

**City of Ada, MN**  
**Minutes of the Special Council Meeting**  
**August 20, 2013 – 6:00 P.M.**

**Members present:** Mayor Dennis K. Roux, Vice-Mayor Rodney Erickson and Council Members James Austinson, Richard Pinsonneault, Craig Edwards, James Hansen, Candy Robertson and Cindy Peterson.

**Members absent:** None

**Others present:** City Administrator Paul H. Poczobut Jr., Shelley Kappes and by phone City Attorney Joshua Heggem.

**III.A.** Consider establishing a new position, Deputy City Clerk/Treasurer

It was discussed that a new position was not needed, but that something has to be done to bring the monthly financials up-to-date.

**Motion made by Council member Pinsonneault and seconded by Council member Edwards to charge the City Attorney with negotiating with the union to not only complete the financials in time for the levy submission but possibly training the City Administrator and if that is impossible that the City Administrator find help from the outside to train in the financials. Members voting for: Pinsonneault, Peterson, Austinson, Edwards, and Erickson. Against: Robertson and Hansen.**

**Motion made by Vice-Mayor Erickson and seconded by Council member Edwards to offer up to \$4.25 per hour with the union for Ms. Henderson to do the financials and help train Paul. Members voting for: Edwards, Hansen, Peterson, Austinson, and Pinsonneault. Against: Robertson and Austinson.**

**IV. Motion made by Council member Erickson and Seconded by Cindy Peterson to adjourn the meeting at 6:55 p.m. Members voting for: Pinsonneault, Hansen, Edwards, Erickson, Robertson, Peterson, and Austinson. Against: None. Motion passed.**

Respectfully submitted,

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Paul H. Poczobut Jr.  
City Administrator/Clerk/Treasurer

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Dennis K. Roux  
Mayor