

City of Ada
Minutes of the Regular City Council Meeting
April 2, 2013 - 6:00 P.M.

Members present: Mayor Roux, Members Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson.

Absent: None

Others present: Josh Heggem, Kristi Henderson, Chris Odden, Brian Rasmusson, John Kappes, Carolyn Osenga, Gerrie Aasland, Tyson Hajicek, Justin Strand, Tim Halle, Ken Flaten.

III. Citizens Forum. None.

IV. Consent Agenda. Listed on the consent agenda was: March 5, 19 & 27 Council Meeting minutes, City pre-paid checks, City accounts payable in the amount of \$49,504.27, approve liquor and gaming license renewals.

Motion by Member Erickson, second by Member Hansen, to approve the Consent Agenda. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

V. Approve Agenda. Add to the agenda: Liquor Store - Status of Point of Sale software, EDA - Money spent on businesses outside the City.

Motion by Member Robertson, second by Member Peterson to approve the Agenda with additions. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

VI.a.1. Clerk/Treasurer Report. Kristi Henderson presented the Monthly Enterprise Fund Profit and Loss Summary, Expenditure Guideline and Revenue Guideline. Chris Odden reviewed the Investment List and the Cash Position by Fund Report.

2. Fire Service Agreement.

Motion by Member Hansen, second by Member Pinsonneault to postpone the final decision on the Fire Service Agreement to the next Council Meeting. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

B.l.a. Water/ Waste Water position update/job description Change. The job description requirement of obtaining a Class B CDL within 6 months of hire date, is changed to 90 days of hire date. The job description requirement of obtaining a Waste Water Operator license within one year of hire date, is changed to obtaining a Waste Water Operator license as soon as possible.

b. Police Chief Contract. Attorney Heggem will be reviewing the Police Chief Contract with

Jody Bueng after tonight's Council Meeting.

C.1. Moore Engineering. Tyson Hajicek gave the Council an update on the progress of the approval process for the remaining section of the Hwy 9 part of the flood control project. He recommends that the City and the Wild Rice Watershed District join in a major modification agreement to the Section 408 agreement which would move the existing Judicial Ditch part of the agreement to a federally insured project.

Motion by Member Pinsonneault, second by Member Hansen, to authorize Mayor Roux to enter into an agreement on behalf of the City of Ada with the Wild Rice Watershed District to work together in good faith through the Section 408 major modification process with the City of Ada bearing the cost. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Motion by Member Pinsonneault, second by Member Hansen, to submit a reimbursement request to DNR for \$47,664.42. The break down of the request is: Rust, Stock, Rasmusson & Knutson, P.A. - \$9,244.10, Pemberton, Sorle, Rufer & Kershner, P.L.L.P. - \$3,186.50, Moore Engineering - \$35,233.82. Members voting for Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

2. WAPA Contract. The contract extension was approved for 20 years at the March 5, 2013 Council meeting. The contract to be signed came with a 30 year extension.

Motion by Member Pinsonneault, second by Member Erickson to approve a 30 year electrical contract extension with WAPA beyond the current maturity of 2020. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

3. Approve mowing bids.

Motion by Member Erickson, second by Member Edwards to accept the low bidders for the 2013 through 2015 mowing contracts. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

4. REA Electrical Contract.

Motion by Member Pinsonneault, second by Member Erickson, to accept the recommendation of the Public Works Board and approve the signing of a contract with Red River Valley Co-op Power Assn. for electrical services. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

5. RDO Agreement. Justin Strand of RDO presented a program that John Deere has for

governmental entities whereby the City can lease a tractor and loader for 250 hours at a cost of \$250.00 for a 10 month term and \$1.00 per hour if the hours exceed 250 hours.

Motion by Member Edwards, second by Member Robertson, to enter into an agreement with RDO to lease a John Deere tractor and loader for \$250.00 for a 10 month term. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

6. Recommendation to advertise for summer help for Public Works. Hire a total of three people to work compost site/mosquito sprayer/street sweeper/mowing.

Motion by Member Robertson, second by Member Austinson, to advertise for summer help. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

D. Dekko Community Center and Library. Carolyn Osenga updated the Council on the Dekko Center activities.

Motion by Member Hansen, second by Member Robertson to restore Joyce Anderson's \$1.00 per hour increase from the time her \$1.00 per hour increase was terminated and to revisit the same next month. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Members against: None. Motion passed.

E. Public Safety Committee Report. None

F.1. Liquor Store Manager Report. Gerrie Aasland reviewed the Liquor Store financials.

2. Status of Point of Sale Software. Gerrie has had problems with the software vendor providing adequate support. Mayor Roux volunteered to contact the vendor to discuss the finer points of the contract.

G.1. Economic Development Authority. Todd Sawrey updated the Council on EDA activities.

2. Money spent on businesses outside of Ada. Todd Sawrey said he was not aware of any EDA funds being spent on businesses outside of Ada. Craig Edwards said he unaware of the same with his tenure on EDA.

H. Planning & Zoning. Nothing for action.

VII.A. Old Business. Creamery Lot Proposal. A an offer of \$500.00 has been received by Dave Scherfenberg for the purchase of the Creamery lot.

Motion be Member Hansen, second by Member Robertson, to send this back to Planning and Zoning to get an appraisal, look at the taxable market value, request Brad Bail's opinion and come back to the Council with a recommendation. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

B. Attorney attendance at Council Meetings;

Motion by Member Erickson, second by Member Robertson that the City Attorney attend all regularly scheduled Council Meetings for the next six months and then review at that time. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

VIII.A. New Business. Choose Kaleidoscope reps. Member's Pinsonneault and Austinson volunteered.

B. Discuss travel expense request from Administrator applicant. Applicant had requested the City pay half of the individual's travel expense to attend interview. An interview via SKYPE was suggested and arrangements are to be made to accommodate this type of interview.

C. Discussion regarding VFW. There has been talk that the VFW will be closing. The VFW general membership will be holding a meeting on April 11, 2013 to decide their future.

IX. Motion by Member Edwards, second by Member Robertson to adjourn the meeting at 7:50 p.m. Members voting for: Austinson, Robertson, Peterson, Pinsonneault, Hansen, Edwards, Erickson. Against: None. Motion passed.

Respectfully submitted,

Chris O. Odden
Interim City Clerk/Treasurer

Dennis K. Roux
Mayor