

City of Ada
Minutes of the Regular City Council Meeting
August 5, 2015 – 6:00 p.m.
City Hall

Members present: Mayor Jim Ellefson, Members John Hintz, Candy Robertson, John Rosenberger, Neil Miller, Craig Edwards, Jim Hansen, Rich Pinsonneault.

Members absent: None.

Others present: Darin Ramey, Tyson – Moore Engineering, James Leiman, Mark Potucek, and others.

IV. Citizens forum. None.

V. Consent agenda. Listed on the consent agenda was: July 7 & 20, 2015 council meeting minutes, City pre – paid checks, City Accounts Payable in the amount of \$51,756.92.

Motion by Member Edwards, second by Member Robertson to approve the consent agenda. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Pinsonneault. Against: None. Motion passed.

VI. Approve agenda. Added was a statement by Member Edwards.

Motion by Member Miller, second by Member Rosenberger to approve the agenda with changes. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Pinsonneault. Against: None. Motion passed.

Member Hansen arrived at 6:02 p.m.

VII. A.1. Moore Engineering. Well project. Tyson stated that the new well is operational and there are a few punch list items remaining. There is a change order in respect to moving the test well into a production well with an increased amount of \$11,652.44.

Motion by Member Pinsonneault, second by Member Edwards to approve the change order for the test well for the increased amount of \$11,652.44. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Pay request #7 in the amount of \$64,428.64.

Motion by Member Edwards, second by Member Hintz to approve pay request #7 in the amount of \$64,428.64. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Moore Engineering invoice in the amount of \$2,900.00.

Motion by Member Robertson, second by Member Rosenberger to approve the Moore Engineering invoice for work on the well project in the amount of \$2,900.00. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Substantial completion authorization. Tyson would like authorization for the Mayor or Clerk to sign the authorization for substantial completion with a date of July 31, 2015.

Motion by Member Edwards, second by Member Robertson to authorize the Mayor and Clerk to sign the authorization for substantial completion. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Flood Control Project. Partial payment #4 request in the amount of \$260,208.39 which included the road realignment which Moore Engineering will reimburse the city for the \$60,000.

Motion by Member Pinsonneault, second by Member Edward to approve the partial payment #4 for \$260,208.39. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Section 408 Permit. Tyson stated that the invoices for the permitting include an invoice from Moore Engineering in the amount of \$6,175.15 and also an invoice from Braun Intertec in the amount of \$9,527.95. If the council wanted to approve the full amount for the flood request it would be \$282,555.18.

Motion by Member Pinsonneault, second by Member Robertson to approve the payment request of \$282,555.18 for the flood project. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

LOMR - letter of map revision. Tyson stated that the cost for this is not reimbursable through the DNR. The invoice for this is \$10,350.00.

Motion by Member Rosenberger, second by Member Hansen to approve the invoice for the LOMR in the amount of \$10,350.00. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Advertise for bids for Southside Levee Project.

Motion by Member Pinsonneault, second by Member Hintz to advertise for bids for the Southside Levee Project. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. Ada Area Promotions Committee petition for improvement. Mark Potucek stated that the committee would like to request a 15 year assessment for their infrastructure project in the Southwest Development Park. Tyson gave a synopsis of ways to expedite the process to move the project along. This project will cost approximately \$75,000.00.

Motion by Member Edwards, second by Member Miller to authorize to start the feasibility report. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Heart of the Valley Golf course loan payment and forgiveness. Darin Ramey spoke on behalf of the golf club by stating that they would waive the costs to the city for the southwest levee project if the city would forgive the outstanding balance on their loan that they have.

Motion by Member Hintz, second by Member Miller to draw up an agreement to forgive the loan with the Heart of the Valley Golf Club in exchange for the costs they will incur due to the southwest levee project. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. Mayors report. Mayor Ellefson stated that there will be budget meetings coming up to prepare the preliminary budget.

B. Administrator / Clerk / Treasurer report. James went over the process needed to implement the USDA grant dollars and what the council will need to do going forward. James went over the happenings within the departments of the city.

A. 2. Mayor's report. Approve committee appointment on Public Works Board. Mayor Ellefson recommended John Rosenberger to fill the vacant seat on the PW Board.

Motion by Member Edwards, second by Member Miller to accept the mayor's recommendation to fill the vacancy on the Public Works Board. Members voting for:

Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Old business. Approve Resolution 2015-08-01 Sale of Property (old City Hall).

Motion by Member Miller, second by Member Rosenberger to approve Resolution 2015-08-01. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

X. A. New Business. Kaleidoscope guests. Member Edwards volunteered.

B. Cross – country ski trail. James is looking for approval to establish a trail using the north levee.

Motion by Member Pinsonneault, second by Member Miller to authorize the establishment of a cross country ski trail as presented. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Highway 9 power line project – Duluth to Spiritwood, ND. The company in charge of this project would bury the electrical lines at no cost to the city in order to move their merchandise through Ada to get to their destination.

Motion by Member Pinsonneault, second by Member Robertson to authorize the burying of the electrical lines as stated as long as the City does not incur any costs. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Sale of Bucket Truck.

Motion by Member Edwards, second by Member Robertson to accept the bid from Larry Houge in the amount of \$2,211.79. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

E. Cougar Addition lot sale proposal – Block 3, Lot 3. Trevor Nitschke contacted the City and gave a proposal of \$6,000 for the lot which he would split with the neighbor to the south of the lot.

Motion by Member Pinsonneault, second by Member Robertson to authorize to move forward with the proposal. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

F. Xcel Engery invoice -approximately \$48K – shortfall for the electric fund. The City has inadvertently received a credit on the bills for the past year. This money is due back to them.

Motion by Member Edwards, second by Member Miller to pay the invoice in one payment. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

G. 1. Insurance for 2016. New Dram Shop Insurance. There is a savings to be garnered of about \$4,000 per year by acquiring coverage through a different company.

Motion by Member Pinsonneault, second by Member Robertson to authorize the Administrator to pursue the lower cost dram shop insurance. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Increases in health costs. James stated that after doing the research he anticipated about a 5% increase in health costs.

3. League of MN Cities. James stated that there will be a slight increase.

H. Street Dance Application. This was rescinded.

I. Statement from Member Edwards. Member Edwards resigned his position as council member effective August 31, 2015.

XI. Adjournment.

Motion by Member Edwards, second by Member Robertson to adjourn the meeting at 7:35 p.m. Members voting for: Hintz, Robertson, Rosenberger, Miller, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

James Leiman
City Administrator / Clerk / Treasurer

Jim Ellefson
Mayor