

City of Ada
Minutes of the Regular City Council Meeting – May 3, 2011
Council Chambers – 6:00 p.m.

Members present: Mayor Ellefson, Members Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault.

Others present: Shelley Kappes, Roy Lunde – Brady, Martz, Tyson – Moore Engineering, Brian Rasmusson, Eric Robb, Gerrie Aasland, Tim Halle, Wade Krohmer, and others.

III. Citizens Forum. None.

IV. Consent agenda. Listed on the consent agenda was: April 5 & 20, 2011 council meeting minutes, City pre – paid checks, City accounts payable in the amount of \$93,388.44, approve hiring Tyler Narum, Miles Skansgaard and Larry Christianson as part – time Public Works summer help.

Motion by Member Edwards, second by Member Peterson to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Moore Engineering – request for payment and appraisal bids, and blight tour was moved under the Mayor’s report.

Motion by Member Edwards, second by Member Erickson to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayor’s report. Audit Report. Roy Lunde from Brady Martz & Associates went over the audit report with the council.

2. City Blight Tour. Mayor Ellefson asked if the council would like to do the blight tour after the meeting. The council will recess the meeting after the last item to tour the City for blight.

3. a. Moore Engineering. Appraisal bids. Tyson stated that they are looking for approval to hire Tinjum Appraisal Company, Inc. to appraise the properties involved in the two scenarios in the flood protection project. Their bid was \$14,200 to appraise the properties for both scenarios.

Motion by Member Edwards, second by Member Robertson to approve the bid of \$14,200 from Tinjum Appraisal Company, Inc. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

b. Invoices. Tyson from Moore Engineering submitted invoice #'s 1191, 1249, 1250, 1374, and 1376 for payment totaling \$137,885.20.

Motion by Member Pinsonneault, second by Member Hansen to approve the Moore Engineering invoices in the amount of \$137,885.20. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

B. Dekko Community Center. Eric brought up the idea of having a flower fund for employees to contribute to that would go towards flowers for funerals of employees and their families. Shelley will work on the details.

Motion by Member Pinsonneault, second by Member Robertson to approve setting up a flower fund with a minimum of \$.75 deduction per pay period. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Planning & Zoning Commission. Nothing for action.

D. 1. Public Safety. Impound fee. Wade stated that the committee would like to see an impound fee of \$5.00 per day imposed for impounded vehicles.

Motion by Member Pinsonneault, second by Member Hansen to approve recommending for adoption a \$5.00 per day impound fee. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Burned out house on 4th Avenue. Wade is looking into the process to get it torn down.

E. 1. Public Works. Manhole covers. Member Pinsonneault had been contacted by a few citizens about the holes where the manhole covers are located. Brian stated that the road has come up due to frost boils and they should go down when the frost is out of the ground.

F. Economic Development Authority. Nothing for action.

G. 1. Finance / Labor Committee. Clerk / Treasurer report. Shelley gave an update on the spring clean – up.

2. Liquor Store Manager report. The council discussed what reports they would like to see from Gerrie. Gerrie went over some prices for repairs to the restrooms and ceiling tiles. She will check with the Building Official to make sure she is doing everything correctly.

Motion by Member Pinsonneault, second by Member Robertson to authorize Gerrie to spend up to \$5,500 on the repairs for the restrooms and ceiling tiles. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

b. Outdoor dance and reception. Gerrie stated that there is a request to have a reception / dance on June 18th and she is also planning activities for the All – school Reunion the following week and would like to have a tent set up in the back lot.

Motion by Member Edwards, second by Member Pinsonneault to approve the festivities as requested. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VIII. A. Choose Kaleidoscope reps. Member Hansen volunteered.

B. Employee evaluations.

Motion by Member Hansen, second by Member Pinsonneault to have Department Heads evaluate their employees and submitted the evaluations to the council by the next council meeting. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. Approve Resolution 2011-05-01 – supporting community wellness.

Motion by Member Peterson, second by Member Edwards to approve Resolution 2011-05-01. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

D. Motion by Member Erickson, second by Member Austinson to recess the meeting at 7:37 p.m. to do the City blight tour. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

The Council toured the City and documented properties with blight. Member Edwards did not attend and Member Robertson excused herself before the end of the tour.

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**IX. Motion by Member Austinson, second by Member Peterson to adjourn the meeting.
Members voting for: Austinson, Peterson, Erickson, Hansen, Pinsonneault. Against:
None. Motion passed.**

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor