

City of Ada
Minutes of the Regular City Council Meeting – September 7, 2010

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Hansen, Pinsonneault.

Members absent: Members Roux and Edwards.

Others present: Shelley Kappes, Tom Opheim, Tim Halle, Steve Petry, Brian Rasmusson, Eric Robb, Wade Krohmer, John Kappes, Pat Pfund, Christian Ogaard, Brett Knudsen, KRJB representative, and others.

III. Citizens forum. Diane Ista spoke about the Red River Downstream Impact.

IV. Consent agenda. Listed on the consent agenda was: August 4, 11, & 16, 2010 council meeting minutes, City pre – paid checks, City accounts payable in the amount of \$78,712.03.

Motion by Member Robertson, second by Member Peterson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

V. Agenda. Added to the agenda was: Bridges request, NMMPA, Cougar Lot, SHIP Grant, Christian Ogaard – scout project, Sunflower seeds on Creamery lot, theft initiative, texting, labor rate change, Charter discussion.

Motion by Member Hansen, second by Member Robertson to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayor's report. Eagle Scout Projects. Brett Knudsen would like to put Frisbee Golf in Bosworth Park. He is looking for funding to cover some of the costs of this project.

Motion by Member Pinsonneault, second by Member Peterson to approve \$550 towards the Frisbee Golf in Bosworth Park. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

Christian Ogaard would like to do some landscaping at the Dekko Community Center to help the appearance.

Motion by Member Hansen, second by Member Peterson to approve spending \$2,000 out of Dekko maintenance funds to help with this project. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

B. 1. Dekko Community Center. Labor rate for CPO. Eric felt that another person on staff should be certified now that Deb is part time. The committee thought that \$1.00 per hour

increase would be sufficient. Shelley stated there is already a precedence set with the union and police of \$.50 per hour increase for certifications that are not in their job descriptions.

Motion by Member Pinsonneault, second by Member Robertson to pay one person to go for Certified Pool Operator training and get paid an additional \$.50 per hour after the certification is obtained. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

2. Roof at Dekko Center. Eric stated that the roof is leaking.

Motion by Member Austinson, second by Member Hansen to authorize Eric to contact Gerry Grivno to try to get the roof fixed. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

C. 1. Planning and Zoning. Sunflower seeds on Creamery parking lot. Member Pinsonneault was approached by Grant Wagner about piling sunflower seeds on the old creamery parking lot for no more than 20 days. This would need to go through the committee to get a conditional use permit.

D. 1. Public Safety. Leads online. This program searches pawn shops for stolen items. Wade stated that the program is \$1,000 - \$1,500 and he is checking with Twin Valley and the County. He would like to subscribe to it for a year.

Motion by Member Pinsonneault, second by Member Hansen to approve subscribing to the leads online search program for one year taking the money out of capital outlay. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

2. Texting. There are 93 signed up so far to receive texts.

3. Steve stated that the sirens that they are getting from the City of Duluth will be at no charge.

E. 1. Public Works. NMMPA – letter of request. John explained that they are looking for a letter of request from the City stating their interest in their organization before they can move on with figures.

Motion by Member Pinsonneault, second by Member Hansen to send a letter of request to NMMPA. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

2. Bridges request. Brian stated that he received a request from Bridges to get rid of unused drugs down the sewer. Brian stated that the Minnesota Pollution Control recommended to not let them put the drugs in the sewer but instead they send them back to the manufacturer for proper disposal.

Motion by Member Hansen, second by Member Robertson to deny the request from Bridges to dispose of the unused drugs in the sewer. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

F. 1. Economic Development Authority. Ada Website. Member Robertson stated that they would like the council to critique the website and send any comments to Brock. They would also like to schedule an open house to introduce the website to the public and view the new City Hall location. They would like to schedule the open house sometime in October.

2. Sale of lots. The EDA would like to see a form people can sign when they would like to purchase a lot from the City. This would give them first priority to that lot in case there are other parties interested. There are two parties interested in the same lots in Cougar Addition. Tom Opheim stated that there is a Priority to Purchase form that can be used and although it wouldn't solve this matter, it would work for future purchases.

Motion by Member Pinsonneault, second by Member Hansen to approve the Priority to Purchase form for future purchases and to have Shelley dissolve the lot dispute between the two parties in a fair manner, perhaps by drawing straws. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

Discussion was also held about additional fill for lots in Cougar Addition that are too low. Shelley will get quotes on dirt work for the low lots in Cougar Addition. It was also questioned opening up another phase of Cougar Addition.

G. 1. Finance / Labor committee. Clerk / Treasurer report. Shelley updated the council on FEMA reimbursements.

2. Liquor Store Manager report. Gerrie provided a report for the council.

3. City Charter. Member Pinsonneault questioned the management structure of the City. He questioned if the City would run more efficiently with a City Manager. Tom stated that the Charter doesn't allow this but it can be changed.

Motion by Member Pinsonneault, second by Member Peterson to establish a committee to look at re – writing the Charter with Managerial efficiencies in mind. The committee would be in charge of re – writing it before the 2012 elections. Members voting for: Robertson, Peterson, Hansen, Pinsonneault. Against: Austinson. Motion passed.

VIII. A. New business. Choose Kaleidoscope reps.

B. Approve Resolution 2010-09-01 – setting proposed tax levy collectible in 2011.

Motion by Member Pinsonneault, second by Member Hansen to approve Resolution 2010-09-01. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

C. Approve Resolution 2010-09-02 – adopting proposed budget for 2011.

Motion by Member Austinson, second by Member Peterson to approve Resolution 2010-09-02. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

D. Approve Resolution 2010-09-03 – identifying housing rehabilitation need.

Motion by Member Hansen, second by Member Robertson to approve Resolution 2010-09-03. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

E. Sale of City owned lot to Tom and Darlene Baker. They were the only people who bid on the lot with a bid of \$100.00.

Motion by Member Hansen, second by Member Peterson to approve the sale of the lot to Tom and Darlene Baker. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

F. Participation in 340b Drug Pricing Program. The City would just need to sign their acceptance of their commitment. The mayor would need to be authorized to sign.

Motion by Member Hansen, second by Member Peterson to authorize the Mayor to sign the acceptance of their commitment in the 340b Drug Pricing Program. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

G. Approve Resolution 2010-09-04 – authorizing the sale of real property. This would be the Vesledahl property in Cougar Addition.

Motion by Member Robertson, second by Member Peterson to approve Resolution 2010-09-04. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

H. Trees – Garden Club. They have identified areas around town that could use trees. With little participation in the Boulevard Trees Program, the Mayor stated there would be funds available to help with their project.

Motion by Member Hansen, second by Member Robertson to appropriate \$1,500 towards trees. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

I. Local Board of Appeals meeting. There would need to be a council member at this meeting. Member Austinson volunteered.

J. SHIP Grant. This grant would be used to purchase cross country ski and snow shoe equipment. They qualified for a grant of \$1,000. With the cost of the equipment, they are looking for addition funds from the City through the gambling funds.

Motion by Member Pinsonneault, second by Member Hansen to spend \$1,000 out of the gambling funds to purchase cross country ski and snow shoe equipment. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

K. Conditional use permit to pile sunflower seeds on the old creamery lot. Tom stated that the City would need to apply for the permit.

Motion by Member Pinsonneault, second by Member Robertson to authorize Shelley to start the process to obtain a conditional use permit to pile sunflower seeds on the old creamery lot. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

IX. Motion by Member Robertson, second by Member Pinsonneault to adjourn the meeting at 8:05 p.m. Members voting for: Austinson, Robertson, Peterson, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor