	30.61%	750	0.00%				
380	Utilities	21,301	17,270	14,055	7,607	18,000	42.26%	15,200	-15.56%				
433	Misc. Expenses	623	1,963	243	0	2,000	0.00%	2,000	0.00%				
Total Street Lighting		22,632	19,655	14,598	7,837	20,750	37.77%	17,950	-13.49%				
Garbage/Trash Collection													
306	Garbage Contract Fees	126,780	126,780	126,780	74,928	132,000	56.76%	149,856	13.53%				
350	Printing & Publishing	0	845	751	540	1,200	45.01%	950	-20.83%				
433	Misc. Expenses	17,258	14,195	14,772	15,612	14,000	111.51%	16,000	14.29%				
Total Garbage/Trash Collection		144,038	141,821	142,303	91,080	147,200	61.87%	166,806	13.32%				
Weed Control													
210	Misc. Operating Supplies	188	191	407	0	800	0.00%	800	0.00%				
413	Misc. Rents	0	0	0	0	200	0.00%	200	0.00%				
433	Misc. Expenses	0	0	0	0	100	0.00%	100	0.00%				
Total Weed Control		188	191	407	0	1,100	0.00%	1,100	0.00%				
Insect Control													
216	Chemicals	7,792	0	4,117	5,432	5,000	108.65%	7,000	40.00%				
221	Repair & Maintenance - Equip.	158	2	0	0	800	0.00%	800	0.00%				
433	Misc. Expenses	62	0	0	0	100	0.00%	100	0.00%				
570	Capital Outlay	0	0	0	0	0	ERR	0	ERR				
Total Insect Control		8,012	2	4,117	5,432	5,900	92.07%	7,900	33.90%				
Total Public Works - Streets & Sanitation		423,458	320,209	376,351	220,214	419,489	52.50%	435,004	3.70%				
Recreation/Culture													
Senior Citizens													
213	Senior Meals Contribution	0	0	0	0	0	ERR	0	ERR				
321	Telephone	177	476	20	0	0	ERR	0	ERR				
Total Senior Citizens		177	476	20	0	0	ERR	0	ERR				
Recreation													
103	Salaries - Part Time	0	0	0	0	0	ERR	0	ERR				
122	FICA Contribution	0	0	0	0	0	ERR	0	ERR				
125	Medicare Contribution	0	0	0	0	0	ERR	0	ERR				
201	Office Supplies	0	0	0	0	0	ERR	100	ERR				

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011		2012		2013		2014		2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget				
210	Misc. Operating Supplies	1,501	812	1,999	1,851	500	500	370.27%	500	0.00%	500	0.00%	
212	Gas & Oil	0	0	0	0	200	200	0.00%	200	0.00%	200	0.00%	
321	Telephone	0	0	0	0	0	0	ERR	0	ERR	0	ERR	
350	Printing & Publishing	0	0	85	163	100	100	163.14%	175	75.00%	150	50.00%	
361	Insurance - Liab/Prop/Auto	48	46	63	102	100	100	102.00%	150	50.00%	150	50.00%	
362	Insurance - Work Comp	58	4	0	0	0	0	ERR	0	ERR	0	ERR	
364	Bond Insurance	0	0	0	0	0	0	ERR	0	ERR	0	ERR	
380	Utilities	823	5,995	2,881	213	1,000	2,500	21.33%	2,500	150.00%	5,500	10.00%	
433	Misc. Expenses	6,310	5,078	5,160	5,000	5,000	5,500	100.00%	0	ERR	0	ERR	
434	Diamond Expenses	1,165	0	0	0	0	0	ERR	0	ERR	0	ERR	
435	Baseball/Softball	808	0	3,783	0	0	0	ERR	0	ERR	0	ERR	
570	Capital Outlay	0	0	0	0	0	0	ERR	0	ERR	0	ERR	
Total Recreation		10,713	11,935	13,971	7,330	6,900	9,125	106.23%	9,125	32.25%			

Community Center

101	Salaries - Full Time	38,663	43,426	19,689	17,608	40,355	44,113	43.63%	44,113	9.31%		
103	Salaries - Part Time	63,721	62,954	79,307	38,249	60,000	74,528	63.75%	74,528	24.21%		
121	PERA Contribution	5,353	5,480	4,367	2,920	5,535	5,957	52.75%	5,957	7.62%		
122	FICA Contribution	6,025	6,375	5,840	3,333	6,337	7,573	52.60%	7,573	19.50%		
125	Medicare Contribution	1,409	1,491	1,366	780	1,481	1,771	52.64%	1,771	19.58%		
131	Health/Dental Contribution	14,276	13,098	4,724	2,659	13,423	15,668	19.81%	15,668	16.72%		
201	Office Supplies	1,874	986	979	227	1,000	1,500	22.71%	1,500	50.00%		
210	Misc. Operating Supplies	5,267	4,600	10,247	3,703	5,000	7,000	74.06%	7,000	40.00%		
216	Chemicals	7,483	7,626	10,063	4,017	8,500	9,000	47.26%	9,000	5.88%		
221	Repair & Maintenance - Equip.	6,203	11,382	12,167	2,260	8,000	9,500	28.25%	9,500	18.75%		
222	Repair & Maintenance - Buildings	12,211	4,702	5,489	1,790	5,000	6,000	35.79%	6,000	20.00%		
255	Merchandise Resale Items	197	307	280	0	300	300	0.00%	300	0.00%		
305	Debris Clearance	0	0	0	0	0	0	ERR	0	ERR		
312	Contracted Cleaning Services	0	0	0	0	0	0	ERR	0	ERR		
314	Professional Services	0	0	0	0	0	0	ERR	0	ERR		
321	Telephone	2,894	2,904	2,827	1,584	2,900	3,200	54.61%	3,200	10.34%		
322	Postage	90	150	90	30	200	260	15.00%	260	25.00%		
340	Advertising	3,508	3,443	5,391	1,147	3,500	4,000	32.76%	4,000	14.29%		
350	Printing & Publishing	0	90	45	0	100	200	0.00%	200	100.00%		
361	Insurance - Liab/Prop/Auto	3,500	3,115	5,906	5,244	5,000	5,500	104.87%	5,500	10.00%		
362	Insurance - Work Comp	2,536	748	3,240	3,137	3,800	3,500	82.55%	3,500	-7.89%		
364	Bond Insurance	0	0	0	0	0	0	ERR	0	ERR		
380	Utilities	40,237	37,373	36,078	19,691	40,000	40,000	49.23%	40,000	0.00%		
404	Repair & Maintenance - Contractual	0	0	0	0	0	0	ERR	0	ERR		
412	Building Rent	0	0	0	0	0	0	ERR	0	ERR		
431	Cash Short/Over	0	0	0	0	0	0	ERR	0	ERR		
433	Misc. Expenses	1,755	1,771	5,235	2,581	2,000	6,500	129.04%	6,500	225.00%		
570	Capital Outlay	0	10,370	0	0	0	0	ERR	0	ERR		
Total Community Center		217,201	222,393	213,331	110,958	212,431	246,059	52.23%	246,059	15.83%		

Skating Rink

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011		2012		2013		2014		2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget				
Parks/Cemetery													
101	Salaries - Full Time	0	0	0	0	0	0	0	0	0	ERR	0	ERR
104	Salaries - Temporary Help	12,937	16,014	10,851	3,129	9,500	0	9,500	0	ERR	9,500	0.00%	
121	PERA Contribution	0	0	0	0	0	0	0	0	ERR	0	ERR	
122	FICA Contribution	0	0	0	0	0	0	0	0	ERR	0	ERR	
125	Medicare Contribution	0	0	0	0	0	0	0	0	ERR	0	ERR	
210	Misc. Operating Supplies	3,400	1,749	2,654	103	1,200	0	1,200	0	ERR	1,200	0.00%	
212	Gas & Oil	1,576	1,864	1,658	589	2,000	2,000	2,000	2,000	ERR	2,000	0.00%	
221	Repair & Maintenance - Equip.	3,951	1,510	1,351	142	2,000	2,000	2,000	2,000	ERR	2,000	0.00%	
350	Printing & Publishing	54	32	0	0	500	500	500	500	ERR	500	0.00%	
361	Insurance - Liab/Prop/Auto	872	769	1,450	746	1,000	1,000	1,000	1,000	ERR	1,000	-10.00%	
362	Insurance - Work Comp	1,262	535	1,479	1,141	1,500	1,500	1,500	1,500	ERR	1,500	0.00%	
364	Bond Insurance	0	0	0	0	0	0	0	0	ERR	0	ERR	
380	Utilities	1,264	1,474	1,550	276	1,200	1,200	1,200	1,200	ERR	1,200	0.00%	
404	Repair & Maintenance - Contractual	27,153	23,473	19,721	7,543	49,000	35,000	35,000	35,000	ERR	35,000	-28.57%	
433	Misc. Expenses	457	806	1,952	1,627	1,000	2,000	2,000	2,000	ERR	2,000	100.00%	
570	Capital Outlay	0	0	0	0	0	0	0	0	ERR	0	ERR	
Total Parks/Cemetery		52,926	48,225	42,665	15,306	68,900	22.22%	55,800	-19.01%				
Shade Trees/Stump Removal													
210	Misc. Operating Supplies	0	0	17	0	100	0.00%	100	0.00%				
404	Repair & Maintenance - Contractual	156	778	2,240	0	2,500	0.00%	2,500	0.00%				
433	Misc. Expenses	165	50	300	0	400	0.00%	400	0.00%				
570	Capital Outlay	0	0	0	0	0	ERR	0	ERR				
Total Shade Trees/Stump Removal		321	828	2,557	0	3,000	0.00%	3,000	0.00%				
Total Recreation/Culture		282,727	285,797	274,704	135,142	294,221	45.93%	317,374	7.87%				
Economic Development Authority													
101	Salaries - Full Time	0	0	0	0	0	ERR	0	ERR				
104	Salaries - Part Time	0	0	0	0	0	ERR	0	ERR				
121	PERA Contribution	0	0	0	0	0	ERR	0	ERR				
122	FICA Contribution	0	0	0	0	0	ERR	0	ERR				
125	Medicare Contribution	0	0	0	0	0	ERR	0	ERR				
131	Health/Dental Contribution	0	0	0	0	0	ERR	0	ERR				
201	Office Supplies	0	9	0	0	0	ERR	0	ERR				

City of Ada - 2015 Budget

15-Dec-2014

General Fund Expenditures

Expense Code	Expense Description	2011	2012	2013	2014	2014	Actual as % of Budget	Proposed Budget 2015	%Increase or (Decrease) over 14 Budget	
		Actual	Actual	Actual	Actual 6/30	Budget				
304	Legal Fees	0	2,100		0	1,000	0.00%	1,000	0.00%	
314	Professional Services	4,925	325	1,500	0	2,000	0.00%	2,000	0.00%	
321	Telephone	295	299	287	163	300	54.32%	300	0.00%	
322	Postage	0	0		0	200	0.00%	200	0.00%	
331	Registration Fees-Conf/School	0	400		0	500	0.00%	500	0.00%	
332	Mileage and Meal Expenses	843	1,026	713	0	500	0.00%	500	0.00%	
333	Hotel/Motel Expenses	351	267	306	0	500	0.00%	500	0.00%	
340	Advertising & Promotions	4,146	8,865	6,271	3,000	6,000	50.00%	6,000	0.00%	
350	Printing & Publishing	0	0		0	500	0.00%	500	0.00%	
361	Insurance - Liab/Prop/Auto	82	78	451	74	100	74.16%	100	0.00%	
362	Insurance - Work Comp	0	0		0	0	ERR	0	ERR	
364	Bond Insurance	0	0		0	0	ERR	0	ERR	
412	Building Rent	0	0		0	0	ERR	0	ERR	
432	Dues and Subscriptions	0	0		0	250	0.00%	250	0.00%	
433	Misc. Expenses	1,328	877	1,201	425	1,500	28.33%	1,500	0.00%	
462	Awards/Scholarships	0	0		0	0	ERR	0	ERR	
463	Urban Redevelopment	0	0		0	0	ERR	0	ERR	
570	Capital Outlay	0	0		0	0	ERR	0	ERR	
Total Economic Development Authority		11,971	14,245	10,729	3,662	13,350	27.43%	13,350	0.00%	
Total Economic Development		11,971	14,245	10,729	3,662	13,350	27.43%	13,350	0.00%	
Unallocated										
Unallocated Expenditures										
433	Misc. Expenses	8,779	4,581	7,996	4,209	4,000	105.22%	4,000	0.00%	
490	Contributions to Organizations	4,098	13,500	2,500	7,326	12,500	58.61%	7,000	-44.00%	
498	NoCoAda Twin Valley Airport	2,686	2,686		0	2,686	0.00%	2,686	-0.01%	
570	Capital Outlay	0	0		0	0	ERR	0	ERR	
700	Transfers Out	3,000	55,405	54,778	0	3,000	0.00%	37,724	1157.47%	
850	Tri-Valley Fuel Assistance	694	-29		0	0	ERR	0	ERR	
855	Marketing	0	0		0	0	ERR	0	ERR	
575	Lease Purchase	42,950	0		0	37,181	0.00%	8,500	-100.00%	
	City Hall Lease/Purchase	4,800	4,800	7,868	4,052	8,000	50.65%	8,500	6.25%	
860	Contingencies	0	0		0	13,211	0.00%	0	-100.00%	
Total Unallocated Expenditures		67,007	80,942	73,141	16,636	80,578	20.65%	59,910	-25.65%	
Total General Fund Expenditures		1,467,033	1,372,528	1,500,426	769,342	1,523,883	50.49%	1,588,584	4.25%	

City of Ada - 2015 Budget

15-Dec-2014

General Fund Revenues

Revenue Code	Revenue Description	Actual				As of 6/30		2014		Actual		Proposed		%Increase or (Decrease) over 14 Budget
		2011	2012	2013	2014	YTD	Budget	Budget	as % of Budget	2015 Budget	Budget			
31000	Property Taxes - Current	231,682	287,806	281,746	162,327	297,601	54.55%	302,682	1.71%					
31200	Property Taxes - Delinquent	10,643	12,657	11,096	8,002	10,000	80.02%	10,000	0.00%					
32100	Business Licenses	2,296	2,228	3,304	2,930	2,500	117.20%	3,000	20.00%					
32200	Non-business Licenses	435	612	473	534	500	106.80%	500	0.00%					
32210	Non-business Lic. - Bldg & Zone	6,506	13,784	6,354	755	8,000	9.44%	5,000	-37.50%					
33160	Fed. Emerg. Mgmt. Agency Grant	0	14,097			0	ERR	0	ERR					
33400	State Emerg. Mgmt. Agency Grant	6,878				0	ERR	0	ERR					
33401	Local Government Aid	571,600	571,600	571,600		608,358	0.00%	615,616	1.19%					
33402	Homestead & Ag Credit Aid	29,421				0	ERR	0	ERR					
33404	PERA Aid	3,353	3,353	3,353		3,353	0.00%	3,353	0.00%					
33405	Disparity Credit	0				0	ERR	0	ERR					
33422	State Aid-Fire	11,348	23,937	23,073		11,591	0.00%	23,073	99.06%					
33423	State Aid-Police	19,956	19,418	15,683		19,418	0.00%	14,115	-27.31%					
34109	General Government - Misc.	10,583	5,573	3,615	2,845	0	ERR	4,500	ERR					
34206	Fire Contract Fees	17,803	23,419	20,492	18,160	23,419	77.54%	22,807	-2.61%					
34207	Fire Calls	2,800	1,800	3,700	10,900	2,500	436.00%	3,000	20.00%					
34208	Fire Misc.	13,977	6,179	18,794	4,910	10,000	49.10%	9,000	-10.00%					
34210	Police - Misc.	2,875	1,328	3,154	2,931	500	586.11%	2,000	300.00%					
34301	Street Dept. - Misc.	12,008	12,105	14,766	12,105	12,000	100.88%	12,000	0.00%					
34403	Garbage Collection Charges	146,870	146,940	146,198	72,646	147,248	49.34%	166,806	13.28%					
34720	Dekko Memberships	45,184	48,501	58,048	31,923	47,000	67.92%	60,000	27.66%					
34721	Dekko Daily fees	46,245	45,863	37,052	16,332	48,000	34.02%	35,000	-27.08%					
34722	Comm. Ctr. Facility Rentals	28			737	500	147.39%	700	40.00%					
34723	Comm. Ctr. Vending Sales	498	686	1,094	1,357	800	169.57%	1,000	25.00%					
34724	Comm. Ctr. Merchandise Sales	380	441	443	106	500	21.18%	1,000	100.00%					
34725	Comm. Ctr. Weight Room Fees	0				0	ERR	0	ERR					
34726	Recreation - Misc.	0		1,000		0	ERR	0	ERR					
34727	Advertising Revenue	2,320	3,280	960	480	3,000	16.00%	3,360	12.00%					
34940	Cemetery Lot Sales	1,850	3,300	2,200	1,000	2,500	40.00%	2,000	-20.00%					
34945	Lot Sales	0	5,000	21,131		7,000	0.00%	7,000	0.00%					
34950	Cable TV Franchise Fees	12,705	10,305	9,361	3,489	9,500	36.73%	9,800	3.16%					
35101	Civil Court Fines	5,709	3,823	6,359	3,200	4,000	80.01%	6,000	50.00%					
36100	Special Assess Revenue	3,719	5,868	1,704	1,203	4,000	30.07%	1,500	-62.50%					
36110	Special Assess Paid Up	0				0	ERR	0	ERR					
36200	Transfers In	162,092	190,784	217,272		198,300	0.00%	233,772	17.89%					
36210	Interest	4,014	17,461	26,309	403	7,000	5.76%	20,000	185.71%					
36222	Dividends	0		21,989		0	ERR	0	ERR					
39203	Contribution from Liquor Store	0				10,000	0.00%	10,000	0.00%					
39320	Unrealized Gain on Investments	0				0	ERR	0	ERR					
Total General Fund Revenues		1,385,780	1,482,149	1,532,324	359,274	1,499,088	23.97%	1,588,584	5.97%					

**City of Ada
2015 Budget
15-Dec-2014**

Enterprise Fund Expenditures

As of 6/30

Expense Code	Expense Description	2011	2012	2013	2014	2014	Actual	Proposed	% Increase
		Actual	Actual	Actual	YTD	Budget	as % of Budget	2015 Budget	or (Decrease) over 14 Budget
Electric Utilities Fund									
Unallocated Expenditures									
433	Miscellaneous Expenses	0			0	0	ERR	0	ERR
440	Deposit Refunds	0			0	0	ERR	0	ERR
441	Depreciation	19,028	20,176	26,891	0	0	ERR	0	ERR
442	Bad Debt	0	9,992		0	0	ERR	0	ERR
444	Prom Expense	0			0	0	ERR	0	ERR
499	Lease Interest Expense	0			0	0	ERR	0	ERR
575	Lease Purchase	0			0	0	ERR	0	ERR
620	Bond Paying Agent Fees	0			0	0	ERR	0	ERR
700	Tranfers Out	249,802	274,802	274,802	0	211,545	0.00%	318,872	50.73%
860	Contingencies	0			0	0	ERR	0	ERR
	Total Unallocated Expenditures	268,830	304,970	301,693	0	211,545	0.00%	318,872	50.73%
Electric									
101	Salaries - Full Time	72,449	79,492	76,843	39,319	75,320	52.20%	82,210	9.15%
102	Salaries -Over Time	1,424	2,632	2,806	493	1,000	49.27%	1,005	0.51%
104	Salaries -Temporary Help	0	0				ERR	0	ERR
121	PERA Contribution	3,059	3,114	3,056	1,486	3,311	44.88%	3,311	0.00%
122	FICA Contribution	2,499	2,596	2,594	1,258	2,629	47.85%	2,629	0.00%
125	Medicare Contribution	607	630	628	302	638	47.34%	638	0.00%
130	1/2 excess sick leave pay out for year	0					ERR	0	ERR
131	Health/Dental Contribution	21,074	16,962	18,742	12,288	22,642	54.27%	23,310	2.95%
142	Unemployment Compensation Pmt	0					ERR	0	ERR
201	Office Supplies	237	599	594	404	750	53.93%	750	0.00%
212	Gas & Oil	2,105	2,156	2,572	1,063	4,000	26.58%	4,000	0.00%
220	Lines Maintenance/Repair	10,486	9,223	4,192	12,627	35,000	36.08%	35,000	0.00%
221	Repair & Maintenance - Equip.	4,453	2,575	4,231	129	4,000	3.24%	4,000	0.00%
222	Repair & Maintenance - Buildings	812	660	1,048	477	1,000	47.72%	1,000	0.00%
224	Repair & Maintenance - Sub Station	431	450		192	5,000	3.85%	5,000	0.00%
225	Repair & Maintenance - Load Mgmt.	1,502					ERR	0	ERR
226	Meter Maintenance & Repair Materials	0	449	619	23	600	3.83%	600	0.00%
227	Transformer Maintenance	1,621	3,881	552	-3,327	3,000	-110.90%	3,000	0.00%
240	Tools	124	97	98	25	300	8.20%	300	0.00%
303	Engineering Fees	0		2,129	171	2,000	8.55%	2,000	0.00%
304	Legal Fees	0					ERR	0	ERR
307	Testing Services	391	394	229	69	500	13.74%	500	0.00%
321	Telephone	2,612	2,180	1,926	1,100	2,000	54.98%	2,000	0.00%
322	Postage	1,125	1,336	1,601	609	1,500	40.58%	1,500	0.00%
331	Registration Fees - Conf/School	0	20			400	0.00%	400	0.00%
332	Millage and Meal Expenses	0		320		200	0.00%	200	0.00%
333	Hotel/Motel Expenses	0		182		200	0.00%	200	0.00%

**City of Ada
2015 Budget
15-Dec-2014**

Enterprise Fund Expenditures

Expense Code	Expense Description	As of 6/30					Actual Budget	Actual as % of Budget	Proposed Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget				
350	Printing & Publishing	0	5,261	57	1,579	500	0.00%	500	0.00%	
361	Insurance - Liab/Prop/Auto	5,188	482	7,158	1,427	5,500	28.71%	5,500	0.00%	
362	Insurance - Worker's Compensation	1,226	2,078	1,339	1,927	1,700	83.94%	1,700	0.00%	
380	Utilities	2,671	2,739	2,739	1,927	4,000	48.18%	4,000	0.00%	
386	Energy Purchases	1,084,121	1,001,565	1,070,301	508,637	1,100,424	46.22%	1,100,424	0.00%	
404	Repair & Maintenance - Contractual	8,721	11,819	48,013	30,500	85,000	35.88%	85,000	0.00%	
432	Dues & Subscriptions	0	3,096	78	1,779	3,000	0.00%	3,000	0.00%	
433	Misc. Expense	5,843	0	4,286	0	5,000	0.00%	5,000	0.00%	
441	Depreciation	0	57,477	27,504	6,860	30,000	22.87%	30,000	0.00%	
570	Capital Outlay	19,680	9,709	10,091	9,619	5,000	192.38%	5,000	0.00%	
572	Meters	0	0	0	0	0	0.00%	0	0.00%	
	Total Electric	1,254,462	1,220,934	1,296,526	631,034	1,406,114	44.88%	1,413,677	0.54%	

Total Electric Utilities Fund 1,523,292 1,525,905 1,598,219 631,034 1,617,659 39.01% 1,732,549 7.10%

Water & Sewer Fund

Unallocated Expenditures

441	Depreciation (Bond Payment)	198,492	202,898	212,380	70,000	244,770	28.60%	297,000	21.34%
611	Bond Interest	81,224	93,510	82,266	51,279	60,677	84.51%	73,229	20.69%
	Total Unallocated Expenditures	279,716	296,408	294,646	121,279	305,447	39.71%	370,229	21.21%

Water

101	Salaries - Full Time	45,512	43,857	46,288	28,329	53,459	52.99%	59,791	11.84%
102	Salaries -Over Time	16,876	16,725	6,943	3,099	18,265	16.96%	10,000	-45.25%
104	Salaries -Temporary Help	0	0	0	0	0	ERR	0	ERR
121	PERA Contribution	3,059	3,114	3,056	1,486	3,790	39.21%	3,000	-20.84%
122	FICA Contribution	2,499	2,596	2,594	1,259	3,010	41.83%	2,700	-10.30%
125	Medicare Contribution	607	630	628	302	730	41.37%	675	-7.53%
130	1/2 excess sick leave pay out for year	0	0	0	0	0	ERR	0	ERR
131	Health/Dental Contribution	21,074	16,962	18,742	12,287	26,700	46.02%	23,310	-12.70%
142	Unemployment Compensation Payment	0	0	0	0	0	ERR	0	ERR
201	Office Supplies	74	254	580	373	750	49.69%	750	0.00%
212	Gas & Oil	926	517	1,184	329	1,500	21.91%	1,500	0.00%
216	Chemicals	9,775	12,829	13,698	5,504	15,000	36.69%	15,000	0.00%
220	Lines Maintenance/Repair	3,060	6,987	2,668	-357	1,500	-23.77%	1,500	0.00%
221	Repair & Maintenance - Equip.	1,382	3,441	13,010	386	5,000	7.73%	5,000	0.00%
222	Repair & Maintenance - Buildings	1,229	1,603	1,271	1,416	1,500	94.39%	1,700	13.33%
226	Meter Maintenance & Repair Materials	355	587	0	0	1,000	0.00%	1,000	0.00%
240	Tools	500	500	0	121	500	24.15%	500	0.00%
303	Engineering Fees	0	500	0	0	500	0.00%	500	0.00%
304	Legal Fees	0	0	0	0	500	0.00%	500	0.00%
307	Testing Services	764	732	5,994	266	2,000	13.30%	2,000	0.00%

**City of Ada
2015 Budget
15-Dec-2014**

Enterprise Fund Expenditures

Expense Code	Expense Description	As of 6/30					Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget			
321	Telephone	1,326	1,598	1,431	734	1,000	73.40%	1,000	0.00%
322	Postage	1,641	1,730	1,858	1,597	1,800	88.73%	2,000	11.11%
331	Registration Fees - Conf/School	0	390		200	500	40.00%	500	0.00%
332	Mileage and Meal Expenses	157	180		53	300	17.74%	300	0.00%
333	Hotel/Motel Expenses	269			482	600	80.26%	600	0.00%
340	Advertising	0		157		100	0.00%	100	0.00%
350	Printing & Publishing	249	259	1,553		1,500	0.00%	1,500	0.00%
361	Insurance - Lab/Prop/Auto	2,716	2,473	5,269	2,798	4,000	69.95%	3,000	-25.00%
362	Insurance - Worker's Compensation	1,356	534	1,531	1,630	1,500	108.67%	1,750	16.67%
380	Utilities	11,247	10,799	10,515	5,245	12,000	43.71%	12,000	0.00%
404	Repair & Maintenance - Contractual	6,506	2,625	5,303	2,041	5,000	40.82%	5,000	0.00%
432	Dues & Subscriptions	1,049	1,267	1,315	951	1,400	67.94%	1,400	0.00%
433	Misc. Expense	5,699	2,917	4,056	3,075	3,500	87.87%	4,000	14.29%
441	Depreciation	0					ERR	0	ERR
570	Capital Outlay	3,135	4,977	5,761	5,733	13,000	44.10%	13,000	0.00%
571	New Construction	0					ERR	0	ERR
572	Meeters	9,964	9,582	7,419	80,005	10,000	800.05%	5,000	-50.00%
	Total Water	153,007	150,666	162,825	159,343	191,904	83.03%	180,576	-5.90%
Sewer									
101	Salaries - Full Time	38,181	38,618	35,753	17,107	48,921	34.97%	34,899	-28.66%
102	Salaries - Over Time	9,727	8,963	8,793	4,384	9,502	46.14%	8,944	-5.87%
104	Salaries - Temporary Help	0					ERR	0	ERR
121	PERRA Contribution	3,067	3,126	3,063	1,496	3,830	39.07%	3,200	-16.45%
122	FICA Contribution	2,501	2,599	2,603	1,258	3,039	41.38%	2,800	-7.86%
125	Medicare Contribution	540	562	566	279	657	42.46%	600	-8.68%
131	Health/Dental Contribution	21,074	16,962	18,742	12,287	26,700	46.02%	23,310	-12.70%
142	Unemployment Compensation Payment	0					ERR	0	ERR
201	Office Supplies	126	237	744		500	0.00%	500	0.00%
212	Gas & Oil	2,190	813	4,015	214	1,500	14.27%	1,500	0.00%
216	Chemicals	0				500	0.00%	500	0.00%
220	Lines Maintenance / Repair	1,020	2,771	1,689	1,870	4,000	46.75%	4,000	0.00%
221	Repair & Maintenance - Equip.	7,005	428	7,606	393	4,000	9.83%	4,000	0.00%
222	Repair & Maintenance - Buildings	1,264	751	1,051	384	2,000	19.18%	2,000	0.00%
228	Repair & Maintenance - Vehicles	0					ERR	0	ERR
229	Lagoon Maintenance	52	87	672	52	500	10.31%	500	0.00%
240	Tools	131	144	96		500	0.00%	500	0.00%
303	Engineering Fees	0	500			500	0.00%	500	0.00%
307	Testing Services	1,838	996	2,360	385	3,000	12.82%	3,000	0.00%
321	Telephone	590	592	564	368	1,200	30.67%	1,200	0.00%
322	Postage	1,618	1,527	1,742	716	500	143.27%	1,000	100.00%
331	Registration Fees - Conf/School	0			200	600	33.33%	600	0.00%
332	Mileage & Meal Expenses	88			53	400	13.31%	400	0.00%

**City of Ada
2015 Budget
15-Dec-2014**

Enterprise Fund Expenditures

Expense Code	Expense Description	As of 6/30					Actual Budget	as % of Budget	Proposed Budget	%Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget				
333	Hotel/Motel Expenses	269			482	600	80.26%	600	0.00%	
350	Printing & Publishing	0				100	0.00%	100	0.00%	
361	Insurance - Liab/Prop/Auto	1,398	1,244	3,129	3,143	2,500	125.72%	3,300	32.00%	
362	Insurance - Worker's Compensation	1,160	459	1,653	1,763	1,400	125.93%	1,800	28.57%	
380	Utilities	8,355	6,139	8,164	4,133	1,000	413.25%	1,000	0.00%	
404	Repair & Maintenance - Contractual	5,406	3,601	3,280	80	6,000	1.33%	6,000	0.00%	
432	Dues & Subscriptions	721	721	998	345	1,400	24.64%	1,400	0.00%	
433	Misc. Expenses	1,931	1,450	1,191	37	3,500	1.05%	3,500	0.00%	
499	Interest Expense	0				0	ERR	0	ERR	
570	Capital Outlay	3,472	4,259	4,174	1,499	5,000	29.99%	5,000	0.00%	
571	New Construction	0				0	ERR	0	ERR	
700	Transfers Out	0				0	ERR	0	ERR	
860	Contingencies	0				0	ERR	0	ERR	
	Total Sewer	113,726	97,552	112,647	52,927	133,849	39.54%	116,653	-12.85%	

Total Water and Sewer Fund 546,449 544,625 570,118 333,550 631,200 52.84% 667,458 5.74%

Liquor

101	Salaries - Full Time	52,968	55,805	56,957	28,233	57,198	49.36%	58,914	3.00%
102	Salaries - Over Time	49				0	ERR	0	ERR
103	Salaries - Part Time	63,647	58,936	47,659	24,048	60,000	40.08%	49,539	-17.44%
121	PERA Contribution	8,003	7,704	6,887	3,630	8,890	40.83%	7,479	-15.87%
122	FICA Contribution	6,953	6,719	6,088	3,116	7,763	40.14%	6,419	-17.31%
125	Medicare Contribution	1,626	1,571	1,424	729	1,815	40.16%	1,501	-17.30%
131	Health/Dental Contribution	6,828	6,319	7,092	4,517	8,400	53.77%	7,760	-7.62%
201	Office Supplies	1,263	931	2,976	928	1,000	92.80%	1,500	50.00%
210	Misc. Operating Supplies	5,736	5,461	4,842	2,579	4,000	64.47%	4,500	12.50%
214	Bar & Packaging Supplies	2,395	2,313	1,907	991	2,500	39.66%	2,500	0.00%
221	Repair & Maintenance - Equip.	2,424	2,475	2,706	1,715	2,500	68.59%	3,000	20.00%
222	Repair & Maintenance - Buildings	3,176	1,534	2,123	1,073	2,500	42.93%	3,000	20.00%
250	On-Sale Liquor	8,691	6,589	6,002	2,716	7,000	38.80%	7,000	0.00%
251	Off-Sale Liquor	73,974	72,057	73,166	40,657	70,000	58.08%	70,000	0.00%
252	Off-Sale Beer	200,688	191,072	196,719	92,272	200,000	46.14%	200,000	0.00%
253	On-Sale Beer	27,604	26,040	20,879	11,765	27,000	43.57%	25,000	-7.41%
254	Soft Drinks/Mix/Snacks	23,138	21,965	20,396	9,690	20,000	48.45%	20,000	0.00%
255	Merchandise Resale	746	48	208	406	500	81.20%	500	0.00%
256	Cigarettes	3,972	3,175	2,724	1,076	3,000	35.87%	2,500	-16.67%
304	Legal Fees	0				0	ERR	0	ERR
312	Contracted Cleaning Services	3,145	1,558	934	541	3,200	0.00%	3,000	-6.25%
321	Telephone	924	1,173	320	275	1,000	54.07%	1,000	0.00%
331	Registration Fees - Conf/School	90	320	290	275	400	68.75%	800	100.00%
332	Mileage and Meal Expenses	326	275	138	242	400	60.42%	800	100.00%

City of Ada
2015 Budget
15-Dec-2014

Enterprise Fund Expenditures

Expense Code	Expense Description	As of 6/30					Actual as % of Budget	Proposed Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget			
333	Hotel/Motel Expenses	220	230		238	400	59.50%	800	100.00%
340	Advertising & Promotions	4,649	3,580	3,761	2,181	4,000	54.53%	4,000	0.00%
361	Insurance - Liab/Prop/Auto	2,332	2,706	10,562	1,007	1,800	55.96%	1,800	0.00%
362	Insurance - Worker's Compensation	2,442	926	3,669	3,486	3,000	116.20%	3,500	16.67%
363	Insurance - Liquor Liability	12,739	7,330			7,800	0.00%	7,900	1.28%
364	Bond Insurance	0					ERR	0	ERR
380	Utilities	10,095	8,813	9,404	4,834	10,000	48.34%	10,000	0.00%
431	Cash Short/Over	-36	-43	-58	-31		ERR	0	ERR
432	Dues & Subscriptions	510	535	1,069		500	0.00%	500	0.00%
433	Misc. Expense	8,234	7,447	8,351	2,553	7,000	36.47%	7,000	0.00%
441	Depreciation	3,610	5,878	6,766			ERR	0	ERR
442	Bad Debt	0					ERR	0	ERR
443	Licenses	1,627	794	375	319	1,200	26.55%	1,000	-16.67%
570	Capital Outlay	0	419	13	882		ERR	0	ERR
700	Transfers Out	5,000	25,000	25,000		10,000	0.00%	10,000	0.00%
860	Contingencies	0			1,175	15,533	7.56%	0	-100.00%
	Total Liquor Fund	549,787	537,656	531,026	247,843	550,299	45.04%	523,212	-4.92%
	Total Enterprise Fund Expenditures	2,619,528	2,608,185	2,699,364	1,212,427	2,799,158	43.31%	2,923,220	4.43%

