

City of Ada
Minutes of the Regular City Council Meeting – November 3, 2010

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault.

Members absent: Member Roux.

Others present: Shelley Kappes, Tom Opheim, Tyson – Moore Engineering, Brian Rasmusson, Wade Krohmer, Katie Redig, Eric Robb, LeeAnn Holl, Rod Erickson, Dan Rohrbach, John Kappes, and others.

III. Citizens forum. None.

IV. Consent agenda. Listed on the consent agenda was: October 5, 2010 council meeting minutes, city pre – paid checks, city accounts payable in the amount of \$215,608.03.

Motion by Member Edwards, second by Member Peterson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Assisted living, Resolution 2010-11-1, Resolution 2010-11-2, website search engine, landscaping, recording meetings, questions for clerk / treasurer.

Motion by Member Hansen, second by Member Edwards to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. Mayor's report. Assisted living update. Dan went over some finance options that have been put together to fund the assisted living addition. These options will be presented to the Finance Committee. Member Pinsonneault stated that he would like to see the facility built but didn't think the City was in a good position to loan out any money with the upcoming projects that will need funding. He did feel that the City should go ahead with the bonds.

Motion by Member Pinsonneault, second by Member Hansen to decline the loan for the Assisted Living project. Members voting for: Peterson, Hansen, Pinsonneault. Against: Austinson, Robertson, Edwards. With a tie vote, Mayor Ellefson voted against the motion. Motion failed.

B. 1. Dekko Community Center. Eagle Scout Project. The costs exceeded the \$2,000 that the council originally approved by \$668.11. Eric asked for approval to pay the balance of \$668.11 to Laughing Earth Garden.

Motion by Member Robertson, second by Member Peterson to approve paying the additional \$668.11 to Laughing Earth Garden for the balance of the landscaping project at

the Dekko Center. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Chemtrol feeder. Eric explained the purpose of it and why he would need it. This would be replacing a bad machine and have costs savings as well.

Motion by Member Hansen, second by Member Austinson to approve the controller and the safety switch to be taken out of maintenance fund. Member Austinson withdrew his second to the motion, Member Hansen withdrew his motion.

Motion by Member Hansen, second by Member Austinson to approve paying \$2,150 for the controller and the safety switch to be taken out of the maintenance funds. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Planning and Zoning. Nothing for action.

D. Public Safety. Nothing for action.

E. Public Works. Brian gave an updated on the gate valve project and that it went well. Tyson stated that the Hardware Store demo is near completion and that there is only a couple of punch items left to be addressed. He also stated that there is a complaint from Vicki Pederson that one of her windows on her building was cracked due to the demolition of the hardware store. This claim will be given to the contractor. Tyson also stated that the final amount due on this project is \$5,676.88 and recommended the council pay this contingent on the completion of the punch list.

Motion by Member Edwards, second by Member Austinson to pay Hough, Inc a partial payment of \$5,676.88 contingent on the completion of the punch list. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Tyson gave an update on the Lift Station project. He went over some of the problems that they have had and what was done to fix them. Tyson also gave an update on the flood project.

F. 1. Economic Development Authority. Approve advertising plan on city website crawler. There would be a \$10 base charge plus \$10 per week of advertising.

Motion by Member Edwards, second by Member Robertson to charge \$10 as a base charge and \$10 per week for business advertising on the website crawler.

Motion by Member Edwards, second by Member Robertson to amend the motion to require the fees be paid prior to advertising. Members voting on the amendment:

Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Amendment to the motion passed.

Members voting for the original motion as amended: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Search engine for the website. Member Pinsonneault stated that when he went to search for the website, it didn't show up on the search engine that he was using. He suggested the EDA check into what it would take to make it show up so people can find the website if they don't know the address. He also went over a few item that needed correcting.

G. 1. Finance / Labor committee. Clerk / Treasurer report. Member Robertson requested the salary and benefit information for all full time employees. Shelley stated she will get that information out to the council promptly. Member Pinsonneault questioned if they council meetings are recorded. Shelley stated that they are as long as there isn't technical errors.

2. Administrative access for the website. Shelley stated that she was contacted by Katy from Insight who needs something in writing from the council stating who has administrative access for the website.

Motion by Member Edwards, second by Member Robertson to authorize the Mayor to sign a letter stating that the Clerk has Administrative access and the department heads along with staff in the clerk's office have access. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. New business. Approve Resolution 2010-11-1 – approve the sale of property to GWK, LLC.

Motion by Member Pinsonneault, second by Member Edwards to approve Resolution 2010-11-1. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. Approve Resolution 2010-11-2 – sale of property to Brian and Becky Hanson.

Motion by Member Pinsonneault, second by Member Edwards to approve Resolution 2010-11-2. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Set date for Truth in Taxation Meeting.

Motion by Member Edwards, second by Member Peterson to set the Truth in Taxation meeting for December 7, 2010 at 6:00 p.m. at City Hall. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Motion by Member Edwards, second by Member Peterson to adjourn the meeting at 7:35 p.m. Members voting for: Austinson, Robertson, Peterson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor