

City of Ada
Minutes of the Regular City Council Meeting – March 8, 2011
City Council Chambers – 6:00 p.m.

Members present: Members Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault.

Members absent: Mayor Ellefson.

Others present: Shelley Kappes, Tim Halle, Brad Bail, Gerrie Aasland, John Kappes, Anne Rasmusson, Eric Robb, Brian Rasmusson, Wade Krohmer, Charlie and Julie Bitker, Mike Triplett, KRJB representative, and others.

III. Citizens forum. None.

IV. Consent agenda. Listed on the consent agenda was: February 8 & 15, 2011 council meeting minutes, city pre – paid checks, city accounts payable in the amount of \$83,312.92.

Motion by Member Robertson, second by Member Pinsonneault to approve the consent agenda. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

V. Approve agenda. Added to the agenda was: Board of Appeals, charter question, engineer updates, flood preparation meeting, attorney updates.

Motion by Member Hansen, second by Member Pinsonneault to approve the agenda with changes. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

VI. A. 1. Mayor's report. Vice – mayor Edwards gave a warm welcome to the new City Attorney Anne Rasmusson.

2. Ada Senior Center update. Mike Triplett gave an update on what is happening with the Senior Center after the fire. Brad Bail from Indepth Inspections also gave an update on the condition of the building.

B. 1. Dekko Community Center. Pool pack – duct work. Eric explained the costs involved in fixing the duct work. This should alleviate the water leaks that they have been having at the Dekko. The cost is \$3,728.00 but does not include electrical works that may need to be done.

Motion by Member Robertson, second by Member Hansen to approve spending \$3,728 plus any electrical costs to fix the duct work at the Dekko Center. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Certified Pool Operators. Eric explained that it would be nice if a couple more employees were certified to help out when he isn't available.

Motion by Member Robertson, second by Member Pinsonneault to approve training for up to two employees to be Certified Pool Operators. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

C. 1. Planning & Zoning Commission. Permits update. Brad Bail gave an update on the permits issued.

2. Sargent – Hoven issue. Tim Sargent questioned if there was any ordinances violated at this property. Anne will check into this.

D. Public Safety. Nothing for action.

E. 1. Public Works Board. Clean – up week. Charlie and Julie Bitker explained that last year they ended up writing off some of their bill to the city to try to stay within the City's budget. They suggested having people bring their items out to the compost site rather than curbside pickup to save some costs. It was suggested to have four Saturdays set aside for residents to bring their items for disposal. Shelley stated that if they do curbside pickup again this year, the city would be over – budget by about \$3,000 - \$4,000, and she wasn't sure where the money would come from. It was discussed to talk to service group to help those who might need help with lifting or hauling items.

Motion by Member Hansen, second by Member Peterson to have Spring Clean – up four Saturdays starting April 30th and ending May 21st from 8:00 a.m. – 4:00 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Arrears. It was discussed to have the city attorney draft a letter to try to collect the old debt. Shelley will look into an application for service and review the ordinance on security deposits. Shelley also questioned if there is a way to keep the utility bill in the owners' name rather than the tenants name.

3. Plow truck repairs. Of the damages that were done, the City would be responsible for the first \$5,000 which is the deductible.

Motion by Member Pinsonneault, second by Member Erickson to authorize the repairs to the plow truck. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

4. On – call hours. It was questioned whether there needed to be someone on duty because the lift stations are automated now. Member Erickson had typed up a few options that could be looked at before negotiations come up.

5. Inflatable culvert inserts. This would help during flooding to block the culverts.

Motion by Member Pinsonneault, second by Member Robertson to approve spending up to \$4,500 on inflatable culvert inserts. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

F. Economic Development Authority. Nothing for action.

G. 1. Finance / Labor committee. Clerk / Treasurer report. Shelley is working with Minnesota Energy Resources to do an energy audit.

2. Liquor Store Manager report. Gerrie went over her numbers for the council.

VIII. A. New Business. Choose Kaleidoscope reps. Members were unable to commit.

B. Board of Appeals. The date will be April 25th at 11:00 a.m. at the County Assessor's Office.

C. 1. Engineers update. Sellin Bros asked to meet before mediation.

Motion by Member Pinsonneault, second by Member Hansen to deny the request from Sellin Bros for a meeting and proceed with mediation. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

2. Volkerding meeting. Anne updated that there is a meeting with the Volkerding's on Thursday at 7 p.m. The city would be asking permission to go onto the Volderding's property to do soil borings. According to Tyson, it is not out of the ordinary to compensate the property owner for this. Typically they have paid \$250 per boring.

Motion by Member Pinsonneault, second by Member Erickson to authorize Tyson to negotiate with the Volkerding's up to \$250 per soil boring. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

E. Attorney updates. Anne stated that the bill will be itemized which will help with coding and reimbursements when possible. Anne also stated that she will not be at the May council meeting but someone from her office could attend if the council so wishes.

D. Flood preparation meeting. Member Edwards stated that there will be a county wide meeting March 14th at 5:30 p.m. at the Hendrum Community Hall.

F. Charter question. Member Hansen questioned how the Mayor was able to get an attorney opinion on something that the council didn't authorize. He didn't feel the City should have to pay for this. The council discussed protocol on the contacting the city attorney. The charter states that the council and city clerk / treasurer can authorize spending. It was stated that this hasn't been followed very well in the past and this should be discussed at a council meeting where everyone is present.

G. Tim Sargent arrived at the meeting wonder what was discussed earlier in the meeting regarding him and his neighbor. The council went over what was discussed. Anne stated she has been authorized to look over the information and see if any ordinances have been violated.

IX. Motion by Member Peterson, second by Member Hansen to adjourn the meeting at 8:20 p.m. Members voting for: Austinson, Robertson, Peterson, Erickson, Edwards, Hansen, Pinsonneault. Against: None. Motion passed.

Respectfully submitted,

Shelley Kappes
City Clerk / Treasurer

Jim Ellefson
Mayor