City of Ada - 2015 Budget

10-Dec-2014

Enterprise Fund Revenues

Revenue Code	Revenue Description	2011			2012			2013			As of 6/30			Actual			Proposed			%Increase or (Decrease) over 14 Budget
		Actual	Budget	YTD	Actual	Budget	YTD	Actual	Budget	YTD	2014	Budget	2015	Budget	2015	Budget	as % of Budget			
Electric Utilities																				
33160	Fed. Emerg. Mgmt. Agency Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
33400	State Emerg. Mgmt. Agency Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
34110	Electric Miscellaneous	15,079	52	32,207	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
36200	Transfers In - Incl. Specials (TIF cougar)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
36210	Interest	0	0	2	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
36222	Dividends	125	0	2,449	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
37113	Utility Sales to City - Electric	0	0	0	0	0	0	0	0	0	0	0	0	0	0	ERR	0	ERR		
37410	Residential Electric Sales	609,071	592,179	615,729	345,003	646,000	53,411%	759,200	17.52%											
37420	Water Heating Sales	22,151	21,298	22,085	11,925	22,900	52.07%	25,870	12.97%											
37430	Commercial Electric Sales	479,103	478,128	480,313	249,126	480,000	51.90%	549,635	14.51%											
37440	Industrial Electric Sales	253,645	277,827	233,134	127,679	270,000	47.29%	303,348	12.35%											
37450	Off Peak Heat Sales	129,620	118,925	135,385	91,364	170,000	53.74%	249,890	46.99%											
37460	Penalties	24,379	24,096	25,381	11,698	25,308	46.22%	23,500	-7.14%											
37471	Yard Light Rental	2,161	2,174	2,172	1,062	2,100	50.57%	2,170	3.33%											
37480	Connect Fees	2,385	1,990	2,805	838	1,350	62.07%	1,600	18.52%											
37490	Customer Merch Sales - Electric	0	0	0	0	0	0	0	ERR											
37492	Customer Labor Sales - Electric	0	0	0	0	0	0	0	ERR											
37495	Equipment Rental	0	0	0	0	0	0	0	ERR											
37600	Collection of Bad Debts (Assessed)	0	0	0	0	0	0	0	ERR											
37950	Deposits & Refunds	0	0	0	0	0	0	0	ERR											
Total Electric Utilities Fund		1,537,719	1,516,670	1,551,662	838,695	1,617,658	51.85%	1,915,213	18.39%											
Water & Sewer Fund																				
33160	Fed. Emerg. Mgmt. Agency Grant	0	0	0	0	0	ERR	0	ERR											
33400	State Emerg. Mgmt. Agency Grant	0	0	0	0	0	ERR	0	ERR											
34401	Sewer Collections	215,331	220,627	239,530	117,192	230,000	50.95%	234,400	1.91%											
34402	Water Pump/Roof Drain Charges	1,450	1,400	1,400	600	1,200	50.00%	1,200	0.00%											
34408	Water & Sewer Misc.	168	350	1,200	0	0	ERR	0	ERR											
36100	Special Assessments	2,005	1,834	2,359	2,729	0	ERR	2,200	ERR											
36200	Transfers In	10,000	17,300	9,293	80,000	50,000	160.00%	0	-100.00%											
36210	Interest	0	0	0	0	0	ERR	0	ERR											
36222	Dividends	0	203	3,911	0	0	ERR	0	ERR											
37110	Water Sales	347,929	356,579	381,663	176,786	360,000	49.11%	353,572	-1.79%											
37111	Remote Water Meter Connections	0	0	0	0	0	ERR	0	ERR											
37112	Utility Sales to City - Water	0	0	0	0	0	ERR	0	ERR											
37117	Utility Sales to City - Sewer	0	0	0	0	0	ERR	0	ERR											
37489	Customer Merch. Sales - Water	0	0	0	0	0	ERR	0	ERR											
37491	Customer Labor Sales - Water	0	0	0	0	0	ERR	0	ERR											
Total Water & Sewer Fund		576,882	598,294	639,357	377,307	641,200	58.84%	591,372	-7.77%											
Liquor Fund																				
31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR											
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR											

33160	Fed. Emerg. Mgmt. Agency Grant	0	0	30,457	0	0	ERR	0	ERR
33400	State Emerg. Mgmt. Agency Grant	0	0		0	0	ERR	0	ERR
34724	Merch. Sales	0	7,979		0	0	ERR	600	ERR
36200	Transfers In	0	16,699		0	0	ERR	0	ERR
36220	Income from Land Sale/Leased Space	3,982	5,689	4,011	3,162	4,500	70.26%	4,500	0.00%
36222	Dividends	0	2,714	2,714	0	0	ERR	0	ERR
36295	Misc. Revenue	999	309	4,525	94	0	ERR	0	ERR
37460	Penalties	480	420	210	120	300	40.00%	300	0.00%
37811	Off Sale Liquor	103,707	102,695	106,022	51,422	97,000	53.01%	97,300	0.31%
37812	Off Sale Beer	266,996	255,853	264,885	122,817	260,000	47.24%	270,000	3.85%
37814	Misc. Incl. Soft Drinks	30,374	29,669	31,192	13,588	30,000	45.29%	30,000	0.00%
37820	Juke Box	829	-142	-2,433	-1,359	500	-271.88%	500	0.00%
37911	On - Sale Liquor	55,034	43,096	33,399	15,165	48,000	31.59%	40,000	-16.67%
37912	On - Sale Beer	104,182	106,133	86,750	41,568	110,000	37.79%	85,000	-22.73%
37915	Cigarettes	4,676	3,788	3,094	1,413	4,000	35.32%	3,000	-25.00%
37916	Sale of Property	0			0	0	ERR	0	ERR
37950	Deposits & Refunds	0			0	0	ERR	0	ERR
Total Liquor Fund		571,259	585,947	551,067	247,988	554,300	44.74%	531,200	-4.17%
Total Enterprise Fund Revenues		2,685,860	2,700,910	2,742,086	1,463,990	2,813,158	52.04%	3,037,785	7.98%

**City of Ada
2015 Budget
10-Dec-2014**

Debt Service Fund Expenditures

As of 6/30

Expense Code	Expense Description	2011	2012	2013	2014	2014	2014	Actual	Proposed	%Increase
		Actual	Actual	Actual	YTD	Budget	Budget	as % of Budget	2015 Budget	or (Decrease) over 14 Budget
'99 G.O. Building Bonds Fund - was '91 G.O. Bonds										
304	Legal Expenses	0	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	0	0	0	0	0	0	ERR	0	ERR
611	Bond Interest	0	0	0	0	0	0	ERR	0	ERR
620	Bond Paying Agent Fees	0	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	0	ERR	0	ERR
Total '99 G.O. Building Bonds Fund		0	0	0	0	0	0	ERR	0	ERR
2000 G.O. Improvement Bonds Fund - Paving Project 2000-1										
304	Legal Expenses	0	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	0	0	0	0	0	0	ERR	0	ERR
611	Bond Interest	0	0	0	0	0	0	ERR	0	ERR
620	Bond Paying Agent Fees	0	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	0	ERR	0	ERR
Total '00 G.O. Improvement Bonds Fund		0	0	0	0	0	0	ERR	0	ERR
2008 Lease Purchase Fire Hall										
304	Legal Expenses	0	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	643,395	0	30,000	35,000	35,000	35,000	ERR	35,000	ERR
611	Bond Interest	30,422	12,063	18,758	17,766	18,758	18,758	ERR	16,699	ERR
620	Bond Paying Agent Fees	0	0	0	0	0	0	ERR	0	ERR
860	Contingencies	21,487	0	0	0	0	0	ERR	0	ERR
Total '08 G.O. Improvement Bonds Fund		695,304	12,063	48,758	52,766	53,758	53,758	ERR	51,699	ERR
2004 Street Reconstruction Plan Bonds Fund										
304	Legal Expenses	0	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	0	0	0	0	0	0	ERR	0	ERR
611	Bond Interest	0	0	0	0	0	0	ERR	0	ERR
620	Bond Paying Agent Fees	0	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	0	ERR	0	ERR
Total Street ReconPlan Bonds Fund		0	0	0	0	0	0	ERR	0	ERR
2003 G.O. Improvement Bonds Fund - Street Paving Project										
304	Legal Expenses	0	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	580,000	0	40,000	0	0	0	ERR	40,000	ERR
611	Bond Interest	36,691	5,552	8,236	0	0	0	ERR	5,796	ERR
620	Bond Paying Agent Fees	431	431	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	0	ERR	0	ERR
Total '03 G.O. Improvement Bonds Fund		617,122	5,984	48,236	0	0	0	ERR	45,796	ERR
Total All Debt Service Funds		1,312,426	18,047	96,994	52,766	53,758	53,758	ERR	97,495	ERR
										81.36%

City of Ada - 2015 Budget

10-Dec-2014 Debt Service Fund Revenues

Revenue Code	Revenue Description	2011	2012	2013	2014	2014	Actual	Proposed	%Increase
		Actual	Actual	Actual	Actual	Budget	Budget	2015 Budget	or (Decrease) over 14 Budget
99 Building Refunding Bonds Fund									
31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR
33402	Homestead & Ag Credit Aid	0	0	0	0	0	ERR	0	ERR
36200	Transfers In	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
Total '99 Building Bonds Fund		0	0	0	0	0	ERR	0	ERR
2000 G.O. Improvement Bonds Fund - Paving Project 2000-1									
31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR
33402	Homestead & Ag Credit Aid	0	0	0	0	0	ERR	0	ERR
36100	Special Assess	0	0	0	0	0	ERR	0	ERR
36110	Special Assess Pd Up	0	0	0	0	0	ERR	0	ERR
36200	Transfers In	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
Total '00 Impr. Bonds Fund		0	0	0	0	0	ERR	0	ERR
2008 Lease Purchase Fire Hall									
31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR
36200	Transfers In	37,181	68,021	37,181	0	42,181	0.00%	34,724	-17.68%
36210	Interest	0	0	0	0	0	ERR	0	ERR
36223	Township Revenue	11,577	11,577	11,577	16,441	11,577	142.02%	16,975	46.62%
39310	Bond Proceeds	0	0	0	0	0	ERR	0	ERR
Total '02 G.O. Emergency Certificates		48,758	79,598	48,758	16,441	53,758	30.58%	51,699	-3.83%
2004 Street Reconstruction Plan Bond Fund									
31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR
36100	Special Assess	0	0	0	0	0	ERR	0	ERR
36200	Transfers In -LT Des Capital Fund	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
Total Street ReconPlan Bonds Fund		0	0	0	0	0	ERR	0	ERR
2003 G.O. Improvement Bonds Fund - Street Paving Project									
36100	Special Assess	53,064	55,704	53,064	28,909	0	ERR	57,818	ERR
36110	Special Assess Pd Up	896	0	896	245	0	ERR	0	ERR
36200	Transfers In	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
Total '03 Street Paving Project		53,960	55,704	53,960	29,154	0	ERR	57,818	ERR
Total Debt Service Fund Revenues		102,718	135,302	102,718	45,595	53,758	84.82%	109,517	103.72%

City of Ada - 2015 Budget

10-Dec-2014

Long Term Designated Capital Fund Revenues

Revenue Code	Revenue Description	As of 6/30					Actual Budget	as % of Budget	Proposed Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget				
Long Term Designated Capital Fund										
31000	Property Taxes - Current	34,989	43,464	42,603	24,546	45,000	54.55%	45,000	0.00%	
31200	Property Taxes - Delinquent	1,610	1,925	1,673	1,088	0	ERR	0	ERR	
33402	Homestead & Ag Credit	4,500	0	0	0	0	ERR	0	ERR	
36100	Special Assmt Rev	0	0	0	0	0	ERR	0	ERR	
36200	Transfers In	122,710	99,018	102,834	0	99,600	0.00%	95,100	-4.52%	
36210	Interest	15,457	-1,160	3,720	475	0	ERR	0	ERR	
36223	Township Revenue	0	0	0	0	0	ERR	0	ERR	
36295	Misc Revenue	1,986	43	2,363	0	0	ERR	0	ERR	
39310	Bond Proceeds	0	0	0	0	0	ERR	0	ERR	
Total Long Term Designated Capital Fund		181,253	143,290	153,193	26,109	144,600	18.06%	140,100	-3.11%	

City of Ada
2015 Budget
10-Dec-2014
Special Fund Expenditures

Expense Code	Expense Description	As of 6/30				2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD				
ARP '88 Revolving Loan Fund									
209	Demolition Costs / Site Preparation	1,500	11,974	0	0	0	ERR	0	ERR
304	Legal Fees	0	0	0	0	0	ERR	0	ERR
350	Printing & Publishing	0	0	0	0	0	ERR	0	ERR
433	Misc. Expenses	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	ERR	0	ERR
Total ARP '88 Revolving Loan Fund		1,500	11,974	0	0	0	ERR	0	ERR
ADA EDA Development & Revolving Loan Fund									
304	Legal Fees	0	0	0	0	0	ERR	0	ERR
350	Printing & Publishing	0	0	0	0	0	ERR	0	ERR
401	EDA Loans	0	20,000	20,000	20,000	20,000	100.00%	20,000	0.00%
433	Misc. Expenses	5,000	0	0	0	5,000	0.00%	5,000	0.00%
570	Capital Outlay	0	0	0	0	0	ERR	0	ERR
575	Lease Purchase	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	ERR	0	ERR
Total ADA EDA Development & Revolving Loan Fund		5,000	20,000	20,000	20,000	25,000	80.00%	25,000	0.00%
Library Fund									
201	Office Supplies	899	658	635	665	1,200	55.42%	1,100	-8.33%
221	Repair & Maintenance - Equip.	636				400	0.00%	0	-100.00%
301	Auditing & Accounting Services	0					ERR		ERR
312	Contracted Cleaning Services	0					ERR		ERR
361	Insurance - Liab/Prop/Auto	497	436	824	424	800	53.04%	800	0.00%
362	Insurance - Worker's Compensation	0					ERR		ERR
380	Utilities	9,438	8,816	8,463	4,619	9,200	50.21%	9,200	0.00%
433	Misc. Expenses	111	343	30			ERR		ERR
570	Capital Outlay	0					ERR		ERR
Total Library Fund		11,580	10,253	8,463	5,708	11,600	49.21%	11,100	-4.31%
Public Works Fund									
404	Repair & Maintenance - Contractual	0	0	0	0	0	ERR	0	ERR
439	Property Taxes	0	0	0	0	0	ERR	0	ERR
442	Bad Debt	0	0	0	0	0	ERR	0	ERR
570	Capital Outlay	16,200	16,200	16,200	16,200	16,400	98.78%	16,200	-1.22%
700	Transfers Out	0	0	0	0	0	ERR	0	ERR
Total Public Works Fund		16,200	16,200	16,200	16,200	16,400	98.78%	16,200	-1.22%
Community Center Maintenance Fund									

City of Ada
2015 Budget
10-Dec-2014
Special Fund Expenditures

Expense Code	Expense Description	As of 6/30				2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD				
221	Repair & Maintenance - Equip.	7,941	1,588	5,421	0	ERR	0	ERR	
222	Repair & Maintenance - Buildings	7,749	28,495	8,448	5,000	0.00%	0	-100.00%	
433	Misc. Expenses	0	0	0	20,000	0.00%	0	ERR	
491	Unlossln	0	0	0	0	ERR	0	ERR	
570	Capital Outlay	0	8,550	27,890	175,000	0.00%	0	ERR	
703	Transfers to General Fund	0	0	0	0	ERR	0	ERR	
860	Contingencies	0	0	0	0	ERR	0	ERR	
Total Community Center Maint. Fund		15,689	38,632	41,760	0	ERR	0	ERR	
(for major facility repair/maintenance)									
Recreation Development Fund									
304	Legal Fees	0	0	0	0	ERR	0	ERR	
314	Professional Services	0	0	0	0	ERR	0	ERR	
350	Printing & Publishing	0	0	0	0	ERR	0	ERR	
433	Misc. Expenses	2,872	2,520	0	0	ERR	0	ERR	
570	Capital Outlay	0	0	0	0	ERR	0	ERR	
571	New Construction	0	0	0	0	ERR	0	ERR	
Total Recreation Development Fund		2,872	2,520	0	0	ERR	0	ERR	
Long Term Designated Capital Fund									
221	Repair & Maintenance - Equip.	128,309	55,337	2,313	1,743	ERR	0	ERR	
222	Repair & Maintenance - Buildings	4,784	3,761	0	11,756	ERR	0	ERR	
570	Capital Outlay	36,147	392	92,202	22,911	50.91%	0	-100.00%	
571	New Construction	0	0	0	0	ERR	0	ERR	
601	Bond Principal	0	0	0	0	ERR	0	ERR	
611	Bond Interest	0	0	0	0	ERR	0	ERR	
700	Transfers	0	0	31,699	0	ERR	0	ERR	
Total Long Term Designated Capital Fund		169,240	59,490	126,213	36,410		45,000	0	
Total Special Revenue Fund Expenditures		222,081	159,068	204,173	78,318	79.92%	98,000	52,300	-46.63%

City of Ada - 2015 Budget

Special Fund Revenues

10-Dec-2014

As of 6/30

Code	Revenue Description	2014				YTD	2014 Budget	Actual as % of Budget		Proposed Budget	% Increase or (Decrease) over 14 Budget
		Actual	Actual	Actual	Actual			2014 Budget	2015 Budget		

ARP 88 Revolving Loan Fund											
36100	Special Assessment Revenue	0	0	0	0	0	0	ERR	0	ERR	0
36101	Loan Payback	5,038	0	0	0	0	0	ERR	0	ERR	0
36210	Interest	0	0	0	0	0	0	ERR	0	ERR	0
36200	Transfers In	0	0	0	0	0	0	ERR	0	ERR	0
Total ARP 88 Revolving Loan Fund		5,038	0	0	0	0	0	ERR	0	ERR	0

ADA EDA Development & Revolving Loan Fund											
31000	Property Taxes - Current	0	0	0	0	0	0	ERR	0	ERR	0
31200	Property Taxes - Delinquent	0	0	0	0	0	0	ERR	0	ERR	0
36101	Loan Payback	12,966	0	0	5,473	15,000	0	36.49%	10,000	-33.33%	0
36200	Transfers In	0	0	0	0	10,000	0	0.00%	0	-100.00%	0
36210	Interest	0	0	0	0	0	0	ERR	0	ERR	0
36295	Misc. Revenue	0	0	0	0	0	0	ERR	0	ERR	0
Total ADA EDA Dev. & Revolving Loan Fund		12,966	0	0	5,473	25,000	0	21.89%	10,000	-60.00%	0

Library Fund											
31000	Property Taxes - Current	8,320	0	0	6,055	11,100	0	54.55%	0	-100.00%	0
31200	Property Taxes - Delinquent	171	0	0	257	0	0	ERR	0	ERR	0
33402	Homestead & Ag Credit	1,050	0	0	0	0	0	ERR	0	ERR	0
36210	Interest	480	0	0	88	500	0	17.60%	0	-100.00%	0
36222	Dividends	0	0	0	0	0	0	ERR	0	ERR	0
36230	Donations Library	0	0	0	0	0	0	ERR	0	ERR	0
Total Library Fund		10,021	0	0	6,400	11,600	0	55.17%	0	-100.00%	0

Public Works Fund											
31000	Property Taxes - Current	4,979	0	0	3,493	6,400	0	54.58%	0	-100.00%	0
31200	Property Taxes - Delinquent	240	0	0	157	0	0	ERR	0	ERR	0
33402	Homestead & Ag Credit	600	0	0	0	0	0	ERR	0	ERR	0
36100	Special Assessment Revenue	0	0	0	0	0	0	ERR	0	ERR	0
36110	Special Assessment Paid Up	0	0	0	0	0	0	ERR	0	ERR	0
36200	Transfers In	0	0	0	0	10,000	0	0.00%	0	-100.00%	0
36295	Misc. Revenue	0	0	0	0	0	0	ERR	0	ERR	0
Total Public Works Fund		5,819	0	0	3,650	16,400	0	22.25%	0	-100.00%	0

Community Center Maintenance Fund											
36200	Transfers In	0	0	0	0	0	0	ERR	0	ERR	0
36210	Interest	11,411	0	0	0	20,000	0	0.00%	10,000	-50.00%	0
36235	Donations	0	0	0	0	0	0	ERR	0	ERR	0
Total Community Center Maint Fund		11,411	0	0	0	20,000	0	0.00%	10,000	-50.00%	0

Recreation Development Fund											
36200	Transfers In	0	0	0	0	0	0	ERR	0	ERR	0
36210	Interest	480	0	0	88	500	0	17.60%	0	-100.00%	0
36230	Donations	0	0	0	0	0	0	ERR	0	ERR	0
36235	Donations Community Center	0	0	0	0	0	0	ERR	0	ERR	0
36295	Misc. Revenue	0	0	0	0	0	0	ERR	0	ERR	0
Total Recreation Development Fund		480	0	0	88	500	0	17.60%	0	-100.00%	0

City of Ada - 2015 Budget

Special Fund Revenues

10-Dec-2014

Revenue Code	Revenue Description	10-Dec-2014			As of 6/30		Actual as % of Budget	Proposed 2015 Budget	%Increase or (Decrease) over 14 Budget
		2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget			
Total Special Fund Revenues		45,734	0	0	15,610	73,500	21.24%	20,000	-72.79%

City of Ada - 2015 Budget

TIF Fund Revenues & Expenditures

10-Dec-2014

As of 6/30

Revenue Code	Revenue Description	2011 Actual	2012 Actual	2013 Actual	2014 YTD	2014 Budget	Actual as % of Budget	Proposed 2015 Budget	% Increase or (Decrease) over 14 Budget
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TIF District 2-1 Redevelopment District Fund

31000	Property Taxes - Current	0	0	0	0	0	ERR	0	ERR
31200	Property Taxes - Delinquent	0	0	0	0	0	ERR	0	ERR
36200	Transfers In	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
36220	Income from Land Sale/Lease	0	0	0	0	0	ERR	0	ERR
36295	Misc. Revenue	0	0	0	0	0	ERR	0	ERR
Total TIF District 2-1 Revenues		0	0	0	0	0	ERR	0	ERR

TIF District 2-2 Housing District Fund

31000	Property Taxes - Current	15,760	17,858	20,860	10,688	15,000	71.25%	15,000	0.00%
33402	HACA	1,344	0	0	0	0	ERR	0	ERR
36200	Transfers In	0	0	0	0	0	ERR	0	ERR
36210	Interest	0	0	0	0	0	ERR	0	ERR
36220	Income from Land Sale/Lease	0	0	0	0	0	ERR	0	ERR
36295	Misc. Revenue	0	0	0	0	0	ERR	0	ERR
Total TIF District 2-2 Revenues		17,104	17,858	20,860	10,688	15,000	71.25%	15,000	0.00%

Total TIF Fund Revenues

17,104	17,858	20,860	10,688	15,000	71.25%	15,000	0.00%
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Expense Code

TIF District 2-1 Redevelopment District Fund

304	Legal Expenses & Professional	0	0	0	0	0	ERR	0	ERR
601	Bond Principal	0	0	0	0	0	ERR	0	ERR
611	Bond Interest	0	0	0	0	0	ERR	0	ERR
700	Transfers Out	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	ERR	0	ERR
Total TIF District 2-1 Expenses		0	0	0	0	0	ERR	0	ERR

TIF District 2-2 Housing District Fund

304	Legal Expenses & Professional	0	0	0	0	0	ERR	0	ERR
433	Misc. Expenses	8,195	8,825	7,783	39,204	15,000	261.36%	15,000	0.00%
601	Bond Principal	0	0	0	0	0	ERR	0	ERR
611	Bond Interest	0	0	0	0	0	ERR	0	ERR
700	Transfers Out	0	0	0	0	0	ERR	0	ERR
860	Contingencies	0	0	0	0	0	ERR	0	ERR
Total TIF District 2-2 Expenses		8,195	8,825	7,783	39,204	15,000	261.36%	15,000	0.00%

Total TIF Fund Expenses

8,195	8,825	7,783	39,204	15,000	261.36%	15,000	0.00%
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RESOLUTION NO. 2014-12-03

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION SETTING 2014 FINAL TAX LEVY COLLECTIBLE IN 2015
FOR SUPPORT OF THE GENERAL FUND & OTHER FUNDS OF THE CITY OF ADA**

BE IT RESOLVED by the City Council of the City of Ada, County of Norman, Minnesota, that the following sums of money be levied for the current year, collectible in 2015, upon the taxable property in the City of Ada, for the following purposes:

General Fund	\$302,683
Library Fund	11,100
Public Works Fund	6,200
Long Term Designated Capital Fund	<u>45,000</u>
Total Levy	\$364,983

The foregoing resolution was introduced by Council member _____ and seconded by Council member _____ who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nays: None.

Absent: None.

The Mayor then declared this resolution passed this 18th day of December, 2014 and the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Norman County, Minnesota.

Jim Ellefson, Mayor

ATTEST:

Kristi Henderson, Interim Clerk/Treasurer

ORDINANCE NO. 459

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS

THE CITY COUNCIL OF THE CITY OF ADA DOES HEREBY ORDAIN:

Section 1. From the Hospital Fund (607), the sum of Eighty Thousand and No cents (\$80,000) shall be transferred to the Water and Sewer Fund (602).

Section 2. From the Hospital Fund (607), the sum of Nine Thousand Seven Hundred Forty – five Dollars and No cents (\$9,745.00) shall be transferred to the Liquor Fund (609).

Upon being put to a vote, the above ordinance was duly passed after its second reading by the City Council of the City of Ada this ___ day of _____, 20__ by the following vote:

Ayes:

Nayes: None.

Absent: None.

Jim Ellefson, Mayor

ATTEST:

Kristi Henderson, Interim City Clerk/Treasurer

RESOLUTION NO. 2014-12-04

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION ENTERING INTO A GRANT AGREEMENT WITH THE DEPARTMENT OF
PUBLIC SAFETY**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA THAT:

Be it resolved that the City of Ada enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2014 through September 30, 2016.

The Mayor and Clerk are hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the City of Ada and to be the fiscal agents and administer the grant.

The foregoing resolution was introduced by Council member ___ and seconded by Council member ___ who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nays: None.

Absent: None.

The Mayor then declared this resolution passed this 18th day of December, 2014.

Jim Ellefson, Mayor

ATTEST:

Kristi Henderson, Interim Clerk/Treasurer

**SECOND AMENDED AND RESTATED
JOINT POWERS AGREEMENT FOR THE
PINE TO PRAIRIE
DRUG AND VIOLENT CRIME TASK FORCE**

THIS SECOND AMENDED AND RESTATED AGREEMENT is made and entered into by the undersigned, who are units of government responsible for the enforcement of controlled substance, gang, and violent crime laws in their respective jurisdictions. This agreement is made pursuant to the authority conferred upon the parties by the laws of the State of Minnesota, including the Joint Exercises of Powers Act, Minn. Stat. 471.59.

WHEREAS, the Pine to Prairie Drug Task Force was organized and established by the County of Polk, the City of Crookston, and the City of East Grand Forks, pursuant to a Joint Powers Agreement ("Original Agreement") in 2008; and

WHEREAS, from time to time, the Original Agreement was amended pursuant to its terms by agreement of the parties; and

WHEREAS, an Amended and Restated Pine to Prairie Drug Task Force Joint Powers Agreement ("Amended Agreement") was approved by the parties in early 2014. The Amended Agreement incorporated all previously approved amendments to the Agreement and amended the Agreement to provide for participation by U.S. Customs and Border Protection as a non-voting member; and

WHEREAS, the undersigned parties desire to further amend and restate the Amended Agreement to change the name of the task force and to provide for participation of other Counties and Cities located in Northwest Minnesota in the task force as stated below.

NOW, THEREFORE, the undersigned Governmental Units, in the joint and mutual exercise of their powers, agree as follows:

1. Name.

1.1 The name of the joint powers entity created herein shall be the "Pine to Prairie Drug Task Force" (hereinafter "PTPDTF").

2. General Purpose.

2.1 The purpose of this Agreement is to establish an organization to coordinate efforts to investigate, apprehend, and prosecute drug, gang, and violent crime offenders. The PTPDTF shall seek to target felonies that have the likelihood of being related to the distribution of narcotics, gang activity, violent crimes, and/or other cases that have multi-jurisdictional impact.

3. Members.

3.1 The Members of this Agreement shall consist of the following units of government:

The City of Crookston (Full member);
The City of East Grand Forks (Full member);

The County of Polk (Full member);
 The County of Roseau (Full Member)
 The County of Pennington and the City of Thief River Falls (Full Member - Combined);
 The County of Norman (Associate Member);
 The City of Ada (Associate Member);
 The County of Red Lake (Associate Member);
 The County of Marshall (Liaison Member);
 The County of Kittson (Liaison Member);
 The County of Lake of the Woods (Liaison Member)
 U.S. Customs and Border Protection and Homeland Security Investigations (non-voting, Full Member - Combined);

3.2 The Polk County Attorney's Office shall participate as the legal advisor to the PTPDTF. However, when necessary, each of the respective Members to this Agreement shall obtain legal advice from their respective County Attorneys on cases from their respective jurisdictions.

3.4 The Members to this Agreement shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Members agree to act in good faith to undertake resolutions of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

3.5 Full, Associate, and Liaison Members. Each Member to the PTPDTF shall assign at least one experienced peace officer to serve as an Agent on the task force, subject to the provisions set forth below.

3.5.1 Full Members. Each Full Member shall assign a peace officer to be an Agent on the task force, and such assignment shall be the principal assignment of such peace officer.

3.5.2 Associate Members. Each Associate Member is not required to assign a peace officer as an Agent to the task force, but will participate in PTPDTF investigations, operations and activities on occasion. Participation in occasional task force investigations, operations and activities by peace officers from an Associate Member will be initiated by requests from full time PTPDTF Agents or by the initiation of cases by the Associate Member officers that require or would benefit from task force assistance or participation. Task force case participation by Associate Member peace officers is contingent upon the Associate Member agency's supervisory notification and approval, if possible under the circumstances.

3.5.2.1 Associate Members agree to contribute towards the annual budget of the PTPDTF, the following sums:

The County of Norman	\$10,000
The City of Ada	\$10,000
The County of Red Lake	\$5,000

Such funds contributed by Associate Members shall be used by the PTPDTF for buy funds and operational funds, as directed by the Governing Board.

3.5.3 Liaison Members. Each Liaison Member is not required to assign a peace officer as an Agent to the task force, but will participate in PTPDTF investigations, operations and activities on occasion. Participation in occasional task force activities by peace officers from a Liaison Member will be initiated by requests from full time PTPDTF Agents or by the initiation of cases by the Liaison Member officers that require or would benefit from task force assistance or participation. Task force case participation by Liaison Member peace officers is contingent upon the Liaison Member agency's supervisory notification and approval, if possible under the circumstances.

3.6 Peace officers, who are assigned by Associate or Liaison Members to participate in PTPDTF investigations and operations, shall report to the Task Force Commander or Team Leader(s) during the course of joint operations or investigations. During joint operations and investigations, the Task Force Commander or Team Leader(s) or designee shall update and coordinate with the Associate or Liaison Member officer's supervisor to ensure compliance with work standards and department policy.

3.7 Peace officers, who are assigned by Associate or Liaison Members to participate in PTPDTF investigations and operations, shall be trained in the established operational protocols and practices of the PTPDTF. Operations involving the use of PTPDTF confidential funds shall require involvement of a full time PTPDTF Agent. Use of PTPDTF equipment by Associate Member or Liaison Member officers is allowed after the officer is trained in the use of the equipment and is approved by the Task Force Commander or Supervisor.

4. Term of Agreement.

4.1 The term of this Agreement shall be for one (1) year, commencing January 1, 2015, and terminating on December 31, 2015, unless terminated earlier, pursuant to Section 12.1 of this Agreement.

4.2 The Members agree that this Agreement shall be automatically extended for successive one-year terms upon the same terms, conditions, and covenants, unless the PTPDTF is dissolved prior to expiration of the initial or successive term.

5. Coordinating Agency.

5.1 Unless otherwise provided by resolution of the Governing Board, the City of Crookston shall serve as the Coordinating Agency.

5.2 Acting on behalf of the PTPDTF and its members, the Coordinating Agency shall apply for state and/or federal funding through grant agreements with the Minnesota Department of Public Safety, Office of Justice Programs (OJP) the

United States Department of Justice, Bureau of Justice Assistance, and/or any other sources of grant funding available to support the operations and expenses of the PTPDTF ("Grant Funds"). Unless otherwise designated by resolution of the Governing Board, the City of Crookston Chief of Police shall be the "authorized official" as defined in the general policies and procedures for applying for and accepting Grant Funds.

6. Governing Board.

6.1 **Creation and Composition.** A joint powers board, known as the PTPDTF Governing Board, is established for the purposes contained herein with the powers and duties set forth in this Agreement. The Governing Board shall consist of not less than six members, nor more than 11 members, which shall include the chief law enforcement officer, or his/her designee, from each participating Full Member agency, an attorney from the Polk County Attorney's Office, and up to five additional members selected by the Governing Board. Board members shall not be deemed employees of the PTPDTF and shall not be compensated by it.

6.2 Officers.

6.2.1 At the first meeting of each year, the Governing Board shall elect from the persons representing Full Members a Chair, a Vice-Chair, and such other officers, if any, as it deems necessary to conduct its meetings and affairs. The prosecuting attorney shall not be eligible to serve as an officer of the Governing Board. Associate and Liaison Members shall not be entitled to representation on the Governing Board, but shall be entitled to attend meetings of the Governing Board and serve in an advisory role to the Governing Board.

6.2.2 The Governing Board may adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time at either a regular or a special meeting of the Board provided that at least ten (10) days prior notice of the meeting has been furnished to each Board member.

6.2.3 The Chair and any other officers so selected shall serve for a term of one (1) year or until the officer ceases to be a Governing Board member, whichever is shorter.

6.2.4 The Chair shall have no more power than any other member of the Governing Board, except that the Chair shall have the authority to do the following:

6.2.4.1 Give notice of any meetings when scheduled or otherwise called;

6.2.4.2 Call meetings to order and provide for their orderly and efficient conduct;

6.2.4.3 Provide for the preparation of minutes of all meetings; and

6.2.4.4 When authorized by the passage of a motion by the Governing Board, execute such contracts, agreements,

